

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of a Meeting of the Parish Council held on Wednesday 5 November 2014 at 7.30pm in the Meon Hall Meonstoke.

PRESENT Vice Chairman Patrick Rowe, Steve Clark, Bruce Horn, Rowena Hyder, and John Shaw. In attendance: Juliet Brooks (Clerk), Councillor Roger Huxstep HCC, and 7 parishioners.

1. **APOLOGIES FOR ABSENCE** Sue Walker and Councillor Norma Bodtger WCC
2. **DECLARATION OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS**
None
3. **ADJOURNMENT OF MEETING TO ALLOW PARTICIPATION BY MEMBERS OF THE PUBLIC** Two matters were raised:
 - 3.1 Za Rowe reported that Nick Heasman SDNPA has asked whether or not the PC would be interested in having an interpretative notice board in the village. Council asked Za to find out more about this.
 - 3.2 A representative from the tennis group queried whether or not the Parish Council is exempt from paying VAT. The Clerk replied that the PC has to pay VAT and then claim back from HMCE.
4. **ELECTION / CO-OPTION OF COUNCILLOR** The Clerk reported that one application has been received to fill the vacancy. Council agreed unanimously to co-opt Jane McCormick, who had sent her apologies for being unable to attend. The Clerk agreed to send Jane the relevant forms, etc.

ACTION: Clerk
5. **REPORTS**
 - 5.1 Councillor Roger Huxstep HCC reported on matters including:
 - . The Local Plan Consultation display will be in Swanmore Church Hall on 14th and 15th November. All dates / times for other displays are on the WCC planning website.
 - . HCC consultation programme on public transport.
 - . HCC children's services having been rated good by OFSTED.
 - . Following a review, HCC will not be closing waste depots.
 - 5.2 The Clerk was asked to contact Councillor Norma Bodtger WCC and request that if she is unable to attend a Parish Council meeting, she submit a written report to Council *ACTION: Clerk*
6. **TO APPROVE THE MINUTES OF THE LAST COUNCIL MEETING (01/10/14)**
 - 6.1 Council expressed their thanks to Nick Riley for producing the minutes in the Clerk's absence.
 - 6.2 With the deletion of the final sentence of agenda item 8.1 the Council approved the minutes.
 - 6.3 The proposed amendment to agenda item 4.5 was not agreed.
7. **CHAIR'S REPORT ON MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING** (not elsewhere on the agenda) None
8. **TENNIS GROUP PROPOSAL**
 - 8.1 The tennis group reported that it has been advised by SDNPA that planning permission is not required.
 - 8.2 The PC agreed that it is for the tennis group to make all applications for open space and other funding.
 - 8.3 The PC agreed that it is unable to put the grants raised, or pay cheques, through the PC account, and is thus unable to reclaim the VAT.
 - 8.4 It was agreed that the PC write a letter of support to the tennis group's grant application when requested.
9. **FINANCE**
 - 9.1 The Clerk presented the financial statement and reported balances of £6315.41 in the Community Account and £10354.63 in the Scottish Widows Account.
 - 9.2 Council approved payment of bills – chq

	200671	Royal British Legion - poppy wreath	17.00
	200672	WCC dog bin emptying	100.00
	200673	AJ Morrice – cement & paint	87.78
	200674	Flower Pot Men – mowing	90.00
	200675	AJ Morrice – upkeep of games area	40.00

- 9.3 The Clerk reported that 2 further Councillors are required to sign the mandate as cheque signatories with Barclays Bank. John Shaw agreed to stay on and Patrick Rowe agreed to add his name. The Clerk agreed to sort out the paperwork. *ACTION: Clerk*
- 9.4 Council discussed the appointment of a new auditor. Patrick Rowe advised that a parishioner is willing to act and the Clerk agreed to make contact. *ACTION: PR/Clerk*

10. PLANNING

10.1 To note current planning applications and decisions received:

- 10.1.1 Barton House Rectory Lane SDNP/14/04423/LIS (no comment) – application refused
- 10.1.2 Ryecroft Rectory Lane SDNP/14/04463/HOUS (no comment – application approved)

10.2 To consider new applications:

- 10.2.1 Holly Cottage High Street Meonstoke SDNP/14/04831/LIS – Council agreed no comment
- 10.2.2 Canberra House High Street SDNP/14/04910/TCA - Council agreed no comment

10.3 Other planning matters

- 10.3.1 **Affordable housing** – Council noted that Sovereign Housing has been invited to address the next Parish Council Meeting on 3 December 2014. The Clerk agreed to publicise this on the notice Boards. *ACTION: Clerk*
- 10.3.1.1 Council agreed that it is not necessary to have another full public consultation as little has changed from the first scheme.
- 10.3.1.2 Council agreed that it is not necessary for Sovereign to have a second pre-application meeting with WCC planning department for the same reason.
- 10.3.2 **Enforcement:** Steynes Farm mobile home – John Shaw reported that this matter is ongoing despite his and the Parish Council's best efforts to reach a conclusion. *ACTION: JS*
- 10.3.3 **Allotments** – Council noted with concern that WCC has failed to respond to queries raised by Council's solicitor at least 2 months ago, and that the site has still not been cleared. The Clerk agreed to write to Councillor Norma Bodtger WCC and request her prompt assistance. *ACTION: Clerk*
- 10.3.3.1 Council noted the quotation of £1229.45 received from Portsmouth Water to supply and install a standpipe at the allotments. It was agreed to delay a decision until further progress had been made on the site.
- 10.3.3.2 Council approved the tenancy agreement circulated by the Clerk.
- 10.3.4 **SDNP documents** - Patrick Rowe confirmed that the questionnaire had been submitted.

