

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council
7.30pm on Wednesday 8 March 2017 at the Meon Hall

PRESENT: Rowena Hyder, Jane McCormick, Jerry Pett, John Shaw,
IN ATTENDANCE: County Councillor Huxstep, District Councillor Ruffell, Rosie Hoile – Clerk
PUBLIC James Morrice, Malcolm Hyder, Mrs Houghton, Mrs N Gibson (owner of Corhampton Post Office & Store), Ian Allured.

- 16.91 **Apologies for absence** received from Patrick Rowe, Sue Walker. District Cllr Ruffell gave District Cllr Thacker's apologies. (Post meeting note: Bruce Horn left a message on the answering machine.)
- 16.92 **Declarations of interest.** None
- 16.93 **Minutes** of the Full Parish Council meeting held on 11 January 2017 were approved unanimously as a full and correct record. Proposed by Rowena Hyder and seconded by John Shaw.
- 16.94 **To adjourn meeting to hear public questions and comments on planning and agenda items. (10 minutes)**
District Councillor's report. Cllr Ruffell asked to speak after County Cllr Huxstep. (See Minute ref:16.97)
- 16.94.1 **County Councillor's report** – to be circulated in fill.
- 16.94.2 **Precept:** HCC approved a 4.99% increase in the Precept for 2017/18; 3% ring fenced for social care.
School funding: HCC will look carefully at funding methodology for schools with fewer than 200 students due to receive less funding and schools with more than 200 students to gain.
Scams: Residents are advised to beware of scams surrounding building works.
Tourism grants: Available via European Leader program to attract greater visitor numbers.
Boundaries Commission: New local boundaries come into force on 4 May. Corhampton & Meonstoke fall into the Upper Meon Valley ward.
Devolution: HCC prefer not see the county broken up to avoid duplication of strategic services.
- 16.95 There being no Chairman's report the Chairman proposed to move directly to agenda item 6.5. Medium to long term projects. **The meeting resumed.**
- 16.96 Medium to long term projects – Additional parking provision at Corhampton Village Store:
The Council were to consider options listed and the cost implications of Option 1 + 2 recommended by HCC Strategic Transport and the Council's agreement to proceed with and ecology survey and detailed plans.
Option 1 to extend the layby by 1 parking space on A32 £8,000.
Option 2 to relocate footway on Allens Lane to enable 4-5 parking spaces directly outside the shop. £14,500.
HCC recommended Option 1 and 2, totalling £22,500. HCC have allocated a budget of £13,000 and seek a contribution from the owner of the shop and the parish council. A condition of the proposed works is for HCC to take possession of land opposite the shop owned by the Council. Asked who would pay for maintenance of the land, Cllr Huxstep responded HCC.
RESOLVED - that HCC should proceed with the ecology survey and produce detailed plans.
The Council proposed to gauge residents' support at the Annual Parish Assembly. The owner of the shop would be expected to make a contribution. Mrs Gibson was looking into a Rural Retailers' grant. Cllr Huxstep suggested the County Councillors grant, there would not be a danger of double-funding because Highways is separate to HCC. He will look into other grant schemes. The Chairman said if HCC has ring fenced a sum in the budget, it is reasonable to ask the shop owner and the parish council for a contribution. Until the sum obtained from grants plus the shop owner's contribution is known, the Parish Council cannot commit to a sum.
ACTION 1) Clerk to check £13,000 HCC funding is assured. 2) Clerk to send invitation to Tobias Bauer,

HCC Senior Project Manager for Strategic Transport to speak at the Annual Parish Assembly.

The meeting closed to continue the public session.

