

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Parish Council Meeting of the Parish Council
7.30pm on Wednesday 17 January 2018 at the Meon Hall

PRESENT: Bruce Horn, Rowena Hyder, Jane McCormick, Jerry Pett, Patrick Rowe, John Shaw, Sue Walker
IN ATTENDANCE: James Morrice, the Clerk
District Councillor Laurence Ruffell, County Councillor Roger Huxstep.
PUBLIC 6 residents.

17.54 **Apologies for absence.** Za Rowe

17.55 **Declarations of disclosable pecuniary and non-pecuniary interest.** None

17.56 **Minutes: RESOLVED**

To approve the minutes of the Full Parish Council meeting held on 8 November 2017 as a true and accurate record.

17.57 **Questions and comments received from the public:**

The Council was asked when drainage and potholes beneath flood water at the 'broken bridge' were going to be repaired. The situation was becoming worse each day affecting walkers, runners, cyclists and vehicles. Cllr Shaw reported that Highways were due to visit the following week.

It was agreed to receive questions from residents of de Port Heights when the Vernon House application was being discussed under Planning.

17.58 **County and District Councillors' reports**

County Councillor Huxstep summarised his report which is appended in APPENDIX C.

District Councillor Ruffell had previously circulated his report to councillors. See APPENDIX C. He will ask Caroline Horrill for a progress report on the amendment of S106 Agreement for the recent Bridgemed development at Shavards Lane.

17.59 **Finance, Grants & Governance.**

17.59.1 The council **RESOLVED** to authorize payment of accounts listed in Appendix A

17.59.2 The Council **NOTED** the bank reconciliation to 31 December 2017

17.59.3 The Council **NOTED** Performance v 2017/18 budget and **ACCEPTED** the estimated reserve figure for 31 March 2018.

17.59.4 The Council **RESOLVED** to approve 2018/19 budget (Parish requirement) for £17,300 less Council Tax Support grant for £570, the Clerk will submit the Corhampton & Meonstoke parish precept request for 2018/19 of £16,793.

17.59.5 The Council **AGREED** that a reserves policy will be required for 2018/19 to reflect the Council's objectives. The Finance Working Group will draw up a draft for consideration at the March meeting.

ACTION – FWG / Clerk

17.59.6 To consider the draft audit report and risk assessment of financial systems' internal controls prepared by the internal auditor on 8 January 2018. **DEFERRED** to March meeting due to insufficient time for the FWG to consider.

17.59.7 The Council **RESOLVED** to appoint Lightatouch as the internal auditor for 2018/19. **ACTION – the Clerk**

17.59.8 The Council **RESOLVED** to appoint the Clerk as Data Protection Officer.

17.60 **Planning**

17.60.1 Variations on Conditions 2 & 12 for SDNP/17/034849/FUL Vernon House.

The SDNP Planning Committee had considered the applications on 9 November 2017. The decision was deferred until Thursday 18 January 2018 due to insufficient evidence to determine why the de Port Heights access should be used. Cllr Huxstep has recently been appointed the Winchester City Council representative on the South Downs National Park Authority, together with its seat on the Authority's Planning Committee. He listened to de Port Heights residents' concerns. The developer's preferred option, enabled by purchase of the ransom strip, is to access 18 houses through de Port Heights. Residents state this further exacerbates loss of amenity, the principal material objection to the original application for 6 houses. Highways have not objected to access through de Ports Heights therefore Cllr Pett was of the opinion that the planning officer will recommend acceptance of the developer's proposal by the SDNP Planning Committee. County Cllr Huxstep undertook to give careful consideration at the SDNP

