

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on Wednesday 13 January 2016 at 7.30pm at the Meon Hall

PRESENT: Cllrs Bruce Horn, Rowena Hyder, Jane McCormick, Jerry Pett, Patrick Rowe, John Shaw, Sue Walker,

IN ATTENDANCE: Rosie Hoile – Clerk

ALSO PRESENT: County Councillor Huxstep District Cllr Norma Bodtger, District Cllr Lawrence Ruffell, District Cllr Amber Thacker, James Morrice, Za Rowe

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1. Apologies for Absence:

2. To receive declarations of disclosable pecuniary and non-pecuniary interest

Cllr Walker declared a disclosable pecuniary interest in agenda item 7.1.3. (Little Coombe - planning application) and a personal and non-pecuniary interest in 8.2 (proposed lease between the Parish Council and Meonstoke Tennis Club)

3. To approve and sign the Minutes of the Parish Council meeting held on 11 November 2015 The Minutes were taken as read, approved as a true report and signed. **APPROVED**

4. The meeting adjourned for participation by members of the public

4.1 Cllr Bodtger confirmed her intention to stand down as District Councillor at the next election on 5th May. District Cllr Ruffell and District Cllr Thacker were introduced; they will stand as the two candidates for the two places in the newly formed ward called the Upper Meon Valley Ward from 5th May 2016.

4.2.1 The Meon Hall

James Morrice gave notice of a Conference and Training Day at the Meon Hall on 30th January. 130 people are expected requiring overspill parking on the MUGA. The Clerk received a copy of the notice of temporary closure of MUGA for sport activities.

4.2.2 James Morrice (ref: agenda item 6.2) requested a grant for a contribution of funds required to work to renew sections of the Meon Hall main hall roof. £500 is required in the current financial year; £400 in 2016/17. The work is urgent and involves removal of white asbestos. Exton will also be approached and match funding will be sought from the local authorities. The parish council is urged to show the amount of reserves allocated to the Meon Hall in the Income Statement for the purposes of grant applications for match funding.

4.3 Library Consultation

Steve Clark requested the parish council to complete the Library Consultation before the closing date of 16 January. The outcome of the strategic review of the library service would more than double the journey by having to go to Fareham. The mobile library service is almost certain to close due to the cost of £20 per book to borrow. Only 15 parishioners are registered, therefore maintaining Bishops Waltham Library is key. Parishes should defend a local library service. Local Authorities have a [statutory duty](#) to provide a comprehensive and efficient library service. He urged those present to email their personal support to keep BW Library open.

The Chairman commented that as there was no financial implication he was content for the Clerk to liaise with Steve Clark.

The Council agreed to the Chairman's proposal to advance item 7.4 and 8.2 forward.

4.4 Houghtons Yard (agenda ref: 7.4)

Ref: APP/Y9507/W/15/3139432: Houghtons Transport (wickham) Ltd Warnford Road Corhampton SO32 3ND. Non determination of SDNP/15/01181/FUL

Residents expressed the view that the scheme originally submitted for Houghton's Yard to be unsuitable and the Council had not taken residents views into account in their comment to SDNP.

Cllr Pett said that the Council's remit for comment is on material grounds; some the objections residents were outside the scope for comment.

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Cllr Pett summarised the intention to link developments through de Port Heights and again further south on/off A32. Bearing in mind the appeal is for non-determination, the parish council cannot change their call on the original application. SDNP are minded to impose a master plan to link the two, and possibly a third, site. The PC intend to make the Inspector aware that the Parish Council has not been consulted on this despite repeatedly seeking a meeting with SDNP.

The Council noted residents' strong opposition to SDNP's proposal. Given that the present appeal has not been withdrawn by the applicant it is therefore presumed that this is the intent of the SDNPA, if indeed it be, is beyond the scope of this appeal. In considering the application for Houghton's Yard, then, in isolation, the Parish Council's view remains that it does not oppose the application in its present form, but would wish to be represented in any discussion of any counter-proposal in the context of this appeal. It would not wish to have any alternative proposal imposed on the community without due consultation.

