

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council  
7.30pm on Wednesday 11 January 2017 at the Meon Hall

**PRESENT:** Cllrs Bruce Horn, Rowena Hyder, Jane McCormick, Jerry Pett, Patrick Rowe, John Shaw, Sue Walker  
**IN ATTENDANCE:** Rosie Hoile – Clerk  
**PUBLIC** James Morrice, Bruce Martin (departed 7.50 pm) and 2 others

**16.74 Apologies for absence.** County Cllr Huxstep, District Cllr Thacker, Za Rowe.

**16.75 Declarations of disclosable pecuniary and non-pecuniary interest - None**

**16.76 Minutes of the Full Parish Council meeting held on 9 November 2016 - Approved**

**16.77. Public questions and comments**

16.77.1 County and District Councillors were not present.

16.77.2 Bruce Martin from TEK185 Ltd, St Clair's Farm, Droxford was present to speak of an alternative Broadband service to BT. The company is currently discussing 'over the air' technology with Wickham Doctors Surgery and the Parochial Church Council. ADSL connection speeds are not suitable for businesses. The doctor's surgery at Droxford is under threat of closure and local businesses cannot operate efficiently. BT Superfast broadband deadline was extended, some post codes will fall into 2019 to achieve 95% connection. The remaining 5% include Meonstoke Primary School, some farms and other businesses, all requiring high speed broadband. Using a base line from BT, purchased at considerable cost for its own commercial use, the company is in a position to provide greater speeds than BT can offer to residents, businesses and community hubs in the Meon Valley provided there is sufficient interest. A one-off cost of £150 for installation and approximately £50 a month for broadband use has been estimated as the cost to supply domestic users. The company is looking for the Council's support to enable the 5-10% take-up required to make it a practical proposition.

**16.78 Chairman's Report:**

The Chairman supported faster broadband for people working from home. The Vice Chairman proposed use of the parish council website to enlist expressions of interest. He requested TEC185 to send information to put on the website. Cllr Walker asked for testimonials; Bruce Martin will obtain feedback from other 'over the air' providers.

James Morrice had considered satellite for the Meon Hall having lost a large conference booking due to lack of connectivity.

**16.79 Finance, Grants & Governance.**

16.79.1 **RESOLVED** - payment of accounts listed in Appendix A

16.79.2 The Council **NOTED** the bank reconciliation to 31 December 2016. Cllr Hyder signed the reconciliation.

16.79.3 To Council **NOTED** the internal audit on 5 January 2017 for the period 1 April – 31 December 2016/17. There had not been time for the Auditor's report of the Financial Risk Assessment of the Council's internal controls, but the Clerk reported the Auditor was satisfied that nearly 60% of his recommendations had been implemented.

16.79.4 The Council **NOTED** the Performance v Budget for the period 1 April – 31 December 2016/17.

16.79.5 The Council **APPROVED** a quotation from Messrs Trotman & C J Pledsted for £2893.50 to level the allotment site and install raised beds. £1000 was set aside in the current year's budget; the balance drawn from unused maintenance budget and contingency. **ACTION – Rowena Hyder, Patrick Rowe**

