

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Parish Council Meeting of the Parish Council 7.30pm on Wednesday 13 September 2017 at the Meon Hall

PRESENT: Bruce Horn, Rowena Hyder, Jane McCormick, Jerry Pett, Patrick Rowe, John Shaw.
IN ATTENDANCE: District Councillor Laurence Ruffell, Roger Huxstep (arrived 8.20 pm)
Za Rowe, Rosie Hoile – Clerk.
PUBLIC Mrs Houghton, Malcolm Hyder

17.38 **Apologies for absence:** Sue Walker.

17.39 **Declarations of Interest:** None.

17.40 **To approve Minutes of recent meetings.**

RESOLVED - To approve the Minutes of the Parish Council meeting held on 12 July 2017 as a correct record.

17.41 **Public Forum.**

17.41.1 **District Councillor's Report:**

New housing at Bridgemead: Councillor Ruffell had been requested to look into why two new residents of Bridgemead did not meet local connection criteria when the new Bridgemead properties were allocated. 2 families with local connections had had to be advised that they had not been placed.

Cllr Ruffell set up a meeting with Caroline Horrill, WCC Leader with Portfolio for Housing Services) and Za Rowe at which Cllr Horrill undertook to attend a parish council meeting to explain and apologise. She will attend the November Parish Council meeting. The Parish Council was consulted by WCC Housing Services in drawing up the original S106 agreement prioritising residents of the parish, or, with close family living in the parish. When SDNP assumed responsibility the 'cascade' was enlarged to include 'or' people from the SDNP area. The Parish Council were not informed and the amended agreement S106 was drawn up between SDNP and Sovereign Housing without the Parish Council being party to it.

Za Rowe is to attend the SDNP Local Plan workshop on 27 September to obtain clarification of the S106 for Bridgemead 2.

17.41.2 Winchester Bus Station: Cllr Ruffell described the improvements achieved for pedestrians after the re-configured bus station opened. There is free half hour parking on Broadway.

County Councillor's report: County Councillor Huxstep's full report is attached.

17.41.3

- HCC in process of identifying department budget cuts to address £140m budget shortfall over next 2 years.

- A new pothole repairing machine has been procured called the 'Dragon Patcher'

17.41.3 The Chairman thanked Cllr Ruffell for his support to the PC, for the time spent looking into housing allocations at Bridgemead and for securing meetings with the Leader and WCC housing officers.

17.42 **Finance, Grants & Governance.**

17.42.1 a) Payment of accounts and grants listed in Appendix A: **APPROVED**

b) Bank reconciliation to 31 August 2017: **APPROVED**

- 17.42.2 Completion of the External Audit 2016/17.
a) The Council **NOTED** completion of the audit for the year ending 31 March 2016.
b) The Council **APPROVED** the certificate and letter from BDO confirming no issues arising from the audit.
- 17.43.3 Corhampton & Meonstoke Parish Council Complaints Policy: **APPROVED**
- 17.43.4 Letter from Sottish Widows to advise transfer of savings account to Lloyds Bank under a single banking licence. The savings account name to remain 'Scottish Widows'. **NOTED**
- 17.44 Planning:**
- 17.44.1 **New planning applications:**
- 17.44.1.1 Ref: SDNP/17/03792/LIS. The Malt House, High Street, Meonstoke, SO32 3NH
Replacement of windows, provision of one timber casement window to existing ground floor.
NO COMMENT
- 17.44.1.2 Ref: SDNP/17/03849/FUL Vernon House Warnford Road Corhampton SO32 3ND
New access arrangements to connect between De Ports Heights and Warnford Road (A32) adjacent to Vernon House. To include a new link between the already approved roads and the closure of the Vernon House junction to vehicles.
Conditions contingent on grant of planning permission on the above:
Ref: SDNP/17/03850/CND Vernon House Warnford Road Corhampton SO32 3ND
and
Ref: SDNP/17/03856/CND Vernon House Warnford Road Corhampton SO32 3ND
Variation of Conditions 2 and 12 on planning consent SDNP/16/02757/FUL – to reflect proposed new access arrangements.
- The Planning Committee had met prior to the Parish Council to hear the views of local residents. The Committee recommended that the Parish Council should request SDNP allow an extension of time to make a formal response due to insufficient information. Minutes to the Planning Committee meeting are appended.
- ACTION - Cllr Pett**
- 17.44.1.3 Ref: SDNP/17/04344/HOUS. Flat, PO and Village Stores, Warnford Road Corhampton SO32 3ND
Single storey rear extension and rear first floor extension.
NO COMMENT
- 17.44.1.4 Ref: SDNP/1704201/LIS. Kings Farm, High Street, Meonstoke. SO32 3NH
Replacement of 4 windows
NO COMMENT
- 17.44.1.5 Ref: SDNP/17/03546/DCOND. Manor House High street, Meonstoke. SO32 3NH
Discharge of Condition 9 of Listed Building Consent SDNP/16/02652/LIS
NOTED
- 17.44.2 Appendix B Planning report. **NOTED**
ACTION – Clerk to write to the owner of Southbourne House again see Minute ref:17.48.5
- 17.44.3 Affordable Housing: See previous Minute ref 17.41.1
- 17.44.4 Invitation to submit Expressions of Interest for infrastructure projects to support growth in the emerging SDNP Local Plan.
No proposals were put forward because no infrastructure projects have been identified in the Parish.
- 17.44.5 Parking at Allens Lane: Hampshire Highways wrote to the Council expressing concern about the visual impact of white lines in a conservation area to delineate parking bays outside the shop. They recommended omitting the lining element from the scheme for the time being. The lines could be added later if deemed necessary.
APPROVED

17.45 Open Space, Recreation and Playgrounds

17.45.1 Play Areas:

The Council considered in detail the annual report for the Recreation Ground received from the Royal Society for the Prevention of Accidents (RoSPA) inspector. The overall risk rating was deemed 'High', but the risk would be reduced if proscribed works and recommendations are undertaken.