James Morrice said the Parish Council might wish to press for a public enquiry to air this with SDNP, and to push the Inspectorate to allow. He asked the Council to note this is the position which has been put forward. **NOTED**.

ACTION – JP / the Clerk

Some residents expressed a desire for independent access and said their views were not supported by the Planning Committee. SDNP planning officers made great play of landscape and village character at the meeting with residents on 21 December, which was not subsequently reflected in the SDNP proposal.

The Chairman re-iterated that if the proposal did not infringe planning regulations the Committee could not raise objection.

4.6 Tennis Club (agenda item: 8.2)

Cllr Pett said the Tennis Club Group were working through a couple of minor issues. He asked if the members present from the Tennis Club would be happy with a clause requiring work on the new court to start 6 weeks after the date of signing the lease. The tennis club members replied the affirmative.

Cllr Pett proposed, assuming all are agreed, the Council is recommended to approve signing the lease as soon as possible. PROPOSED BY: Cllr Pett, seconded by Cllr Hyder

RESOLVED TO APPROVE, ACTION - The Tennis Club Working Group

Members of the Public departed at 7.40pm

4.7 County Councillor's Report:

Devolution Prospectus: The Government has not responded to HIOW's proposal of 24 November. Leaders are still in negotiation. Cllr Huxstep considered that until the Government responds positively to HIOW's proposal it is a waste of time to discuss. Within HIOW's bid local authorities would retain 100% of business rates, intending the change to be cost neutral to incentivise the Local Authority.

Budget: The Budget is a work in progress, overall reduction anticipated at 24%. All councils will lose central government funding, HCC will lose £48m which can only be recovered by a 10% rise in Council Tax. The cuts affect Libraries and Re-cycling, the smaller of both facing closure. Social Services hold the largest amount which is protected. The Government will allow councils to raise council tax by 2% which will be ring fenced for social services. In addition councils will be allowed to raise council tax by 1.99% without a referendum.

James Morrice questioned the future of community grant schemes.

Consultation on Household Waste Scheme starts 25 January; HCC budget has been cut by £20m entailing reduced opening hours over fewer days and closure of smaller sites. Respondents will be given option to state preferences.

Boundary review

The final recommendations will be made on 15 March and published on 3 April 2016. Corhampton & Meonstoke will be warded in the [Upper Meon Valley](#) ward stretching between Chilcomb, Owlsebury,

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Titchbourne and West Meon.

4.8 District Councillor's Report:

Houses next to Bridgmead: building will start soon. Sovereign Housing have submitted revised plans (MINOR).

Cllr Pett said the re-submitted plans for 11 dwellings have been called in by SDNP.

WCC Budget: To be considered by the Council in February and published in March.

Cllrs Huxstep, Bodtger, Ruffell and Thacker departed at 8.25pm. The meeting resumed.

5 Chairman's Report

The Chairman sought suggestions for a speaker to address the Annual Assembly. It was agreed to ask a representative from the Citizens Advice Bureau. **ACTION – the Clerk**

The Chairman asked if the Council would be content to mark the Queens 90th Birthday by providing light refreshments following the Church service marking the occasion. The Council were content.

ACTION – Chairman

6. Finance, Grants & Governance

6.1 Accounts for Payment:

The following accounts were presented for authorisation:

		£	Cheque No.
A J Morrice	Parish expenses,	45.47	200734
The Flower Pot Men	Maintenance Play Gr/Pound Cnr/Jubilee tree	76.00	200735
The HPFA	Annual subscription	40.00	200436
CPRE	Annual subscription	36.00	200437
The Meon Hall	Grant – grass cutting (2015/16 budget)	105.00	200738
The Meon Hall	Hire of hall	28.50	200739
The Flower Pot Men	Maintenance Play Gr/Pound Cnr/Jubilee tree	76.00	200740
Cancelled chq		-	200741
Lightatouch Auditors	¾ year internal audit	228.75	200742
CAB	Grant (2015/16 budget)	25.00	200743
ISS Facility Services	Annual grounds maintenance contract	1867.50	200744
Cancelled chq		-	200745
MVC First Responders	Brant (2015/16 budget)	250.00	200746
The Meon Hall	Grant – roof repair (2015/16 budget)	500.00	200747
R Hoile	Salary 1 Nov – 31 Jan	1126.98	200748
R Hoile	Parish expenses	81.36	200749
	TOTAL	4486.86	