- 17.60.2 Planning Committee meeting the following day. Post Meeting Note: The SDNPA Planning Committee approved both applications at their meeting on Thursday 18 January 2018. Cllr Huxstep voted to object to one of the applications and abstained from voting on the other.
SDNP/17/00088/REF Beacon House Warnford Road Corhampton Southampton SO32 3NS
(Appeal against refusal of planning application ref: SDNP/17/00899/OUT). Comment **DEFERRED** until the Planning Inspectorate has allocated a reference number.
- 17.60.3 Decisions, applications being considered and enforcement matters in the Planning Report APPENDIX B were noted.
ACTION - the Clerk to write to Planning Enforcement requesting an Untidy Land notice to be served on the owner of the paddock to the rear of Southbourne House and adjacent to Meonstoke Footpath 13.
- 17.61 Open Spaces, Recreation & Playgrounds**
- 17.61.1 **Dog bins:** WCC have ordered multi-use dog bins for the Recreation Ground and Chapel Road. An order has been issued to re-instate the concrete post and lock for the multi-use bin on the Pound.
- 17.61.2 **Play areas:** Cllr Walker handed play area inspection logs to the Clerk.
Recreation Ground: The Clerk had received a quote of £650 to purchase 'rhino-mulch' cones to protect timber play equipment uprights from strimming cuts. The Council **RESOLVED** to approve. **ACTION - the Clerk.**
Chapel Road: Play Area Safety Inspection Report – 16 November 2017. The inspector from PlaySafety accredited by RoSPA rated the playground as 'low risk' overall. **NOTED.**
- 17.61.3 **The Meon Hall:** James Morrice had interviewed a number of contractors for the grounds maintenance contract for 2018/20. He considers that ISS performed well overall, are adequately equipped for the tasks and are reliable. Contenders did not have the right equipment and/or failed to keep appointments. He will endeavour to obtain a quotation from the ISS area contracts manager. **ACTION - James Morrice**
- 17.61.4 **Grounds maintenance contract:** Consideration of appointment of a contractor – **DEFERRED** until March meeting.
- 17.62 Allotments:**
Cllr Hyder reported that the tap had been lagged and the standpipe lagged and boxed in.
- 17.63 Roads, Highways & Transport:**
- 17.63.1 **Matters arising:** 'Broken bridge' at Shavards Lane. Cllr Shaw had reported at the start of the meeting.
- 17.63.2 **New parking spaces on Allens Lane:** N. Riley not present.
- 17.63.3 **Traffic speed on High street, Meonstoke:**
Cllr Pett was to advise the Head Teacher of Meonstoke Primary School that despite the traffic speed survey demonstrating ambient speed in excess of 20 mph, HCC cite financial constraint precludes extending the 20 mph village speed limit trial to other villages in advance of a full evaluation. HCC monitors injury accident data over a 5 year period to determine interventions to reduce road accidents. No injury accidents have been recorded therefore signage at the location does not qualify for funding because of comparatively low risk. 14 villages, including Chilbolton await the outcome of the village speed limit trial, which if successful will hopefully be rolled out in due course.
- 17.63.4 **Community funded initiative to pay for non-casualty led speed measures.**
Cllr Pett will meet Andy Smith, area Highways manager for HCC, at the earliest opportunity to discuss replacing plastic bollards on Bucks Hill with timber bollards. If the Council feels sufficiently strongly the Parish Council can contribute funds to the Community Funded Initiative which will be HCC led.
ACTION – Cllr Pett to arrange meeting with Andy Smith.
- 17.63.5 **A32 –anti-social behaviour:**
(1) A follow-up meeting with CEO Hampshire Police & Crime Panel meeting held 6 October has not taken place.
ACTION – Cllr Pett
2) Cllr Walker advised that Hampshire Police had prioritised policing between West Meon and Warnford in the New Year. 14-15 key members have formed the committee to lead Communities against Noise and Speed (CANS). Cllr Walker briefed the Winchester Association of District Councils (WDALC) AGM on the campaign to reduce noise and speed, and the issue of motorbike illegal exhausts. George Hollingbery MP's letter of support had been circulated.
- 17.63.5 James Morrice reported the Highways tasks carried out by lengthsman.

17.64 Footpaths & Rights of Way:

- 17.64.1 FP29 proposal to install metal kissing gate. **ACTION – Clerk** to write to the landowners requesting permission to install.
- 17.64.2 James Morrice advised there are no more HCC lengthsman project days left this year (financial year end 31 March) to attend to muddy footpath between Exton and Millside.
- 17.64.3 The Council’s attention has been brought to overhanging hedges on Warnford Road, Stock Lane and Shavards Lane. **ACTION – the Clerk** to write to land owners.
- 17.64.4 The Council accepted the HCC Countryside Access cutting list and asked for the footpath through Shady Grove to be included. **ACTION - the Clerk** to submit final cutting list.
- 17.64.5 The gap created by a planning condition attached to the recent Bridgemean development at Shavards Lane has raised a number of concerns. There is a potential for children to run straight onto the trail directly into oncoming cyclists and horse riders. The Council agreed a kissing gate would provide a safe and accessible entrance to the trail for pedestrians, pushchairs and wheelchair users.
ACTION – Cllr Pett to raise with HCC Countryside Access officers at the ‘Share the Path’ meeting on 24 January.
ACTION - the Clerk to obtain permission to install from Sovereign and HCC.

17.65 Neighbourhood Watch

Nothing to report.