- 16.79.6 a) Council **APPROVED** the Budget for YR2017/18. Cllr Pett said an increase in the precept must be acceptable to residents, and a sum for capital projects of £3,000 was agreed. The Clerk said the Council Tax Support grant would be reduced by 50% in 2018/19 and disappear entirely from 2019/20. The total budget (Parish requirement) is £16,792, supplemented by a Council Tax Support grant from WCC for £1014.
- b) The Council **APPROVED** a Precept request of £ 15,715 for the year 2017/18.
- 16.79.7 Medium to long term projects: The budget allocated to capital projects in 2017/18 was £3,000. Cllr McCormick reported on the visit by HCC Highways to look at options to increase car parking near the shop. HCC Highway's budget to replace spaces lost when the lay-by was removed to build Millside is £10,000 in the current fiscal year. Cllr McCormick was verbally advised that the cheapest option to increase parking spaces near the shop was £20,000 and HCC Highways would look to the owner of the shop and the Council to fund the balance.  
*(Clerk's note: To date the HCC has not notified or informed the Parish Council of any specific proposals or costings.)*
- 16.79.8 Scottish Widows Savings A/C- notice of decrease in interest rate from 0.40% to 0.05% from 23/02/17. The Council agreed there was no point in looking for improved returns at the moment.
- 16.80 Planning:**
- 16.80.1 To consider planning applications – Appendix B
- (i) **Ref:** SDNP/16/03318/HOUS **Location:** Southbourne House Chapel Road Meonstoke SO32 3NJ  
The amended plan was considered an improvement on the original application. **NO COMMENT**
- (ii) **Ref:** SDNP/16/06212/HOUS **Location:** Mill Cottage High Street Meonstoke SO32 3NH  
Comment was **DEFERRED** until hard copy of the plans have been received. **ACTION – Clerk** to chase
- (iii) **Ref:** SDNP/16/05434/HOUS **Location:** Stocks Farm Stocks Lane Meonstoke SO32 3NQ  
**NO COMMENT**
- (iv) **Ref:** SDNP/16/06006/HOUS **Location:** Well Cottage Chapel Road Meonstoke SO32 3NJ **NO COMMENT**
- 16.80.2 **Ref:** SDNP/16/05772/LDE Comment submitted by the Planning Committee – Appendix B. **NOTED**
- 16.80.3 Pre-planning applications for information – Appendix B **NOTED**
- 16.80.4 To note planning decisions listed in the Planning Report - Appendix B. **NOTED**
- 16.80.5 Planning Appeals - Appendix B. None
- 16.80.6 To note planning enforcement cases - Appendix B **NOTED**
- 16.80.7 SDNP Local Plan: Sites and Settlements Consultation.  
Cllr Pett summarized the Council's submission due 9 January. The Planning Committee were content with rejections, exclusions and inclusions and drew attention to the paucity of public transport. Sustainability of further development beyond a certain point was questioned against the effect on the environment in the absence of a change of transport policy.  
The Planning Committee requested consideration be given to designating Church Green in Meonstoke as Local Green Space. The Chairman asked if St Andrews Green should be included; Cllr Hyder said children play football on it. Cllr Pett considered it a borderline case for green space, but will look into whether designation for recreational use has been retained.  
**ACTION – J Pett**
- 16.81 Open Spaces, Recreation & Playgrounds**
- 16.81.1 SDNP had not responded to the Clerk's request for clarification of Open Space funds. **ACTION – Clerk**

