

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council 7.30pm on Wednesday 14 September 2016 at the Meon Hall

PRESENT: Cllrs Bruce Horn, Rowena Hyder, Jane McCormick, Jerry Pett, Patrick Rowe, John Shaw.
IN ATTENDANCE: Rosie Hoile – Clerk
County Councillor Roger Huxstep, District Councillors Laurence Ruffell and Amber Thacker (all departed at 8.00pm)
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1

16.40 **Apologies received for absence.** Sue Walker, James Morrice and Za Rowe

16.41 **Declarations of interest.** No declarations of interest were received.

16.42 **Minutes of the Full Parish Council meeting held on 13 July 2016** were approved and signed by the Chairman.

16.43 The meeting was adjourned meeting to hear public questions and comments on consultations and agenda items. The public present did not raise any questions or comment.

16.43.1 **District Councillors' reports:**

Cllr Ruffell gave an update on local matters. David Griffith - WCC Environmental Protection officer visited Walton Farm to assess smoke emission from the bio-mass plant chimney. The officer had been unable to gain access. The owner has submitted a retrospective planning application for a barn.

Cllr Thacker updated the Council regarding WCC. Simon Eden, Chief Executive of Winchester City Council has resigned; the post is currently vacant. Mr Joseph Holmes was appointed to the new post of Corporate Director of Professional Services in July. WCC are reconsidering proposals for the re-development of Station Approach.

16.43.2

County Councillor's report:

Changes at Hampshire recycling centres have been implemented to reduce opening hours from 1 October. Tradesmen to be charged £2.50 per 30 litre bag of general building waste.

Cllr Huxstep drew the Council's attention to the 'Serving Hampshire' survey response due before midnight 20 September. Although the current system is not perfect, improvements can be made. There are a number of options and the Council should consider what would be best for the community. The survey is also open to individuals.

Cllr Huxstep was unable to respond to a question asked why Broadband will only be available to Rectory Lane and nowhere else. He concurred the roll-out program was very unsatisfactory

Meeting resumes:

16.44 **Chairman's Report:** Hampshire Highways had replaced the posts on the Triangle demolished by an artic' lorry, thereby removing the need for parish councillors to take steps (Minute Ref 16.29.3) The Chairman expressed appreciation of prompt action taken by Mr K Banda the new area highway engineer. He reported that the Asset Register had not been completed (Minute Ref. 16.29.6), the Clerk has yet to add the photographs of the equipment.

16.45 Finance, Grants & Governance.

16.45.1 **RESOLVED** - To approve payment of accounts listed in Appendix A.

16.45.2 The Clerk was unable to reconcile the bank accounts to 31st August pending receipt of the August statement from Barclays Bank.

16.45.3 The Clerk had circulated **Current spend against Budget 2016/17** for information prior to consideration of budget matters. **NOTED**

16.45.4 **RESOLVED** - to approve share of a mobile phone and dedicated telephone number with Droxford Parish Council for approximately £11.00 per month ex VAT. The new parish number is tel. 07720 092072.

16.45.5 **NOTED** - completion of external audit by BDO of the 2015/16 accounts and governance statement.

16.45.6 **RESOLVED** - To approve the external auditor certificate and report, and letter stating there were no issues arising from the annual audit for the year ending 31 March 2016.

16.45.7 The Clerk had circulated the first draft of revised Standing Orders for consideration by the Council. It was agreed that Cllr Hyder and Pett should examine further and make recommendations.

ACTION - JP

16.45.8 Dates for Finance Working Group to meet to consider the 2017/18 Budget. **ACTION-** Clerk to nominate dates

16.45.9 Cllr Pett gave his update on the long term capital project, which is contingent on the outcome of planning permission for Houghtons and Vernons sites. He spoke in conditional support of development at the SDNP Planning Committee meeting at which both developments were approved. The Committee accepted Cllr Pett's submission of the need for safe pedestrian access between the sites and Allens Lane. Cllr Pett insisted the Planning Committee's opinion that SDNP should consult with HCC, Hampshire Highways and the Parish Council to address pedestrian access and parking on Allens Lane should be minuted to underpin the agreement. Cllr Pett undertook to arrange meeting with SDNP, HCC, and Hampshire Highways.

ACTION – JP

16.46. Planning.

16.46.1 New applications

Ref: SDNP/16/04144/FUL (**RETROSPECTIVE**) **Location:** Walton Farm House, Brockbridge, Droxford

Proposal: Erection of agricultural barn, including excavation works to provide level base.