ACTION –

Clerk

- 1) Obtain quotation to replace Rower bump stop (medium risk) from Caloo
- 2) Obtain quotation from the supplier for strimmer guards to protect the Agility Trail timber posts and others from damage.

Cllr Shaw to obtain replacement drain for base of kick wall from builders' yard.

Cllr Rowe and Cllr Shaw to carry out repairs to the Ship and Swinging Basket as necessary.

17.45.2 The clerk reported the replacement dome window had been fitted to the 'Submarine'. The Council **APPROVED** payment of £276.51 (£240.43 plus VAT) to Vita Play Ltd.

17.45.3 Grounds and grass maintenance at the Meon Hall: James Morrice reported satisfactory ISS attendance. The footpath to the tennis court and surrounding grass bank had started to look how it was originally intended.

17.45.4 Play inspection log for August: Cllr Walker was not present.

17.45.5 Grounds and grass maintenance at the Meon Hall: James Morrice had circulated his report in advance of the meeting.

17.45.6 SDNP Open Space Fund: The Clerk reported current balances of £5.63 allocated to play and £10,293,37 allocated to Sports. The information is incomplete, clarification is required.

ACTION - The Clerk to investigate.

17.46 Allotments:

See Minute ref: 17.51.3

17.47 Roads, Highways & Transport:

17.47.1 Broken bridge at Shavards Lane:

Cllr Shaw contacted Hampshire Highways in July who advised part of the solution was not in the Highways South department budget; the Flood and Water Management team would need to assess. In August County Cllr Huxstep pursued Highways Operation Centre and Cllr Horn had written to County Councillor Robert Humby to press for urgent action. To date Highways have not advised if any remedial work is scheduled.

ACTION - Cllr Horn to contact County Cllr Humby again

17.47.2 High Street, Meonstoke - Traffic Speed survey: Three quotations had been received. It was agreed to commission the cheapest supplier. There was some unresolved discussion around where the strips should be placed. The fastest spot in High Street was suggested. However Cllr Pett stated that the PC needed to prove that average traffic speed was under 30 mph to obtain a 20 mph limit.

ACTION – the Clerk to contact cheapest supplier.

17.47.3 Bikers on A32 (noise and speeding):

Cllr Pett contacted the Chairman of West Meon Council to suggest a meeting to form a co-ordinated plan. The Chairman did not take up his offer. Cllr Pett proposed proceeding without West Meon after the Police & Crime Commissioner's Consultation on 6th October.

ACTION - Cllr Pett

17.48 Footpaths and Rights of Way

- 17.48.1 Lengthsman report (previously circulated): James Morrice wrote of his dissatisfaction that tasks hanging over from the parish funded program had been added to the County funded schedule of work for the day. They were also late and ill-prepared.
- 17.48.2 To approve 3 extra lengthsman days: ISS had agreed to charge the Parish the same daily rate for lengthsman as for the Hampshire Lengthsman Scheme. (Currently £180 per lengthsman visit of 2/3 men).
It was **RESOLVED** to approve £540 from the 2017/18 budget to restore a total of 8 lengthsman days for maintenance of verges, ditches and footpaths in the Parish.
ACTION – The Clerk to write to inform Martin Dunning ISS.
- 17.48.3 Meon Valley Trail - Responsible use of shared space for pedestrians, cyclists and riders:
Cllr Pett had contacted the Portsmouth branch of the Cycle Touring Club who sent copy of signs produced to address similar issues on the Hayling Billy Trail. Cllr Pett will raise the matter at the HCC Countryside Access Meon Valley Trail meeting on 18 September.
ACTION – Cllr Pett
- 17.48.4
- 17.48.5 Footpath maintenance: No update.
Footpath to the rear of Selbourne House: The Council wrote to the owner on 24 May since when the land has not been restored to its natural state.
It was **RESOLVED** to write a second letter.
ACTION – the Clerk
- 17.49 Neighbourhood Watch** - No update
- 17.50 Website** – No update
- 17.51 Consultations, Training, Meetings & Events**
- 17.51.1 Department of Digital, Culture, Media and Sport: Consultation seeking views on the specification for a new broadband Universal Service Obligation.
Peter O’Sullivan had submitted a draft response to be approved by the Council. He outlined two phases and areas for Broadband roll-out in 2017 and 2018. Cllr Pett had met with TEK185 regarding their wireless solution. In addition he identified issues to be considered by the Council. **ACTION** - J Pett
- 17.51.2 Hampshire Parishes workshop, Festival Hall, Petersfield 27 September 2017:
To be attended by Cllr Pett, Chair of the Planning Committee and Za Rowe (affordable housing)
- 17.51.3 Southern/South East Region Allotments Officers’ Forum Tuesday 17 October 2017. Alton Town Council, Market Square, Alton GU34 1HD.
To be attended by Cllr Hyder.
- 17.51.4 Hampshire Countryside Access Meon Valley Trail Open Forum meeting 2 pm Monday 18 September. Queen Elizabeth Country Park, Gravel Hill, Horndean PO8 0QE.
To be attended by Cllr Pett.
- 17.36 Items for the next agenda.** None proposed.
- 17.37 Date of next meeting:** Wednesday 8 November 2017, the Meon Hall, Meonstoke.

The meeting closed at 8.55

Signed (Chairman)Date.....