

## CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on Wednesday 13 May 2015 at 7.30pm in the Meon Hall Meonstoke.

**PRESENT** Cllrs Bruce Horn, Rowena Hyder, Jane McCormick, Patrick Rowe, John Shaw and Sue Walker.  
In attendance: 5 parishioners,  
Keith Best - Parish Clerk

1. **APOLOGIES FOR ABSENCE** Cllrs Botger and Huxstep.

2. **ELECTION OF CHAIRMAN**

a) Nominations were invited for the post of chairman.

Cllr Rowe was nominated by Cllr Hyder, seconded by Cllr McCormick and approved unanimously.

b) Nominations were invited for the post of vice-chairman.

Cllr Shaw was nominated by Cllr Rowe, seconded by Cllr McCormick and approved unanimously.

3. **VACANCY ON THE COUNCIL.**

Following the quadrennial parish council election on 7 May 2015 a vacancy remained for one councillor and was filled by co-option. Two parishioners had expressed an interest in filling the vacancy and after discussion Jeremy Pett was duly co-opted. Having signed the Declaration of Acceptance of Office Mr Pett joined the meeting.

4. **APPOINTMENT OF COMMITTEES**

It was agreed to continue with a Planning Committee and Cllrs McCormick, Pett and Shaw were appointed members.

5. **DECLARATION OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS**

None

6. **ADJOURNMENT OF MEETING TO ALLOW PARTICIPATION BY MEMBERS OF THE PUBLIC**

6.1 Mr Dobby asked that with the move to bi-monthly Parish Council meetings, whether it is intended to delegate authority to the Planning Committee to make submissions on planning applications in order to meet deadlines for comments. The Chairman responded that, in circumstances where deadlines make it impossible for the full council to ratify formally the recommendations of the Planning Committee, the recommendations are circulated to all parish councillors for comment before being submitted. The comments are then presented retrospectively to the next meeting of the council.

7. **TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 3 MARCH 2015.**

The minutes of the Parish Council meeting held on 3<sup>rd</sup> March 2015 having been previously circulated, were considered. The minutes were taken as read, approved and signed.

**Proposed by Cllr Shaw, seconded by Cllr Hyder and carried unanimously.**

8. **COUNTY AND DISTRICT COUNCILLORS' REPORTS/INFORMATION**

**No reports.**

7 **PARISH ADMINISTRATION**

7.1 **Meeting Dates**

A schedule of Parish Council meeting dates for 2015/16, having been previously circulated, was agreed.

**Proposed by Cllr Shaw, seconded by Cllr Horn and carried unanimously.**

## 8. FINANCE

8.1 **The financial statement-** the Clerk reported balances of £9,151.43 in the Community Account and £10354.63 in the Scottish Widows Account after the following payments, with the exception of that for Vitaplay, have been made. The Vitaplay cheque will be released when the Open Space Funding from W.C.C. and the grant from The Hampshire Playing Fields Association are received.

### 8.2 Accounts for Payment

#### Payments for February/March made in April under Chairman's Action.

<u>Chq Number</u>	<u>Payee</u>	<u>Service</u>	<u>Amount</u>
200693	The Meon Hall	Room Hire	£76.500
200694	W.C.C.	Dog Bin Emptying	£200
200695	K Best	Salary & Expenses – Feb/Mar '15	£755.93
200696	HMRC	PAYE	£167.00
200697	HALC	Annual Affiliation Fee	£255.00

]The payments were recommended for ratification and authorisation.