17.66 Broadband

Peter O’Sullivan’s update had been widely circulated. The new cabinet on the Pound went live in December.

17.67 Meetings, Consultations and Training.

Cllr Pett is to attend the ‘Share the Path’ event hosted by HCC Countryside Access on 24 January 2018.

17.68 Correspondence requiring the attention of the full Council.

Request for nominations for the Mayor of Winchester’s Community Award 2018. (Closing date 2 February 2018)

17.69 Items for the next agenda. Reserves policy, new parking spaces Allens Lane, grounds maintenance contract. Draft internal audit report.

17.70 Dates of next meeting: Wednesday 7 March 2018, the Meon Hall, Meonstoke.

Signed..... Date.....

APPENDIX A – FINANCE STATEMENT

Accounts paid between meetings

Chq	Payee	£
DD	ICO Data Protection fee	35.00

Accounts for payment:

Chq	Payee	£
--873	The Flower Pot Men –Nov/Dec grounds maintenance	116.00
--874	Winchester city Council – dog bins	100.00
--875	Lightatouch - ¾ yr internal audit	213.75
--876	R Hoile, office expenses	33.13
--877	R Hoile, 5 x 'No drone' signs	<u>48.48</u>
Total		511.36

Bank Reconciliation 1/04/2017 - 31/12/2017

	£	£	£
Bank			
Barclays Bank A/C No ---023			
Balance as at 31/12/17	17,078.50		
Less unpresented cheques			
200860 Rowena Hyder - Allotment Forum meeting	18.60		
Scottish Widows A/C No 060	7,939.95	24,999.85	
Balance as per statement No 38 1 October 2017			
Cashbook 31 December 2017			
Balance b/f 1/04/17	16,170.45		
Add Receipts 1/4/17 – 31/12/17	18,701.20		
Less Payments 1/4/17 - 31/12/17	-9,871.80	24,999.85	
Reserves			
Allocated reserve - Capital Projects	3,000.00		
Allocated reserve - self-insurance play areas	1,500.00		
Unallocated reserve	20,499.85	24,999.85	

APPENDIX B – Planning Report

7. Planning:

7.1 New planning applications – see main agenda

7.2 To note pre-application advice

Ref: SDNP/17/06195/PRE

Proposal: Proposed first-floor extension over previous phase 1 ground floor extension (2011), at the rear of the property. No change to the existing building footprint.

Location: Breamore House The Butts Warnford Road Corhampton SO32 3ND

7.2.1 Planning decisions

Ref: SDNP/17/05365/HOUS

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Removal of existing summer house and replacement with a garden room for use ancillary to the main house.

Decision: APPROVED

Ref: SDNP/16/05772/LDE; SDNP/17/04287/HOUS

Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke

Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse

Decision: APPLICATION WITHDRAWN

7.2.2 Applications pending consideration – see parish consultee letters on agenda

Ref: SDNP/17/03849/FUL

Location: Vernon House , Warnford Road, Corhampton, SO32 3ND

Proposal: New access arrangements to connect between De Ports Heights and Warnford Road (A32) adjacent to Vernon House. To include a new link between the already approved roads and the closure of the Vernon House junction to vehicles.

Ref: SDNP/17/03850/CND – Variation of Conditions 2 and 12 on planning consent SDNP/16/02757/FUL – to reflect proposed new access arrangements. (Relates to ref: SDNP/17/03849/FUL)

Ref: SDNP/17/03856/CND - Variation of Conditions 2 and 12 on planning consent SDNP/16/02767/FUL - to reflect proposed new access arrangements. (Relates to ref: SDNP/17/03849/FUL)

7.2.3 Application in progress

Ref: SDNP/17/03546/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 9 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/16/05772/LDE

Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke

Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse

7.2.4 Planning enforcement cases open

Ref: SDNP/16/00683/GENER

Breach type: Alleged outbuilding in construction in conservation area within SDNP

Address: Meadow Cottage, High Street, Meonstoke SO32 3NH

APPENDIX C District and County Council Reports.

Winchester City Council - January Report.

Office to residential conversions to require planning permission

Office space being converted for residential use in Winchester will now require planning permission after the removal of permitted development rights on 20 November 2017.

Office space in the city is in high demand and conversions for residential use are limiting availability. Concerned that this has a detrimental effect on the local economy, Winchester City Council has addressed this issue by making an Article 4 Direction. This restricts permitted development rights requiring applicants looking to develop an office for residential use to acquire full planning permission.

These new controls enable the Council to assess individual changes against the adopted planning policy which seeks to protect office floor space. Whilst we understand the importance of providing new homes to help meet local housing needs, offices were being lost despite local demand from businesses which is undermining the economic well-being of Winchester.

