

Corhampton & Meonstoke Parish Council

To members of the Council:

Cllrs R Annereau-Hyder, B Horn, J Pett, J McCormick, N Riley, P Rowe.

You are hereby summoned to attend the **Annual General Meeting** of Corhampton & Meonstoke Parish Council at the Meon Hall, Meonstoke at 7.30 pm Wednesday 15 May 2019 for the purpose of transacting the following business:

Rosemary Hoile

Parish Clerk

7 May 2019

AGENDA

1. **To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office**
 2. **To elect the Vice Chair of the Council and to receive the Vice Chair's Declaration of Acceptance of Office**
 3. **To receive apologies for absence**
 4. **To receive declarations of disclosable pecuniary and non-pecuniary interest.**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the ABC Parish Council Code of Conduct for Members and by the Localism Act 2011.
 5. **To approve the minutes of the Parish Council meeting held on 8 March 2019.**
 6. **To approve and adopt the Standing Orders for Corhampton & Meonstoke Parish Council.**
 7. **To approve and adopt the Financial Regulations for Corhampton & Meonstoke Parish Council.**
 8. **To review the Planning Committee Structure. and.**
 - a) In accordance with Standing Orders the numerical composition of Committees shall be decided at the Annual Meeting of the Parish Council.
 - b) To appoint members to serve on the Planning Committee.
 - a) Planning Committee 2019/20 Terms of Reference
 9. **To approve areas of responsibility and/or working groups 2019/20**

Finance, Highways, Roads & Transport, Recreation Ground & Play Areas, Allotments, Footpaths & ROW, Hedges & Verges, Tree Warden, Flooding, Emergency Plan, Website, Neighbourhood Watch.
 10. **To approve representative (s) to outside bodies**
 - a) The Meon Hall Committee
 - b) The Tennis Club
 - c) Winchester District Association of Local Councils (WDALC)
 11. **Casual Vacancy.**
 12. **To agree calendar dates for full Parish Council meetings 2018/19**
- ROUTINE BUSINESS:**
13. **To adjourn meeting to hear questions and comments from the public on planning and agenda items. (5 mins)**

County Councillor's report
 - 13.1 District Councillor's report
- Meeting resumes:**
- 14 **Finance, Grants & Governance.**
 - 14.1 To authorize payment of accounts listed in Appendix A
 - 14.2 Annual Governance & Accountability Return 2018/19
 - a) To approve the bank reconciliation to 31 March 2019
 - b) To approve the Statement of Receipts and Payments 2018/19
 - c) To approve and authorize the Chairperson to sign Section 1 - Annual Governance Statement 2017/18
 - d) To approve and authorize the Chairperson to sign Section 2 - Accounting Statements 2017/18
 - 14.3 To review the Parish Council insurance policy from 1 June 2019 for £428.40 per annum including insurance tax.
 - 14.4 To review allocation of Reserves.
15. **Planning: To be updated 13 May.**

- 15.1 To consider new applications:
Ref: SDNP/19/01824/HOUS (comment by 9 May)
Location: 2 Niton Cottages Pound Lane Meonstoke SO32 3NP
Proposal: Demolition of existing open porch and replacement with new enclosed porch
- 15.2 To note Appendix B Planning report
- 16. Grounds maintenance contracts**
Meon Hall Recreation Ground
Church Meadow
Pound Lane & Chapel Road
HCC Lengthsmens Project
- 17. Allotments**
- 18. Roads, Highways & Transport**
- 19. Footpaths and Rights of Way**
- 20. Correspondence**
- 21. Consultations**
- 22. Items for the next agenda.**
- 24. Date of next meeting:** Wednesday 10 July 2019.

Members of the public and press are invited to attend except for any specific item which is marked 'Confidential' on the agenda. The press and public may not speak when the Council is in session, but may make points or ask questions in the allocated time during the 'Public questions and comments' item on the agenda. Please note that public participation at meetings must relate to an agenda item for that meeting.