11. PARISH MATTERS

11.1 Playground

Steve Clark reported that he has applied for a grant on behalf of the Parish Council from Hampshire Playing Fields Association for the renovations, and is awaiting their decision. *ACTION: SC*

11.2 Recreation ground

The Clerk had been asked to investigate contractors / obtain quotations for repair to the chain link fence at the MUGA. Nick Riley agreed to provide names of suitable contractors. *ACTION: Clerk*

11.3 Meon Hall

- 11.3.1 Council agreed to the request from the Meon Hall to open the east gate to the recreation ground and park cars on the recreation ground, also close the multi-games area on Saturday 15th November 2014.
- 11.3.2 Council was informed that WCC has awarded the Meon Hall a 90% matched grant of £3600 towards the main hall ceiling repairs. The sum raised so far is £7600 and Council approved payment of the Parish Council's already agreed grant of £1000. *ACTION: Clerk*

11.4 Lengthsman

The report to Council from James Morrice was noted.

- 11.5 **Flooding** John Shaw reported on a useful meeting held with the Environment Agency, and ensuing discussions. Funding from the DoE is in extremely short supply, especially if no dwellings were damaged or vacated due to flooding last winter. Council discussed various alternatives to alleviate the problem including the placing of sandbags in a section of the river to redirect the main flow, and the renovation of shutters. John Shaw and Bruce Horn undertook to investigate and report back to Council. *ACTION: BH/JS*

- 11.6 **Tree warden** No report
- 11.7 **Hedges / verges** No report
- 11.8 **Rural transport** Council noted that the Meon Valley Bus will need to be replaced within the next year and that the MV Bus Committee is seeking support on the financing from Parish Council. Council agreed to discuss this further when the Parish budget is being considered.
- 11.9 **Footpaths**
- 11.9.1 Work on the 'Meon Valley Trail' is causing concern. Rowena Hyder undertook to draft a letter to David Dean HCC on this matter, for the Clerk to send, with a copy to Barbara Holyome SDNPA.
ACTION: RH/Clerk
- 11.9.2 Hampshire Countryside Access Plan – Rowena Hyder reported that she had completed and submitted the form on behalf of the Council.
- 11.10 **Highway matters**
- 11.10.1 The problem in Frys Lane has been reported but not yet actioned.
- 11.10.2 The continued flooding on the roundabout A32 /Corhampton Lane and also on A32 near Corhampton Church after very heavy rain has been reported to Hampshire Highways.
- 11.10.3 The need for the drains in Bucks Head Hill and the High Street to be cleared would be reported.
- 11.10.4 Salt bins – John Shaw agreed to liaise with HCC for HCC to replace/refill bins in the next month.
ACTION: JS
- 11.11 **PACT / HALC / WDALC**
The report to council from Sue Walker was noted.
12. **PARISH EMERGENCY PLAN**
Council discussed the draft plan circulated by Rowena Hyder, who undertook to make revisions and send out again for consideration at the next meeting.
ACTION: RH
13. **COMMUNITY ASSET REGISTRATION** The Clerk has submitted the form and the map showing boundary details for the Bucks Head pub to WCC, who have advised that registration can take at least 8 weeks. The Clerk agreed to pursue this outstanding matter with WCC.
ACTION: Clerk
14. **CORRESPONDENCE** None
15. **ITEMS FOR NEXT AGENDA**
- 15.1 Update of website / community website – a parishioner has indicated willingness to undertake this. Steve Clark undertook to pursue this.
ACTION: SC
- 15.2 The Clerk raised concerns about the condition and size of the existing notice boards. A suggestion has been raised that an additional board could be purchased and displayed on the wall of the Meon Hall, and an A-frame purchased to publicize events.
ACTION: Clerk
- 15.3 The Clerk reminded Council that the budget for 2015 / 16 will need to be drafted for consideration at the December PC meeting and agreement in January in order for the precept application to be submitted to WCC on time in January 2015.
ACTION: SW/Clerk
16. **CHAIRMAN'S BUSINESS**
- 16.1 Patrick Rowe agreed to lay the wreath on Remembrance Sunday.
- 16.2 John Shaw and Bruce Horn agreed to attend the SDNPA meeting on Wednesday 12 November at the Meon Hall.
17. **DATE OF NEXT MEETING ~ Wednesday 3 December 2014 ~ 7.30pm**

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