BANK BALANCES AT LAST STATEMENT DATES

Barclays Community A/C	24/12/15	£10,331.00
Scottish Widows	1/10/15	£10,396.00
Less 2 cheques not lodged		-£84.00
TOTAL at bank	31/12/15	£19,642.00
Reconciliation - Cashbook	31/12/15	£19,642.00

APPROVED

6.2 To approve the Budget 2016/17

The Clerk presented the final draft of the budget. After minor adjustments the Parish requirement was set at £15,056. WCC allocated £954 Council Support Tax for 2016/17 to Corhampton & Meonstoke.

The Clerk will request a Precept of £14,103.00 for 2016/17

APPROVED – ACTION The Clerk

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6.3 Recreation Ground Annual Maintenance Contract: The Council had received a quotation from ISS Facility Services for £1527.75 for a fixed term contract of 2 years. This was in line with expectation and included in the 2016/17 budget .

APPROVED – ACTION the Clerk to send contract to ISS

6.4 Performance against budget was reviewed. **APPROVED**

The internal auditor carried out a ¾ year internal audit on 11 January. He was unable to complete the Financial Risk Assessment in time for the parish council meeting. **DEFERRED to March full council meeting**
Review of the Asset Register. **DEFERRED to March full council meeting**

ACTION the Clerk

6.5 To approve Executive checklist for 2015/16: Completion of the checklist is contingent on all actions requested by BDO at the last external audit to have been considered, actioned and approved.

DEFERRED to March full council meeting

6.6 To adopt of an Equality and Diversity Policy: A draft of the policy had been previously circulated to members of the Parish Council.

RESOLVED to adopt.

6.7 Letter from HALC regarding the appointment of a Sector Led Audit Body to seek external auditors for 2017 on behalf of smaller councils with a turnover of under £25,000. The Council agreed it was not cost effective to opt out and to take the default course of no action by 31 January 2016.

RESOLVED to take no action

6.8 Planning Committee's draft Terms of Reference (ToR): The Clerk pointed out that a database exists on SDNP website and compilation of a separate database as proposed in the draft ToR is not best use of time.

RESOLVED to approve

ACTION 1 the Clerk to remove reference to the database and circulate revised ToR.

ACTION 2 The Clerk and JP to update the template for the Planning Report.

6.9 Formation of a Working Group to consider requirements for, and investigate the feasibility of, medium to long term projects requiring capital expenditure. The Chairman proposed Cllrs Pett, McCormick and Walker for the working group.

RESOLVED to approve.

ACTION – The Working Group

6.10 To approve payment of grants to the Meon Hall Committee for:

1. £105 for Grass cutting from the current year's budget
2. £500 for roof repairs from the current year's budget

APPROVED - see 7.1 Accounts for payment

(Post Meeting Clerk's note: On 25 January, James Morrice emailed The Meon Hall Management Committee's grateful thanks to Councillors for these grants)

6.11 To approve request for a grant from the Citizens Advice Bureau:

APPROVED - see 7.1 Accounts for payment

6.12 To approve payment of a grant to the Meon Valley Community First Responders for £250 **APPROVED**

ACTION - The Clerk to add to January Schedule of Payments

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7. Planning: New Applications:

- 7.1.1 **Ref:** SDNP/16/00063/TPO **Location:** The Rectory, Rectory Lane Meonstoke SO32 3NF
Proposal: 10 no. Sycamore (Group 1772G1G, T1, TPO) - reduction in height by approx 15ft, reduce in laterals by up to 6ft. (Open for comment) **NO COMMENT**
- 7.1.2 **Ref:** SDNP/16/00059/TCA **Location:** The Rectory Rectory Lane Meonstoke SO32 3NF
Proposal: 1 no. Sycamore(T2, TCA) - reduce laterals over Cherry Trees property by up to 10ft. 1 no. Silver birch (T3, TCA) - reduction of overall crown to leave a height of approx 15ft, with a spread of approx 8ft
NO COMMENT
- 7.1.3 **Ref:** No: SDNP/15/06467/HOUS **Location:** Little Coombe New Road Meonstoke SO32 3NN
Proposal: Demolition of existing ancillary building and erection of a new ancillary building. Cllr Walker had declared a disclosable pecuniary and personal interest. The application arrived too late to Consider. **ACTION - Planning Committee**
- 7.1.4 **Ref:** SDNP/15/06414/FUL **Location:** Land at Shavard Lane, Meonstoke.
Proposal: Construction of 6 new affordable homes with associated parking (resubmission)
Cllr Pett said two homes designated for shared ownership would revert to the housing association if sold together with the half share equity so that the property is not lost to the affordable housing pool.
Za Rowe advised National England had withdrawn support from the relocation of slow worms.

The Council re-iterated its support for shared ownership in line with Government policy. **APPROVED.**
- 7.1.5 **Ref:** SDNP/15/06285/PRE
Location: Meedhupparu Pound Lane Meonstoke SO32 3NP
Proposal: Extension to the side and possibly a first floor car port.
The application arrived too late for consideration. **ACTION - Planning Committee**
- 7.1.6 **Ref:** SDNP/15/06253/TCA **Location:** The Old Bakery High Street Meonstoke SO32 3NH
Proposal: 1 no. Sycamore to fell
NO COMMENT
- 7.1.7 **Ref:** SDNP/15/06131/TCA **Location:** Bucks Head, Bucks Head Hill, Meonstoke SO32 3NA
Proposal: Crown reduction of no. 1 Ash tree by 2-3m; removal of two forked limbs to reduce Weight from limb overhanging road. **NO COMMENT**
- 7.1.8 **Ref:** SDNP/15/06087/TPO **Location:** Millside Flats 9-14 Corhampton Hampshire SO32 3AG
Proposal: Clear structure by 2m to natural pruning points of 3 no. Beech and 2 no. Sycamore
NO COMMENT
- 7.1.9 **Ref:** SDNP/15/06247/TCA **Location:** Riverside Cottage, Warnford Road, Corhampton SO32 3ND
Proposal: 1 No. Ash to crown reduce by 30%
NO COMMENT
- 7.1.1 **Ref:** SDNP/16/00118/LDP **Location:** Riverpoint (FORMERLY Canberra), High Street, Meonstoke, DO32 3NH
Proposal: Insertion of 3No roof lights to create rooms in the roof, window in the rear gable elevation.
NO COMMENT – Change of fenestration
- 7.1.1 **Ref:** SDNP/16/0006/HOUS **Location:** Cobb Cottage Chapel Road, Meonstoke SO32 3NJ
Proposal: Proposed front porch and enlarged rear first floor window to create Juliet balcony.
The application arrived too late for consideration. The Planning Committee agreed to call a Planning Meeting if required.

7.2 Time expired comment submitted by the Panning Committee to be ratified by the Full Council

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SDNP/15/05227/FUL Houghtons Transport (Wickham)Ltd Warnford Road, Corhampton SO32 3D

The Council was advised this refers to 2nd application on matters of affordable housing. **NO COMMENT**

