

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Parish Council Meeting of the Parish Council 7.30pm on Wednesday 12 July 2017 at the Meon Hall

PRESENT: Bruce Horn, Rowena Hyder, Jane McCormick, Jerry Pett, Patrick Rowe, John Shaw, Sue Walker
IN ATTENDANCE: Winchester City Councillor Laurence Ruffell,
Tobias Bauer – Senior Project Manager HCC Environment – Highways Strategic Planning,
(departed after Min ref: 17.25)
James Morrice, Za Rowe, Rosie Hoile – Clerk.
PUBLIC Nell Gibson, Mrs Houghton, Malcolm Hyder, Malcolm Moody

17.20 **Apologies for absence:** HCC Cllr Roger Huxstep.

17.21 **Declarations of Interest:** None. The Clerk confirmed receipt of the signed Declaration of Acceptance of Office from the Chairman on 13 June. Patrick Rowe had been elected Chairman in his absence at the Annual General Meeting of the Parish Council.

17.22 **To approve Minutes of recent meetings.**

RESOLVED - To approve as a correct record the Minutes of the Annual Meeting of the Parish Council followed by usual business on 12 May 2017

17.23 **Public Forum.**

17.23.1 Michael Moody was present for item 11.2 concerning verbal abuse received from cyclists on the Meon Valley Trail (MVT). Cyclists appear to regard the MVT as a race track because there are no speed limits or other signage communicating shared space.

17.23.2 Mr Bauer outlined HCC's proposal to extend the southbound layby on Warnford Road and create new parking spaces on Allens Lane, namely options 1 and 2 previously considered:

1. Extend existing layby on the south bound carriage way of Warnford Road into the entrance of Allens Lane to create one extra space and act as a de-acceleration lane when not in use.
2. Replace existing footway with carriageway and reduce the bank opposite the shop by 1 metre to create new footway.
3. Create delineated parking bay for 2/3 cars next to the shop leaving a 3.5m carriageway between the bay and new footpath.

The road safety audit met required standards. The ecological survey did not reveal species at risk. HCC had decided the total cost of the proposed scheme could be absorbed into the HCC budget. The Parish Council (and the owner of the shop) will not be required to make a financial contribution on condition that Corhampton & Meonstoke Parish Council agrees to transfer ownership of the bank above the footway to HCC.

The Chairman welcomed the decision taken by HCC and thanked Mr Bauer for his presentation. The Council would discuss the matter of land transfer in the meeting.

17.24 **District Councillor's Report:**

New housing at Bridgemean: Laurence Ruffell had attended the photo-call. The houses were fully subscribed following the open day. Za Rowe expressed concern regarding allocation to local residents, the terms appear to have changed since Bridgemean stage 1 without the Council being consulted. Cllr Pett said S106 was reviewed but WCC appear to have broken with what

was assumed good practice. Cllr Ruffell will look into the S106 agreement with the Head of New Housing Delivery.

Flytipping: WCC have imposed over £26,000 in fines.

Winchester Bus Station: WCC has purchased the bus station which will be temporarily closed for the next 8 weeks to create a one-way system of entry and exit whereby buses and pedestrians will no longer share the same space.

17.25 Vice Chairman's Report – Cllr Pett updated the Council following his meeting with Patrick Blogg, Assistant Director, Transformation – HCC Culture, Communities and Business Services. The Vice – Chairman's report is appended.

17.26 Finance, Grants & Governance.

17.26.1 **Payment of accounts listed in Appendix A: APPROVED**

17.26.2 **Bank reconciliation to 30 June 2017: APPROVED**

17.26.3 **Performance against Budget to 30 June 2017: NOTED**

17.26.4 Quotations for annual insurance were obtained from Zurich, Aon and Came & Company. The Clerk recommended Came & Company, specialists in the parish council sector, for price and quality of service.

The Council **RESOLVED** to ratify the policy taken out with Came & Company, effective from 1 June 2017 for 3 years, or until cancellation, for an annual premium of £428-40 in Year 1.

17.26.5 The Council considered the HCC proposal and offer for car parking provision on Allens Lane. The following motion was moved by Cllr Pett and seconded by Cllr McCormick:

That Corhampton & Meonstoke Parish Council relinquish ownership of the strip of land on the North bank of Allens Lane from Warnford Road to St Andrew's Green to Hampshire County Council for the purpose of constructing a new footway as part of works proposed in Options 1 and 2; on condition that the Parish Council will not be required to make a financial contribution to the works, or to maintain the footway or bank.

The Council **RESOLVED** to approve unanimously.

ACTION – The Clerk to inform Tobias Bauer confirming the Council's decision.

17.27 Planning:

17.27.1 **New planning applications:**

17.27.2 **Ref:** SDNP/17/02761/HOUS. 19 Pound Cottages, Meonstoke, SO32 3NP.

Proposal: Proposed detached outbuildings. **NO COMMENT**

17.27.3 **Ref:** SDNP/17/02869/FUL. South Cote, Warnford Road, Corhampton, SO32 3ND.