The new controls will not affect the conversion of premises prior to 20 November 2017. Any queries regarding these or other matters should be sent to planning@winchester.gov.uk.

Winchester's residents help keep Air Ambulance flying!

Winchester residents have helped raise a staggering £24,000 for Hampshire and Isle of Wight Air Ambulance, by using council clothing recycling points around the district to turn their unwanted clothing, shoes and textiles into cash.

Hampshire and Isle of Wight Air Ambulance provides exceptional pre-hospital critical care to those who need the highest level of urgent medical treatment, whenever they are in need and wherever they are. The charity rely on donations to keep the Air Ambulance in service.

By filling our textile banks, residents have been not only helping to reduce our waste and improve our recycling performance but are also supporting a really worthwhile cause. We are therefore thrilled to be handing over this cheque today thanks to the generosity of the people of Winchester. Our immense gratitude goes to all at Hampshire and Isle of Wight Air Ambulance for their difficult but important work, which they carry out in the in the most challenging of circumstances. It costs in excess of £9,000 a day to maintain our life-saving service and we can only do this thanks to the outstanding support that we receive from the communities that we serve. The generous donation of £24,000 from Winchester City Council will help us to continue our life-saving work.

More money for District council housing

The Chancellor's Budget announcement of more money for housing has been welcomed by civic chiefs in Winchester.

Proposals to allow councils in areas of high housing costs to bid for more cash from the additional £1 billion allocated nationally could see Winchester City Council bring forward a number of sites it previously had no way of funding.

It's reassuring to hear the Government's commitment to fund more housing. We have doubled our target for Council House new builds to 600 homes. The next step is to finance the building costs and these Budget announcements are positive step forward.

Wi-Fi to be rolled out in all Council sheltered accommodation

Residents living in Winchester City Council sheltered accommodation are set to benefit from improved Wi-Fi provision. The Council has earmarked £115,000 from its housing revenue capital programme to fund a community Wi-Fi network, which is intended to help address the issue of social isolation for residents who have mobility difficulties and no family living nearby.

The cost of installing Wi-Fi will be offset by removing existing individual broadband connections and disconnecting telephone lines which are no longer needed. This means that tenants are unlikely to see any increase in service charges for enhanced Wi-Fi provision.

The Wi-Fi roll-out comes after the Council carried out a tenant-led sheltered services review, which looked at how the authority can improve its services and offer more support to residents.

Using the internet to stay in touch is something that most generations take for granted nowadays. Following feedback from the residents themselves we've agreed to invest in Wi-Fi as it better reflects the way that people communicate in today's world. It's vital that we listen to what the tenants themselves have to say as they are the people who are in the best position to inform us of how we can improve our services. We want our tenants to feel connected and at the same time reduce social isolation, which can be a challenge in modern society.

Cllr Laurence Ruffell.

Hampshire County Council Divisional Report for Corhampton & Meonstoke Parish Council

Planning Matters. Hampshire County Council's Leader is calling on the Government to spend cash on Planning infrastructure and green spaces. Cllr Roy Perry has submitted the County Council's response to a consultation from the Department for Communities & Local Government (DCLG) on *Planning for the Right Homes in the Right Places*. Cllr Perry said: "Proper investment in strategic infrastructure is essential to help Hampshire, and its neighbours, reach their full economic potential and to enable us to make the most of the advantages we have here." The County Council is committed to economic growth and prosperity for the benefit of all residents. He is calling on the Government to enable the council locally to designate additional Greenbelt in Hampshire, to protect the vitally important strategic gaps between settlements. It is, therefore, important that councils who are closest to the communities they serve, are given the tools they need to make sure infrastructure keeps pace with housing growth. In this way, we can mitigate the impact of development and support our communities. In recent years, we have seen funding from developers reduced with the introduction of the Community Infrastructure Levy, at the same time as Government funding has decreased.

Education Matters. Hampshire pupils are outperforming those in similar counties at the end of their primary school education. Eleven-year-olds were top of the group in every measure in Key Stage 2 assessment tests, compared with their statistical neighbours. The Executive member for Education, Cllr Edgar stated that over 90 per cent of Hampshire schools were judged to be good or outstanding by Ofsted, and he congratulated staff and pupils. He said the County Council was fortunate in being able to support the 'family' of schools and school improvement and other services that contribute to their ability to excel.