- 16.81.2 Cllr Walker submitted play inspection reports for November and December. The Chairman asked if all the green mats had been used. Cllr Walker thought there had not been not enough space to lay all the mats. The Chairman said he would check. **ACTION - P Rowe**
- 16.81.3 Meon Hall - ISS Grounds Maintenance contract.  
James Morrice advised the hedge will be trimmed on 19 January.
- 16.81.4 Parish lengthsmen scheme.  
James Morrice said it had been difficult to complete the list of work for the one day lengthsmen attended in December due to bad weather. An extra day had been allocated to 12 January. The last day will take place in March. Due to the statutory minimum wage increase, the basic wage paid by ISS increased. Therefore the number of days per year in the HCC lengthsmen scheme has been reduced by one day to meet HCC's allocation of £900 (net) each participating council.
- 16.81.5 Correspondence - Dog fouling on the Recreation Ground.  
The Clerk had emailed Mary Carrington at WCC Environmental Health at the request of Steve Clark. No further action until after Ms Carrington has visited.
- 16.82 Allotments:**  
Cllr Hyder is waiting for levelling before raised beds can be made and soil conditioner added. To access water from the water pipe, each allotment holder will be given a key engraved with the plot number on receipt of a deposit.
- 16.83 Roads, Highways & Transport:**
- 16.83.1 Parking near Corhampton & Meonstoke shop:  
Cllr McCormick attended a meeting with Highways, the owner of Corhampton & Meonstoke Stores and other residents on 12 December 2016. HCC Highways verbally proposed three options to provide extra parking bays. The senior Project Manager for Strategic Transport requested a letter from the Parish Council to confirm support. The Council **RESOLVED** to send the draft letter which had been previously circulated with a minor amendment. **ACTION - Clerk**
- 16.83.2 Cllr Walker gave her report on the meeting she attended at the Police & Crime Commissioner's office on 9<sup>th</sup> December 2016. Cllr Walker was not optimistic that the new Commissioner Michael Lane commitment to priorities in rural issues would match those of his predecessor Stephen Hayes. She is to attend the PACT meeting on 19<sup>th</sup> January at Warnford Village Hall. **ACTION – S Walker**
- 16.83.3 Broken signpost arm in Fry Lane. *(Post meeting note: ACTIONED by Cllr Shaw - signpost arm replaced)*
- 16.83.4 The Clerk and Cllr Saw twice each ( November and December) reported wet leaves on the roads approaching the Corhampton roundabout (HCC Road & Transport Enquiry Reference: 21264054) To date no action has been taken. *(Post meeting note: ACTIONED by Cllr Shaw - contacted Cllr Huxstep)*
- 16.83.5 Flooded highway beneath Stock's lane 'broken' bridge and junction with Shavards Lane. The Council agreed to report, with photographic evidence, the permanently flooded highway at the broken bridge on Shavards Lane to HCC. **ACTION - The Clerk**
- 16.84 Footpaths and ROW:**  
Countryside Access and ROW Vegetation clearance and priority cutting list 2017.  
**ACTION – J Pett** to draw up list of priorities and advise **Clerk**. To submit to HCC by 31 Jan.
- 16.85 Parish Matters:**  
The Council considered the practicality of installing a defibrillator. They were unconvinced that residents would be confident enough to use one and unable to agree a suitable central location.

It was **RESOLVED** that there is no demand for a defibrillator at this time.

**16.86 Website:**

Cllr Hyder said she would look into putting a page onto the website to make reporting fly tipping to WCC more direct. **ACTION - R. Hyder**

**16.87 Consultations, Meetings and Training.**

16.87.1 HCC ROW footpath training workshops. **NOTED.** (The Clerk will attend subject to dates available)

16.87.2 Training sessions and events 2017 programme facilitated by HALC. **NOTED**

16.87.3 Parish council meeting dates for 2017 **NOTED – ACTION** Clerk to publish on website and noticeboards

16.87.4 The Transparency code - Making it work for your Council - Bishops Waltham - 30th January 2017  
**ACTION – the Clerk to attend**

16.87.5 SDNP Local Plan: Sites and Settlements Consultation - Deadline for response Monday 9 January.  
**ACTIONED** by J Pett. See 16.80.7

**16.88 Correspondence not elsewhere on the agenda.** None

**16.89 Items for the next agenda.**

Internal Auditor’s report - Financial Risk Assessment of the Council’s internal Controls.

**16.90 Date of next meeting:** Wednesday 8 March 2017

*Signed..... Date.....*

## APPENDIX A – ACCOUNTS FOR PAYMENT

### ACCOUNTS PAID 10/11/16 – 11/01/17

14/11/16			
14/11/16	200804	Alton Town Council	50.00
14/11/16	200805	CPRE membership subscription	36.00
14/11/16	DD	ICO	35.00
14/11/16	200806	James Morrice	30.00
14/11/16	200807	Flower Pot Men Inv 4V4 - September	76.00
01/12/16	SO	R Hoile Dec Salary	397.43
01/01/17	SO	R Hoile Jan Salary	<u>397.43</u>
		Total	£1021.86