Proposal: Erection of 2-bedroom residential dwelling on land to the rear. **NO COMMENT**

17.27.4 **Ref:** SDNP/17/02954/TCA. 1 Claremont Cottages, High Street, Meonstoke, SO32 3NH

Proposal: Reduce Holly tree by approx 2m. **NO COMMENT**

17.27.5 **Ref:** SDNP/17/03184/TCA. Meon Cottage, High Street, Meonstoke, SO32 3NH

Proposal: Fell 5 No Lawsons Cypress, Fell 2 No Norwegian Firs. **NO COMMENT**

17.27.6 **Ref:** SDNP/17/03247/TCA. 9 Oxendown, Meonstoke, SO32 3AE

Proposal: 1 No Ash crown by 10%. Pruning wounds not to exceed 40mm in diameter (T1) . 1 No ash cut overhanging branches back to property boundary.(T2). **NO COMMENT**

17.27.7 Appendix B Planning report was noted.

17.27.8 Affordable housing: Launch of new homes at Bridgemead.

The item had been brought forward to accommodate other meetings. See Minute ref: 17.25 District Councillor Ruffell's report.

17.28 Open Space, Recreation and Playgrounds

17.28.1 Play areas – annual inspection: Cllr Walker reported the damaged barrier at Chapel Road play area had been replaced. She had accompanied the Royal Society for the Prevention of Accidents (RoSPA) inspector round the Recreation Ground at the Meon Hall, but he failed to arrive at Chapel Road. She concluded he would return after the Droxford inspection scheduled for the same day. The Annual Report had only just been received but did not contain a report for Chapel Road. The inspector rated the overall risk as ‘high’, negatively weighted by the skate park tarmac surface, although no immediate repair was required. The other factor was grass matting. Cllr Walker will consider the report in detail in due course.

ACTION – Sue Walker to phone inspector to arrange inspection of Chapel Road. To liaise with Clerk for other repairs.

Other matters: A drone had been reported operating from the Recreation Ground. Cllr McCormick said a drone had been seen flying along High Street in Meonstoke. Members viewed the activity as being extremely dangerous, and while there is nothing in law to prevent drones being flown, codes of practice should be observed. Cllr Pett said the only effective way of way to ban drones in public spaces is through a byelaw. A sign banning drones operating from the Recreation Ground was proposed.

ACTION – The Clerk to contact WCC - **Cllr Walker** to look into signage – **Cllr Hyder** article for the website.

17.28.2 The Council considered replacement of the ‘Submarine’ with new play equipment item. It was agreed that a replacement dome window for under £300 (plus VAT) would be better value overall than pay to remove the submarine, a new piece of equipment plus the installation cost.

ACTION - The Clerk to place order for replacement dome window.

17.28.3 Grounds and grass maintenance at the Meon Hall: James Morrice reported satisfactory ISS attendance. The footpath to the tennis court and surrounding grass bank had started to look how it was originally intended.

17.29 Allotments:

Cllr Hyder reported the allotments are looking good and had received comments of praise. Allotment holders are grateful for the tips and advice received from Mr J Miles who’s land is adjacent.

17.30 Roads, Highways & Transport:

17.30.1 Traffic speed survey in High Street, Meonstoke:

Some members were unconvinced of the need for another survey. Cllr Pett said if 30 miles per hour is the universal speed there is no obvious need to slow down. In villages with large 20 mph signs at road entrances there is no need for repeat signage. Because 30 mph is the statutory limit, HCC will require the evidence of a traffic count to prove 20 mph is being exceeded to consider installing 20 mph signs.

The Council **RESOLVED** to approve in principle for a survey to be conducted in school term time at a location to be agreed by the Council.

ACTION – Cllr Pett to find best provider.

17.30.2 The Council were concerned by lack of action by Hampshire Highways to prevent flooding at the broken bridge at Shavards Lane. Assurance had been received that works would be carried out during dry weather. Despite a prolonged dry spell nothing has happened. The road is wider for farm machinery to access to Shavards Farm, is used by walkers, and is the alternative route to Bridgemoor to relieve traffic going through the village to Pound Lane.

ACTION – Cllr Shaw to chase Hampshire Highways.

17.30.3 Bikers on A32 (noise and speeding):

The Council considered the Chairman of West Meon Parish Council’s email to the Traffic Inspector of the Roads Policing Unit previously circulated. Cllr Walker condemned the current

Police & Crime Commissioner's (P&CC) decision not to fund average speed cameras ring fenced by the Previous PC&C. There is a need to establish the extent of illegal exhausts and obtain decent camera footage. This will require the co-operation of other parishes on the route.

RESOLVED to approve the Chairman writes to the Chairman of West Meon Council to support his proposal for a co-ordinated plan.