See Enforcement - Appendix B. Ref: SDNP/16/00196/GENER

NOTED

Ref: SDNP/16/03948/FUL **Location:** Stocks Farm Stocks Lane Meonstoke SO32 3NQ

Proposal: Construction of an all weather equestrian arena.

The Council considered it to be in sympathy with SDNPNA approved activities. **NO COMMENT**

16.46.2 To note decision of SDNP Planning Committee on 11 June 2016

Ref: SDNP/1602767/FUL Demolition of part of Vernon House for widened access and 5 new dwelling houses, comprising 1no. 2 Bed Detached, 2no. 3 Bed Detached and 2no. 5 Bed Detached. | Vernon House Warnford Road Corhampton

Ref: SDNP/16/02757 SDNP/16/02757 Part demolition of Vernon House, new road and 5 new detached houses. Comprising 4no. 3 Bedroom and 1no. 5 Bedroom.

NOTED

16.46.3 Planning Report, Appendix B - NOTED

16.46.4 Correspondence received from WCC GIS officer regarding new street names.

RESOLVED - to approve continuation of numbering from existing development at the new development off Shavards Lane, Meonstoke.

RESOLVED – to approve continuation of numbering from the existing development at de Port Heights into the Houghtons site.

RESOLVED – to approve naming new properties ‘ 1 and 2 Houghton Cottages’ Warnford Road Corhampton.

The Council agreed with WCC GIS officer’s recommendations in approving the above.

ACTION – The Clerk

16.47 Open Spaces, Recreation & Playgrounds.

16.47.1 Monthly play equipment inspection.

Cllr Walker had forwarded scanned copies of inspection sheets to the Clerk.

Gym Rider - taken out of action. Play area inspection - ongoing. Skate Park screws - ordered.

Rubber matting under gym equipment – it had not been possible to get everyone together. It is not dangerous. Spoil from the tennis court to be used in the repair. Turfing over the all-weather cricket pitch was successful and the football pitch should be ready for marking out and for play in October.

16.47.2 **Installation of the tennis court.** The Football Club have advised the Tennis Club that the path may have to be moved to accommodate run-off required at the end of the pitch. The Tennis Club will move the path 1-2 feet.

16.47.3 **ISS Grounds Maintenance.** The Clerk reported that that no response had been forthcoming from an ISS contracts manager after numerous emails and conversations with other ISS staff who maintain a new contracts manager has been appointed but were unable to name. The Council agreed to review the matter at the next meeting and if progress had not been achieved to initiate a solicitor’s letter.

ACTION – The Clerk to pursue ISS to

1. Order a replacement Rider from Caloo.
2. Order a replacement mature oak tree from a designated specialist supplier.

16.47.4 **Lengthsmen.** James Morrice was away. The Clerk reported a backlog of work due to holidays and training. Some grass had been cut. Lengthsmen days are owed one lengthsmen day. The Clerk had complained to the Lead Clerk at Shedfield who says that ISS is addressing the problem and Martin Dunning is now in charge of lengthsmen.

16.47.5 **Recreation Ground - water leak.** Cllr Walker was alerted to the leak by the Tennis Club. The Clerk called Portsmouth Water on 18th August. Not receiving a response, the Clerk left a message for Mr Gatrall and arranged for a Portsmouth Water inspector to attend on Monday 19th September.

ACTION - PR/SW

16.47.6 **Tree at Chapel Road Play Area:** Arborcall quoted £250 plus £30 to dispose waste per load to remove the ash tree against the neighbouring wall. £250 was quoted to fell an elm. Cllr Horn had advised that just the elm bough could be removed at the end of October. **ACTION - BH**

The trees are in conservation area, Arborcall had been instructed to apply for planning permission to remove the ash tree.