- 16.97 District Councillor's report - Cllr Ruffell** (moved from 16.94.1)
- 16.97.1 **Affordable housing.** Sovereign Housing are to hold an event to encourage anyone in need of housing and with a local connection to the parish to drop in to the event at the Meon Hall between 3pm-6pm on 23 March to speak to officers who will be on hand.
2No x one bed, 3No x 2 bed and 1No x 3 bed homes being built on Shavards Lane Meonstoke will be available from 1 July 2017.
WCC Precept 2017/18 has been raised by 1.99%. (Less than £5 per year average Band D property)
Flytipping An offender has been sentenced to 12 months imprisonment and a Criminal Behavioural Order for 5 years plus loss of vehicles.
Other matters – WCC to increase the number of houses to be built by 2020 by 300 homes. WCC has received prestigious Gold Standard Award for housing the homeless programme.
- 16.97.2 **Ian Allured** was present to ask the Council's support in compiling a history of houses in Corhampton and Meonstoke. Letters will be sent to all residents of the parish to request histories of their houses which can be recorded for posterity. He, Michael Peagram, Jill Horn and Neil Brownlee aim to deliver letters by 12 April. James Morrice offered an archive facility in the Meon Hall parish archive cupboard to store paperwork. Cllr Pett commended the project.
- 16.98 **Finance, Grants & Governance.**
- 16.98.1 Unforeseen expenditure was incurred for works to raise the allotment beds for which Council was unable to recoup costs from the Open Space Fund as anticipated. **RESOLVED** - to ratify the Finance Working Group's authorisation for £2113.50 to be taken from the general reserve.
- 16.98.2 **RESOLVED** - to authorize payment of accounts listed in Appendix A.
- 16.98.3 **RESOLVED** - to approve the Financial Risk Assessment of internal controls by Lightatouch Internal Audit Service.
- 16.98.4 **RESOLVED**
a) To approve increase in clerk's salary in accordance with NALC Scale LC1, SCP 23 to £11.054 per hour. in line with national pay awards for 2017 from 1 April 2017.
b) To approve payment of salary by Standing Order for £383.21 on the last Wednesday of each month after 1 April 2017.
- 16.98 Planning:**
- 16.98.1 New planning applications:
- 16.98.1.1 **Ref:** SDNP/17/00899/OUT Beacon House, Warnford Road, Corhampton SO32 3NS
Proposal: Outline application for one new dwelling and replacement garage for Beacon House. The Parish Council raised **OBJECTION**. The site was specifically excluded from inclusion in the settlement boundary, therefore it is outside the village envelope in the existing WCC Local Plan and the emerging SDNP Local Plan.
ACTION – JP to send draft of objection to Clerk to upload onto the SDNP planning portal.
- 16.98.1.2 **Ref:** SDNP/17/00941/DCOND Vernon House Warnford Road Corhampton SO32 3ND. Discharge of Conditions 3, 6, 8, 12, 16 and 17 on planning consent SDNP/16/02767/FUL. **NOTED**
- 16.98.1.3 **Ref:** SDNP/17/00931/DCOND Vernon House Warnford Road Corhampton SO32 3ND
Discharge of conditions 3, 6, 8, 12 and 16 on planning consent SDNP/16/02757/FUL. **NOTED**
- 16.98.2 Decisions pending – Appendix B. **NOTED**
- 16.98.4 Planning enforcement - Appendix B. **NOTED**
- 16.98.5 Examiners report on draft SDNP Community Infrastructure Levy. **NOTED**
- 16.97.6 HM Government Consultation - Housing and Planning Reform. Comment due by 2 May. **NO ACTION**

16.99 Open Space, Recreation and Playgrounds

16.99.1 Cllr Walker had passed play inspection reports for January and February to the Clerk. She reported chalk graffiti at Chapel Road and complaints regarding shin pads and bottles left on the football pitch. The Clerk reported John Coney is unable to carry out annual inspections due to HPFA refusing to fund annual play inspection examination fees to renew his qualification.

ACTION – 1) Clerk to write to Andrew Spreadbury to speak to members of the football club.

2) Clerk to look into the cost of exam fees with a view to co-fund with other parishes.

16.99.2 Meon Hall - ISS Grounds Maintenance. The grass and hedge cutting contract has reached the end of the first year. Early problems have been resolved; ISS replaced the millennium tree and the damaged exercise equipment. The Recreation Ground will require heavy rolling this year, ISS has been asked to price.

16.99.3 The Hampshire Lengthsmen scheme is to continue for another year starting 1 April 2017. The Council **NOTED** the scheme is good value for money. The Chairman proposed a vote of thanks to James Morrice for overseeing implementation of the scheme in Corhampton and Meonstoke.

16.99.4 Matters arising :

- a) The Clerk has not received a response from WCC officer regarding dog fouling on the Recreation Ground. The Chairman considered the Council was within its rights to put photographs of the offending piles on the website to draw residents attention to the problem
- b) Open Space fund correspondence – the Clerk has not received information requested from SDNP officers.

16.100 Allotments:

Allotment holders meeting Wed 1 March 2017 – Cllr Hyder reported a good attendance. There are 9 allotments, all with raised beds for which two 1 ton bags of topsoil per tenant to dig in had been delivered. An Allotments Association was formed to handle day to day running of the allotments. A water meter reading of 179 was recorded.

ACTION – Clerk to send Conditions of Rent and Tenancy Agreement with the annual invoice to allotmenters.

16.101 Roads, Highways & Transport:

16.101.1 Rural Community Matters Conference 10 Feb report. **NOTED**

16.9101.2 A32 matters: Minutes of the multi-agency meeting on 9 December and associated correspondence. Attendees had expressed disquiet at the new Police & Crime Commissioner's (P & CC) handling of A32 matters, contrary to the previous P&CC's commitment. **NOTED**

ACTION – Clerk to a) Send note to Police & Crime Commissioner. b) Add to APM agenda.

