

Corhampton & Meonstoke Parish Council

To members of the Council:

Cllrs B Horn, R Hyder, J McCormick, J Pett – Vice Chairman, P Rowe – Chairman, J Shaw, S Walker

You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council at the Meon Hall, Meonstoke at 7.30 pm Wednesday 7 March 2018 for the purpose of transacting the following business:

Rosemary Hoile – Parish Clerk

1 March 2018

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of disclosable pecuniary and non-pecuniary interest**
3. **To approve the Minutes of the Full Parish Council meeting held on 17th January 2018.**
4. **Public Forum**
Questions and comments on planning matters or other agenda items. (10 minutes)
5. **County and District Councillors' reports**

6. **Finance, Grants & Governance.**
 - 6.1. To authorize payment of accounts listed in Appendix A
 - 6.2. To note bank reconciliation to 28 February 2018
 - 6.3. To consider the audit report and risk assessment of financial systems' internal controls prepared by the internal auditor on 8 January 2018.
 - 6.4. To approve the Executive checklist.
 - 6.5. To consider the draft Reserves Policy and approve.
 - 6.6. To consider the draft Complaints Policy and approve.
 - 6.7. Transfer of ownership of land on Allens Lane from Corhampton & Meonstoke Parish Council to Hampshire County Council: To receive the signed and sealed Deed of Dedication.
 - 6.8. South Downs National Park Authority Parish Representative (Winchester) Elections.
To note nomination and ballot timetable.

7. **Planning**
 - 7.1.1 SDNP/18/00802/HOUS
Location: Rectory Court Rectory Lane Meonstoke Southampton Hampshire SO32 3NF
Proposal: [Single storey side and rear extensions including associated internal and external alterations.](#)
 - 7.1.2 Ref: SDNP/17/06440/LIS
Ref: SDNP/17/06439/HOUS
Location: Church End Cottage Bucks Head Hill Meonstoke Southampton Hampshire SO32 3NA
Proposal: [Alterations to a listed building including the replacement of windows and a ground floor extension](#)
 - 7.1.3 Ref: SDNP/18/00943/FUL
Location: Harvestgate Farm House Stocks Lane Meonstoke Southampton SO32 3NQ
Proposal: [conversion of the remainder of a partially converted barn to residential use.](#)
- 7.2 **Planning Report APPENDIX B.**
 - 7.2.1 SDNP/17/03849/FUL Vernon house: To receive update in connection with access and parking.
 - 7.2.2 To note decisions received, applications under consideration, in progress and planning enforcement.

8. **Open Spaces, Recreation & Playgrounds**
 - 8.1 **Matters arising:** Replacement of dog bin with multi-purpose bin.
 - 8.2 **Play areas:** Cllr Walker
 - 8.2.1 The Recreation Ground:
 - a) Objection lodged by Meonstoke Football Club to us of football pitch by other clubs.
 - b) To note correspondence regarding drone signs.
 - 8.2.2 Chapel Road play area: update, if any.
 - 8.3 **The Meon Hall:**
To receive update in connection with grounds and grass maintenance from James Morrice

- 8.4 **Lengthsmen**
- 8.4.1 **Lengthsmen directly contracted by the Parish:** To approve re-appointment of ISS Facility Services to carry out grounds maintenance at the Recreation Ground from to 28 February 2019.
- 8.4.2 **HCC Lengthsmen Scheme:** To receive update concerning award of the 2018/19 contract.
9. **Allotments:**
To receive update from Cllr Hyder.
10. **Roads, Highways & Transport:**
- 10.1 **Matters arising:**
To receive update on measures to alleviate flooding at 'Broken Bridge', Shavards Lane from Cllr Shaw
- 10.2 **New parking spaces on Allens Lane:**
To receive update from from Nick Riley - Car Parking Working Group Lead.
- 10.3 **Traffic speed in Meonstoke:**
Consultation with HCC Highways officer: To receive update concerning possible parish funded speed awareness measures on High Street and Chapel Road.
- 10.4 **A32 –anti-social behaviour:**
Matters arising:
a) Hampshire Police & Crime Panel meeting 6 October follow-up meeting with CEO: To receive update from Cllr Pett.
b) Communities against Noise (CAN): To receive update, if any, from Cllr Walker.
- 10.5 Lengthsmen – Highway verges and other tasks: James Morrice
11. **Footpaths & Rights of Way:**
- 11.1 To note receipt of landowners' permissions to install a kissing gate on FP29.
- 11.2 Lengthsman: footpath maintenance - James Morrice
- 11.3 Bridgemead: to receive an update on provision of a gate at the entrance to the Meon Valley Trail.
- 11.4 'Share the path Event' Queen Elizabeth Country Park 22 Jan. To receive update from Cllr Pett
12. **Neighbourhood Watch**
To receive an update from Cllr Hyder.
13. **Broadband**
To approve Cllr Pett as the Parish Council representative to engage with external bodies on Broadband matters.
14. **Meetings, Consultations and Training.**
HCC Town and Parish Council meeting (postponed, date tba)
Winchester District Association of Local Councils meeting. Date tba (10 or 16 April)
15. **Correspondence requiring the attention of the full Council.**
16. **Items for the next agenda.**
17. **Dates of next meeting:** Annual Parish Assembly Wednesday 11 April 2018, Annual General Meeting of the Parish Council Wednesday 9 May 2018 the Meon Hall, Meonstoke.