ACTION – The Chairman

17.31 Footpaths and Rights of Way

17.31.1 Lengthsman report: James Morrice.

There is a shortfall in the work lengthsman can achieve over 5 days reduced from 8 days per year in the parish. Effective use of time is to restrict work to the village rather than spread over the civil parish. Lengthsman are insufficiently trained or equipped to undertake some of the tasks listed in the Highways (75%) /HCC Countryside (25%) funding split.

17.31.2 Cost of 3 extra lengthsman days: A response is awaited from ISS.

ACTION – James Morrice to provide written report of cost for the September meeting

17.31.3 Meon Valley Trail - Responsible use of shared space for pedestrians, cyclists and riders: Riders and walkers had reported experiencing irresponsible behaviour and abuse from cyclists. Cllr Walker had met with James Emmet - HCC Countryside Access & ROW. He agreed signage was needed and proposed parishes along the trail meet to discuss locations. Cllr Pett said the SDNPA marketed the route as a cycle route, and should recognise that the problem they created is untenable and fund signage.

ACTION – Cllr Pett to set up meeting with SDNP and Countryside Access officers

17.31.3 Footpath maintenance: J Pett requested the Clerk to put Shady Grove forward for the HCC Priority Cutting List. The request received from Bishops Waltham PC to cut back overgrowth on the footpath north of Franklin Farm was impractical. The request was passed to Countryside Access.

ACTION – the Clerk

17.33 Neighbourhood Watch

Cllr Hyder reported the travellers encamped at the Park & Ride in Winchester had dispersed to another county.

17.34 Website Cllr Hyder had noted entry for the drone matter.

17.35 Consultations, Training, Meetings & Events

Email: Village agent recruitment – Anne Harrison, Village Agent Co-ordinator, Age Concern

17.36 Items for the next agenda. Traffic speed survey cost, 3 extra lengthsman days. Playground and Recreation Ground safety reports.

17.37 Date of next meeting: Wednesday 13 September 2017, the Meon Hall, Meonstoke.

The meeting closed at 9.45

Signed (Chairman)Date.....

APPENDIX A – FINANCE STATEMENT

Income received

Allotment rents	£ 163.91
BT Openreach - wayleave payment	£1160.50

Accounts for payment:

200841 C Trotman, fencing contractor	£ 140.00
200842 Castle Water	£ 18.66
200843 The Flower Pot Men, March, April, May	£ 174.00
200844 R Hoile – office expenses	£ 47.72
200845 WCC dog bin emptying Jan – June	<u>£ 200.00</u>
Total	<u>£ 580.38</u>

Bank Reconciliation 1/04/2017 - 30/6/2017

	£	£
<u>Barclays Bank A/C No ---023</u>		
Balance as at 30/06/17	12,748.84	
Add unlodged payments	-	
Less unrepresented cheques	-	
<u>Scottish Widows A/C No 060</u>		
Balance as per statement No 36 on 1/04/17 (Quarterly statement)	7,939.55	<u>20,688.39</u>
<u>Cashbook 30 June 2017</u>		
Balance b/f 1/04/17	16,170.45	
Add Receipts 1/4/17 - 30/06/17	8,769.52	
Less Payments 1/4/17 - 30/06/17	-4,251.58	<u>20,688.39</u>
Reserves:		
Allocated reserve - Capital Projects	3,000.00	
Allocated reserve - self-insurance play areas	1,774.00	
Unallocated reserve	<u>15,914.39</u>	
Total		<u>20,688.39</u>

APPENDIX B – Planning Report

7. Planning:

7.1 **New planning applications** - see Minute reference 17.28 items 1-6

7.2 **Planning decisions received**

7.2.1 **Ref:** SDNP /17/01258/HOUS

Location: Meedhupparu Pound Lane Meonstoke SO32 3NP

Proposal: Amendments to approved application SDNP/16/0491/HOUS. Including: addition of log burner and chimney stack, re-sizing and positioning of roof light, material amendment, amendments to balcony depth and parapet height due to detail design requirements.

Decision: **APPROVED**

7.2.2 **Ref:** SDNP/17/01195/HOUS

Location: Holly Cottage High Street Meonstoke SO32 3NH

Proposal: To replace the wood-based boiler with an LPG equivalent, add a single radiator to the existing circuit and install a buried LPG tank within the grounds of the property.

Decision: **APPROVED**

7.2.3 **Pre-planning applications – for information**

Ref: SDNP/17/00606/PRE **Location:** Winters Down Lone Barn Lane Corhampton SO32 3LN

Proposal: Demolition of existing farm house and replace with new dwelling

PRE-APPLICATION ADVICE COMPLETE

7.2.4 **Applications in progress**

Ref: SDNP/16/06006/HOUS

Location: Well Cottage Chapel Road Meonstoke SO32 3NJ

Proposal: New rear extension, raise the ridge height by 150mm and change of roof finish to slate

Ref: SDNP/16/05772/LDE

Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke

Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse

7.2.5 **Planning Appeals** - NONE

7.2.6 **Planning enforcement cases**

Ref: SDNP/15/00229/BRECON

Location: 6 the Butts Warnford Road Corhampton SO32 3ND