16.102 Consultations, Training, Meetings & Events

16.102.1 Corhampton & Meonstoke Annual Parish Assembly on 7.30pm Wednesday 12 April at the Meon Hall.

16.102.2 MVCBA Annual Public Meeting (old AGM) Tuesday 11th July 2017 7.30 8pm start at Warnford Village Hall. **NOTED**

16.102.3 Hampshire Home Choice - Allocations Event (Shavards Lane) 3 pm – 6pm 23 March 2017, the Meon Hall. **ACTION** - Clerk to forward posters to School and place on noticeboard

16.103 Correspondence

WCC Legal & Democratic Services: Nominations sought to appoint Parish Representatives to serve on the Standards Committee. **NO ACTION**

16.104 **Items for the next agenda.** P & CC and A32 matters

16.105 **Date of next Parish Council meeting:**

Wednesday 10 May 2017 Annual General Meeting of the Parish Council followed by routine business.

The meeting closed at 9.25 pm.

APPENDIX A – ACCOUNTS FOR PAYMENT

CB ref	Chq	Payee	PAID	£
EV56	200818	The Flower Pot Men inv 4W7 Dec WCC Inv 5100419808 Dog bins	PAID	76.00
EV57	200219	Jul/Aug/Sept	PAID	<u>100.00</u>
TOTAL PAID BETWEEN MEETINGS				<u>176.00</u>
EV58	200820	CIA Ltd. Callout /damaged lock sports shed		79.20
EV59	200821	Wizbit Internet Services		96.00
EV63	200825	C.J Plested, digger/materials/labour-allotm't beds WCC standpipe installation allotment		2,393.50
EV61	200823	site		1,020.00
EV60	200822	R Hoile (Sydenhams gravel boards / CIA Spare keys/mileage/broadband/postage		232.57
EV62	200824	Meon Hall		205.00
EV66	200826	The Flower Pot Men inv 4W2 Jan		76.00
EV64	200827	Alsoils, topsoil allotment beds		864.00
EV65	200828	Droxford Parish Council shared expenses/ mobile phone / inks		132.70
EV67	200826	Flower Pot Men inv4W39		<u>76.00</u>
TOTAL PAYMENTS TO BE AUTHORISED				<u>£5174.9</u>

Bank Reconciliation 1/04/2016 - 28/02/2017

Barclays Bank A/C No ---023

Balance as per Page 403 31/12/16

£
14,883.11

Less unrepresented cheques:

EV47	Flower Pot Men	200809	£152.00	
EV53	SCA Charity trust	200815	£250.00	
EV56	Flower Pot Men	200818	£76.00	
EV58	CIA Ltd	200820	£79.20	
EV59	Wizbit Internet Services	200821	£96.00	
EV63	C.J Plested	200825	£2,393.50	
EV61	WCC	200823	£1,020.00	
EV64	Alsoils + Ltd	200827	£864.00	-4,930.70

Scottish Widows A/C No 060

Balance as per statement No 35 on 1/01/17

7,937.74

£17,890.15

Cashbook 28 February 2017

Balance b/f 1/04/15 13276.24

Add Receipts 1/4/16 - 28/02/17 21609.22

C & M PC Minutes 08/03/17

APPENDIX B – PLANNING

7. Planning:

7.1 To consider planning applications – see main agenda

7.2 Planning Decisions pending

Ref: SDNP/16/03318/HOUS Southbourne House, Chapel Road, Meonstoke, SO32 3NJ

Ref: SDNP/16/06212/HOUS Mill Cottage High Street Meonstoke SO32 3NH

Ref: SDNP/17/00461/TCA St Andrews Church , Church Lane, Meonstoke, SO32 3NE

7.3 Planning Decisions determined

Ref: SDNP/17/00273/TCA, Meon Cottage, High Street, Meonstoke, SO32 3NH **Raise No Objection**

Ref: SDNP/17/00563/TCA Well Cottage , Chapel Road, Meonstoke, SO32 3NH **Raise No Objection**

Ref: SDNP/17/00713/TCA Beeson Cottage, High Street, Meonstoke, SO32 3NH **Raise No Objection**

Ref: SDNP/16/05434/HOUS Stocks Farm , Stocks Lane, Meonstoke, SO32 3NQ **Approved**

Ref: SDNP/16/03318/HOUS Southbourne House, Chapel Road, Meonstoke, SO32 3NJ **Approved**

7.4 Planning enforcement

Cases - extant (incomplete, awaiting update w/c 6 March)

Ref: SDNP/15/00229/BRECON

Location: 6 the Butts Warnford Road Corhampton SO32 3ND

Cases closed

Ref: SDNP/16/00196/GENER

Location: Walton Farm Brockbridge Droxford SO32 3QT

Decision: **APPROVED**