**Proposed by Cllr Shaw, seconded by Cllr Hyder and approved unanimously.**

#### Payments for April 2015

<u>Chq Number</u>	<u>Payee</u>	<u>Service</u>	<u>Amount</u>
200698	The Flower Pot Men	March Grounds Maintenance	£76.00
200699	Steve Clarke	Open Space Expenditure	£425.11
200700	W.C.C.	Play Area Inspections	£75.60
200701	Patrick Rowe	Annual Assembly refreshments	£23.94
200702	K Best	Salary & Expenses –Apr '15	£448.73
200703	HMRC	PAYE	£98.30
200704	Vitaplay	Play Area Equipment	£15,468.00
200705	HALC	HR Services subscription	£120.00
200706	Wizbit	New website& hosting	£858.00

**Proposed by Cllr Pett, seconded by Cllr Shaw and approved unanimously.**

## 9. PLANNING

### 9.1 To note current planning applications and decisions received:

- a) Garden House, Chapel Road SDNP/14/05776/HOUS - Approved
- b) Mayfield, Rectory Lane SDNP/14/05789/FUL - Refused
- c) Chapel House, Chapel Road SDNP/14/06452/HOUS – Approved
- d) Hawks Nest, Pound Lane SDNP/14/05664/FUL – Approved
- e) Crossways, Corhampton SDNP/15/00983/HOUS – Approved

### 9.2 To consider new applications:

- a) Houghton's Yard, Corhampton SDNP/15/01181/FUL – Objection on the grounds that the site is not on main drainage and no provision is indicated on the plans. In addition there is no turning circle for refuse vehicles etc.
- b) Kings Paddock, High Street SDNP/15/01605/HOUS – No Comment
- c) Wyndham Lodge, Corhampton SDNP/15/01588/LDP – No Comment
- d) Wyndham Lodge, Corhampton SDNP/15/01589/DEM – No Comment

**Proposal to accept the recommendations of the Planning Committee – Proposed Cllr Shaw, seconded Cllr Horn and approved unanimously.**

## 10. PARISH MATTERS

### 10.1 Allotments

The Chairman read out a letter from W.C.C. regarding the proposed allotment site with particular reference to a water supply.

10.2 **Playground**

The Annual Play Area Inspection Report has been received. There are several items raised that need to be addressed. The report will be considered by Cllr Shaw who will report back to the council.

**Action: John Shaw**

10.3. **Recreation Ground** No Report

10.4 **Lengthsman Details**

It was confirmed that James Morrice is the contact for the Lengthsman service. James had previously circulated a programme of works for the Lengthsman which was noted by the council. The Parish Council agreed that they wished to record their thanks to James for all his efforts on behalf of the parish.

10.5 **Tree warden** No report

10.6 **Hedges** / No Report

10.7 **Rural transport** No Report

10.8 **Footpaths** No Report

10.9 **Meon Valley Trail** – It was reported that there is a meeting in Wickham on 24 May regarding the MVT.

Cllr Hyder reported that the dangerous tree on the trail is being dealt with by the South Downs National Park Authority. Cllr Hyder confirmed the cutting programme for our area is July.

10.10 **Highway Matters**

Cllr Shaw reported that the roads are better than they were. The stretch on the A32 had no standing water following the recent wet weather.

10.11 **PACT / HALC / WDALC**

Cllr Walker reminded the meeting that there is a need to lobby the local M.P. about the problem with motorcycles on the A32.

WDALC are running a course on 3 June as an introduction for new councillors and a refresher course for existing councillors. Cllr McCormick expressed an interest in attending. **Action: Clerk**

11. **CORRESPONDENCE**

a) The Pensions Regulator has written to the Parish Council about its new automatic enrolment legal duties. Every employer with at least one member of staff must automatically enrol those who are eligible into a workplace pension scheme and contribute towards it. The scheme comes into effect for the Parish Council on 1 May 2017 but the council has to nominate a contact by 31 May 2015.

12 **AOB**

The Chairman wished to record the Parish Council's thanks and appreciation to Sue Walker for all her hard work as chairman and this was endorsed by the full Council.

The Chairman also wished to record the Parish Council's thanks and appreciation to Steve Clark for all the work he had carried out as a parish councillor particularly in respect of the Playground and Recreation Ground.

13. **DATE OF NEXT MEETING** – 24 June 2015

Meeting ended at 9.15pm.