7.3 Planning Decisions

7.3.1 Ref: SDNP/15/04824/LIS The Farmhouse, Warnford Road, Corhampton SO32 3ND **APPROVED**

7.3.2 Ref: SDNP/15/05590/TPO St Andrews Church, Church Lane, Meonstoke **APPROVED**

7.3.3 Ref: SDNP/15/05518/TCA The Old Bakery, High St, Meonstoke **APPROVED**

7.3.4 Ref: SDNP/1505131/DCOND Canberra House, High St Meonstoke **APPROVED**

7.3.5 Ref: SDNP/15/04912/HOUS 1 Oxendown, Meonstoke **APPROVED**

7.3.6 Ref: SDNP/15/04782/HOUS Barton House, Rectory Lane, Meonstoke **APPROVED**

7.4 Planning Appeals

APP/Y9507/W/15/3139432: Houghtons Transport (wickham) Ltd Warnford Road Corhampton SO32 3ND

Non determination of SDNP/15/01181/FUL

Agenda item advanced and minuted under 4.4

7.5 Planning Enforcement - Extant

There has been no further update on the two open cases:

Case Ref: 07/00047/CARAVN: Steyns Farm, the Hangars, Corhampton SO32 3LL

Case Ref: 11/00163/SUSE: Watton Farm, Watton Lane, Droxford SO32 3HA

8. Parish matters:

8.1 Playgrounds: No update

8.2 Proposed Lease between the Parish Council and Meonstoke Tennis Club
Agenda item 8.2 advanced to Minute item 4.6

8.3 Lengthsmen: James Morrice reported satisfactory completion of work; he will send report to the Clerk.

8.4 Allotments: WCC solicitors advised that a soil contamination survey is not required before drawing up the lease, but the Council would have to accept the risk if it is contaminated. Geoprobe quoted £900 to test the soil for contamination. Bruce Horn said he would find out what his soil testing provider would charge.

ACTION – Cllrs Hyder and Horn

8.5 Highways, Roads and Transport:

8.5.1 Leaf clearance: James Morrice said total clearance around the A32 roundabout and pavement had been achieved. He will request Highways to schedule an annual leaf clearance in the Highways program of work since lengthsmen are no longer allowed to work on the highway.

In addition, Darren Lewis - Highways Engineer, has been advised that the High Street main pipe system which drains down to the river, and classified as a river, requires clearing every three years. He urged the public to keep an eye on drainage issues so it does not get out of hand.

8.5.2 Droxford Junior School bus: HCC Principal Transport Officer had notified parents of the alternative to a standing arrangement with the owners of the Bucks Head for the school bus to turn round after collecting children for school. The problem arises when the Bucks Head car park is blocked by guest cars parked overnight. Previously the Jubilee Tree triangle grass had become mired, and Beeline had been instructed to turn around at Pound Cottages. On this occasion junior school age children were collected from the A32 and parents had complained this was unacceptable.

The Council agreed that picking up and dropping off on the A32 was not acceptable.

ACTION – The Chairman to request HCC to advise new alternative arrangement.

9. Consultations, Meetings and Training

9.1 HIOW Devolution Workshop 1 March 2016 - **NOTED**

9.2 Mayor of Winchester Community Award 2015/16: To approve the nomination of Steve Clark
APPROVED - Unanimous

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ACTION - The Chairman /James Morrice

9.3 Review of CIL - Online Consultation – **NOTED**

9.4 Response to HCC Library Consultation - See Minute 4.3 It had been agreed to ask the Clerk and Steve Clark to liaise. **ACTION - Steve Clark/ The Clerk**

10 Correspondence

10.1 Letter from Parishioner re state of Jubilee Tree Triangle – see 8.5.2

The Chairman proposed erecting posts around the Triangle to prevent further damage from vehicles.

APPROVED

10.2 Scottish Widows. PC notified of receipt of gross interest. **NO ACTION**

10.3 HCC: C Wright Principal Transport Officer – **ACTION - The Chairman**

11 Website

Due to HCC cutting back on RoW maintenance, appeal to the public to report to Bishops Waltham Ramblers.

ACTION – Cllr Hyder

12 **Agenda Items for March full council meeting** - Meon Valley Trail, (if there is any update) Financial Risk Assessment, Asset Register, Executive checklist, PACT – A32 response

13 **Date of next full council meeting** : 7.30 pm Wednesday 9 March 2016 in the Crypt at the Meon Hall

The meeting closed at 9.45pm