Members of the public and press are invited to attend except for any specific item which is marked 'Confidential' on the agenda. The press and public may not speak when the Council is in session, but may make points or ask questions in the allocated time during the 'Public questions and comments' item on the agenda. Please note that public participation at meetings must relate to an agenda item for that meeting.

APPENDIX A – FINANCE STATEMENT**Receipts received between meetings**

	£
HMRC VAT refund	1,480.72
Denmead FBC	<u>50.00</u>
	1,530.72

Accounts paid between meetings

DD Castle Water	22.95
SO R Hoile Feb salary	<u>383.21</u>
	406.16

Accounts for payment:

Chq	Payee	£
--878	J Pett, meeting expenses	42.70
--879	Wizbit Internet Services – domain hosting	96.00
--880	P Bury for Travis Perkins cash invoice	9.00
--881	The Meon Hall 2018 contract to 31 March	63.00
--882	R Hoile, office expenses	<u>49.67</u>
	Total	251.37

Bank Reconciliation 1/04/2017 - 28/02/18/2017

	£	£
<u>Barclays Bank A/C No ---023</u>		
Balance as at 28/02/18	17,339.89	
<u>Scottish Widows A/C No 060</u>	7,940.15	25,280.04
Balance as per statement No 39 1 Jan 2018		

Cashbook reconciliation 28 February 2018

Balance b/f 1/04/17	16,170.45	
Add Receipts 1/4/17 - 28/02/18	20,282.12	
Less Payments 1/4/17 - 28/02/18	-11,172.53	25,280.04

Reserves

Allocated reserve - Capital Projects	3,000.00	
Allocated reserve - self-insurance play areas	<u>1,500.00</u>	
Unallocated reserve	20,780.04	25,280.04

APPENDIX B – Planning Report to be updated W/C 5 March

7. Planning:

7.1 New planning applications – see main agenda

7.2 Planning decisions - to be updated

7.2.2 Applications pending consideration (updated 22/2/18)

Ref: SDNP/17/03849/FUL

Location: Vernon House , Warnford Road, Corhampton, SO32 3ND

Proposal: New access arrangements to connect between De Ports Heights and Warnford Road (A32) adjacent to Vernon House. To include a new link between the already approved roads and the closure of the Vernon House junction to vehicles.

Ref: SDNP/17/03850/CND – Variation of Conditions 2 and 12 on planning consent SDNP/16/02757/FUL – to reflect proposed new access arrangements. (Relates to ref: SDNP/17/03849/FUL)

Ref: SDNP/17/03856/CND - Variation of Conditions 2 and 12 on planning consent SDNP/16/02767/FUL - to reflect proposed new access arrangements. (Relates to ref: SDNP/17/03849/FUL)

7.2.3 Application in progress

Ref: SDNP/17/03546/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 9 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/16/05772/LDE

Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke

Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse

7.2.4 Planning enforcement (updated 20 Feb 18)

Case closed Nov 2017

Ref: SDNP/16/00683/GENER

Breach type: Alleged outbuilding in construction in conservation area within SDNP

Address: Meadow Cottage, High Street, Meonstoke SO32 3NH

Case opened 6/2/18

Ref: SDNP/07/00047/CARAVN

Breach type: Noncompliance with enforcement notices (residential mobile home)

Address: Steynes Farm, The Hangars, Corhampton, Southampton, SO32 3LL

Inspection notes: A report has been forwarded to SDNP setting out the Council's options with regard to seeking compliance with the extant enforcement notices. Report decision awaited.