### ACCOUNTS TO BE APPROVED 10/11/16 – 11/01/17

11/01/17	200808	WCC Inv 5100411819 Dog bins Apr/May/Jun	100.00
11/01/17	200809	The Flower Pot Men Oct inv 4V50/ Nov inv 4V85	152.00
11/01/17	200810	R Hoile Dec/Jan office expenses	33.13
11/01/17	200811	HALC Training - Budgeting tips & tricks	45.00
11/01/17	200812	Focus Business Communications Ltd	540.00
11/01/17	200813	Lightatouch Internal Audit Services	206.25
11/01/17	200814	CAB	25.00
11/01/17	200815	South Central Ambulance Charity Trust	250.00
11/01/17	200816	Home Start	<u>200.00</u>
<b>11/01/17</b>		<b>TOTAL</b>	<b>1551.38</b>

### RECEIPTS 10/11/16 – 11/01/17

17/11/16	78/200031	Team Axiom £50 and Folks Camps Society £50	100.00
30/11/16	DC	HCC County Cllr grant award (Digital Futures)	540.00
01/01/17	Statement	Scottish Widows	<u>5.60</u>
		Total	£645.60

## APPENDIX B – PLANNING APPLICATIONS

### 7. Planning:

#### 7.1 To consider planning applications – main agenda

- 7.1.1 **Ref:** SDNP/16/03318/HOUS **Location:** Southbourne House Chapel Road Meonstoke SO32 3NJ  
**Proposal:** Demolition of existing single-storey rear extension and garage. Erection of two-storey rear extension and garage and alteration to driveway access arrangements. (Amended plan received 22.07.2016 amending driveway arrangements, Amended plans received 20.12.2016 including changes to the driveway arrangement and rear extension) Parish Consultee letter **ref: DC/TU/OIHQJQTU0GA00**
- 7.1.2 **Ref:** SDNP/16/06212/HOUS **Location:** Mill Cottage High Street Meonstoke SO32 3NH  
**Proposal:** Demolition of timber store and erection of single storey rear extension. Demolition of timber garden store and replacement - relocation with a new timber garden store.
- 7.1.3 **Ref:** SDNP/16/05434/HOUS **Location:** Stocks Farm Stocks Lane Meonstoke SO32 3NQ  
**Proposal:** Conversion, lifting of roof and refurbishment of Barn to form residential accommodation in connection with main dwelling and associated new sewerage treatment plant. Parish Consultee letter **ref: DC/TU/OFX40UTULQA0L**
- 7.1.4 **Ref:** SDNP/16/06006/HOUS **Location:** Well Cottage Chapel Road Meonstoke SO32 3NJ  
**Proposal:** New rear extension, raise the ridge height by 150mm and change of roof finish to slate

#### 7.2 Between meeting applications - Planning Committee comment submitted

- Ref:** SDNP/16/05772/LDE **Location:** Annexe Harvestgate Farm House Stocks Lane Meonstoke  
**Proposal:** Use of The Annex, Harvestgate Farm as a dwellinghouse

#### 7.3 Pre-Planning Applications – for information only

- Ref:** SDNP/16/05945/PRE **Location:** South Cote Warnford Road Corhampton SO32 3ND  
**Proposal:** Erection of 2 bedroom residential property

#### 7.4 Planning Decisions

- Ref:** SDNP/16/04715/TCA: The Valley Pre-School Meonstoke SO32 3NJ **RAISE NO OBJECTION**  
**Ref:** SDNP/16/04901/HOUS: Meedhupparu Pound Lane Meonstoke SO32 3NP **APPROVED**  
**Ref:** SDNP/16/05448/TCA: Hill Rise, High Street, Meonstoke, SO32 3NH **RAISE NO OBJECTION**

#### 7.5 Planning Appeals - NONE

#### 7.6 Planning enforcement cases - extant:

- Ref:** SDNP/15/00229/BRECON  
**Location:** 6 the Butts Warnford Road Corhampton SO32 3ND  
**Ref:** SDNP/16/00196/GENER

**Location:** Walton Farm Brockbridge Droxford SO32 3QT  
Alleged barn constructed in grounds.