- 16.48 Allotments.** Cllr Hyder reported that trees had been felled, land cleared and rotovated. Water to be installed at the end of the following week. WCC will pay the invoice and pass the charge on to the parish council.
- 16.49 Roads, Highways & Transport:**
- 16.49.1 **'Unsuitable for Large Vehicles' signage on High Street.**
The action in Minute 16.33.1 for the Clerk to send a standard letter to residents of High Street was put on hold for the time being.
- 16.49.2 **Highways update:** Cllr Shaw outlined Highways' intention to re-instate the verge on the 80 yard section of the A32 where a lorry had tipped into the hedge. Vertical warning posts would be put in place. No date was given for the work to be carried out.
- 16.49.3 **Nuisance motor bikes** Cllr Walker had accompanied her apologies to the Clerk with a request to acknowledge the email received from the Clerk at Herriard and note their interest. Cllr Walker was awaiting communication from the Police and Crime Commissioner before committing to any further meetings. **ACTION - The Clerk**
- 16.50 Footpaths:**
Cllr Hyder said Waltham Ramblers require owners to sign permission to install forms before commencing work to replace or repair stiles.
- 16.51 Neighbourhood Watch:** Nothing to report.
- 16.52 Website:** Cllr Hyder said Wizbit traffic analytics is produced by Google. Data pending.
ACTION – RH
- 16.53 Consultations and Training.**
- 16.53.1 **Serving Hampshire –** Consultation on proposals for local authority re-organisation. The Council had considered Cllr Huxstep's comments. **ACTION - PR/Clerk** (Tues 20 Sept)
- 16.53.2 **NALC Community-led housing survey.** **ACTION – ZR/Clerk** (Tues 20 Sept)
- 16.53.3 **Electoral Review of Hampshire –** final recommendations by the Boundary Commission **NOTED**
- 16.53.4 **HALC training schedule.** **ACTION – RH / Clerk** at Wizbit.
- 16.54 Correspondence - NOTED**
- 16.55 Items for the next agenda.** Standing Orders. **ACTION – PR/JP** Budget **ACTION – Clerk/Finance Working Group** Asset Register **ACTION - Clerk/Finance Working Group**
- 16.56 Dates of next meeting.** Wednesday 9th November 2016

The meeting closed at 9.20 pm

APPENDIX A – ACCOUNTS FOR PAYMENT

CHQ NO	PAYEE DESCRIPTION	AMOUNT £
200790	The Flower Pot Men Inv 4T23/ inv 4T66	152.00
200791	James Morrice MUGA upkeep	40.00
200792	BDO LLP External Audit fee - annual audit return 2015/16	240.00
200793	The Flower Pot Men Inv 4U12	76.00
200794	R Hoile Salary August & Sept £379.43 x 2	758.86
200795	R Hoile Aug/Sept expenses	<u>39.75</u>
	Total Payments for authorisation	<u>1,306.61</u>

5

APPENDIX B – Planning Report 8th September

7.3.1 Applications still pending

SDNP/16/02651/HOUS Manor House, High Street, Meonstoke, SO32 3NH

SDNP/16/03318/HOUS Southbourne House, Chapel Road, Meonstoke, SO32 3NJ

7.3.2 Applications determined

SDNP/16/02784/DCOND. Land at Shavard Lane Meonstoke. Proposal: Discharge of conditions 3, 5, 6, 7, 8, 10, 11 and 13 on planning consent SDNP/15/06414/FUL.

SDNP/16/03422/DCOND. Houghtons Transport (wickham) Ltd Warnford Road Corhampton SO32 3ND
Discharge of condition 4 in relation to SDNP/15/01181/FUL.

SDNP/16/03359/DCOND. Corhampton House Corhampton Lane Corhampton
Discharge of condition 5 in relation to SDNP/16/01536/HOUS

SDNP/16/02621/LDE Shellets Farm Lone Barn Lane Corhampton SO32 3LN. **APPROVED** SDNP/16/02067/HOUS
Selbourn Cottage Warnford Road Corhampton SO32 3ND **APPROVED** SDNP/16/02651/HOUS /

SDNP/16/02652/LIS Corhampton House, Corhampton Lane, **APPROVED** SDNP/16/03578/TCA &
SDNP/16/03579/TCA Location: St Andrews Church Church Lane Meonstoke **RAISE NO OBJECTION**

SDNP/16/03581/TCA Corhampton Church Warnford Road Corhampton **RAISE NO OBJECTION**

SDNP/16/03187/HOUS and SDNP/16/03188/LIS Church Cottage Church Lane Meonstoke **APPROVED**

SDNP/16/02215/HOUS Clover Cottage Rectory Lane Meonstoke SO32 3NF **APPROVED**

SDNP/16/02552/TCA Hales Farmhouse, High Street, Meonstoke, SO32 3NH **RAISE NO OBJECTION**

7.3.3 Planning Appeals - NONE

7.3.4 Planning enforcement cases - extant:

Ref: 07/00047/CARAVN Location: Steynes Farm, The Hangars, Corhampton SO32 3LL

Ref: 11/00163/SUSE Location: Watton Farm Watton Lane Droxford SO32 3HA

Ref: SDNP/15/00229/BRECON Location: 6 the Butts Warnford Road Corhampton SO32 3ND

Ref: SDNP/16/00196/GENER Location: Walton Farm Brockbridge Droxford SO32 3QT Alleged barn constructed in grounds.