School Lunches. The cost of a school lunch in Hampshire is set to rise. The County Council has agreed an increase of 15 pence. It means the cost of the two-course meal will go up from £2.15 to £2.30 per day. The increase will come into effect from September 2018. Cllr Keith Mans, who is charge of Children's Services, commented that he was keen that school meals remained affordable but there was a balance to be struck between being able to continue to maintain such prices and meeting the increasing and unavoidable costs associated with providing those meals. The increase brings the price per meal in line with those charged by many other authorities.

'Flu' Jabs. Hampshire County Council is encouraging those who are most at risk from catching flu to be vaccinated. It's not too late; Cllr Patricia Stallard, Executive Member for Public Health, explains: "The 'flu' immunisation remains the most effective method to help protect against influenza. For most healthy people, 'flu' is an unpleasant but short-lived illness. However, people who catch 'flu' pass it on to an average of two people – putting our most vulnerable people at an increased risk of serious illness. It is important that these vulnerable groups are protected, and I would encourage those who are eligible, to take up the free 'flu' vaccine. The NHS offers the vaccine free of charge to those individuals most at risk from catching it.

Rural Transport. Rural people are being asked to write to their MPs and call for a review of non-emergency patient transport services. It follows warnings by Age UK that older people are facing huge difficulties getting to routine hospital appointments. The charity has called for a review of non-emergency patient transport services – and wants people to write to their MPs in support of the campaign. For most people, just having a medical appointment is enough to worry about, it says. But older people also often need to make long and complicated journeys to and from hospital. "Sadly, this is a stark reality for many older people – who are the main users of the NHS," says Age UK's Rosie McKearney. Older patients can feel alone, and in pain, while being constantly anxious that they will be late for their appointment, she adds. It is interesting that today the government appointed a Minister for Loneliness. The Rural Services Network has also highlighted the impact that austerity cuts are having on rural transport and access to healthcare services. Almost one in five older people feel worse after attending hospital because of journey stress, according to Age UK's latest research. The research polled over-65s who have attended a hospital appointment in

the past year. It found that 18% – over one million people – reported feeling worse afterwards because of the stress involved in the journey to hospital.

Health conditions. As people grow older, their chances increase of having multiple health conditions requiring regular hospital appointments, says Ms McKearney. If older people cannot get to the hospital services they need, it will translate into extra costs for the NHS, which is already stretched to the limit. This is especially so if people have to endure long, painful and stressful journeys to reach a hospital. More importantly, missed appointments and possible relapses, increase the risk of making the need for NHS treatment at a point of crisis more likely. Age UK's nationwide 'Painful Journeys' campaign aims to highlight the difficulties facing millions of older people when travelling to hospital appointments. It is calling for urgent government review of transport services to ensure hospital transport for older people is comfortable, affordable and arrives in good time. The charity argues that this would make a big difference to older people, their families and to the NHS. Age UK's Painful Journeys campaign highlights the difficulties many older people face to get to their routine hospital appointments. It is calling for as many people as possible to write to their MP to raise their concerns which they can do quickly and easily by visiting <https://campaigns.ageuk.org.uk/page/14700/action/1?ea.tracking.id=faqgpk3v>. To find out more about the campaign, visit www.ageuk.org.uk/painfuljourneys.

Electric Vehicles. Hampshire County Council has rolled out its first electric vehicles for staff use, to help cut fuel and energy costs. A new electric delivery van and pool car based at Bar End, Winchester, will cost 97 per cent less to 'fuel' than equivalent diesel vehicles. The Council is also reviewing which other vehicles in its 156 small-vehicle fleet could be replaced with electrics – which could save £210,000 every year. The Council has already saved nearly £30 million in energy costs over the past seven years after cutting its carbon emissions by 38 per cent since 2010. It has now set a more ambitious target to cut carbon from 40 per cent to 50 per cent by 2025.

2018/2019 Budget Proposals. Cllr Roy Perry has stated what budget proposals he will be presenting to the Parliamentary Under Secretary at DCLG. His report says entry fees could be introduced at recycling centres, and the over 65s could be charged £10 for a five-year bus pass. The charge could raise £500,000 for community transport, while £4m could be raised by piloting a pay-as-you-go scheme at HWRCs, generating enough income to safeguard the future of the centres. Some residents fear it will put off residents from visiting the waste sites, and lead to more fly tipping. Cllr Perry says residents have told the Council they would be willing to support raising existing charges or introducing new charges to help cover the costs of running some local services. He said, "If we're able to introduce these initiatives, I remain convinced that they will offer the best approach to protecting these valued services over the longer term."

Cllr Roger Huxstep

Member for Meon Valley Division

17th January 2018