

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Parish Council Meeting Wednesday 13 March 2019 held at the Meon Hall, Meonstoke.

- PRESENT:** Rowena Annereau-Hyder, Bruce Horn, Jerry Pett - Vice Chair, Nick Riley, Patrick Rowe, John Shaw.
- IN ATTENDANCE:** District Councillor Laurence Ruffell (departed after item 18.92.2.2), County Councillor Roger Huxstep (arrived 8.05 pm departed 8.30pm) Rosie Hoile – Clerk.
- PUBLIC:** James Morrice, 4 residents.

18.89 **Apologies received for absence.** Cllr Jane McCormick, District Cllr High Lumby.

18.90 **Declarations of disclosable pecuniary and non-pecuniary interest.** None

18.91 **Minutes.**

RESOLVED - To approve as a correct record the minutes of the Annual Meeting of the Parish Council followed by routine business held on 9 January 2019 2018.

18.92 **Public Forum.**

18.92.1 Three residents were present to comment on a proposal to look into weight restrictions on bridges following concern expressed by a local farmer that modern HGVs directed by Satnav were too heavy for the old bridges at Pound Lane and Chapel Road. Agenda item 10.2 District Cllr Ruffell said HCC operated a 2 year rolling programme of checks on all bridges in the County. Cllr Shaw, a retired civil engineer, observed that both bridges were constructed in brick, capable of carrying a UK maximum gross weight. (*Clerk's note: information available - https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/211948/simplified-guide-to-lorry-types-and-weights.pdf*)

18.92.2 District and County Councillor's reports.

18.92.2.1 District Cllr Ruffell had previously circulated his and Cllr Lumby's joint report to cover - Litter picking, Code of Conduct, Council Tax 2019/20, WCC housing targets (exceeded) and waste collection (Biffa contract to end). The report is appended.

18.92.2.2 County Cllr Huxstep had forwarded his report which is attached. Cllr Shaw raised the matter of Hampshire Highways failure to address the problem of flooding following repairs to potholes at Broken Bridge which were already breaking up. The County Councillor reiterated HCC's financial constraints due to statutory commitments for social care of the elderly and children with disabilities overriding funding for other areas including Hampshire Highways. He recommended recording the largest potholes on the HCC highways portal. He assured the Council that the County Councillor's discretionary grant was being carried forward to 2019/20 although reduced from £8000 to £6800. He recommended an early application.

18.93 **Finance, Grants & Governance.**

18.93.1 **NOTED:** receipts and payments since 9 January 2019 listed in Appendix A

18.93.2 **RESOLVED:** to approve the bank reconciliation and level of bank reserve to 28 February

18.93.3 **RESOLVED:** to authorize accounts for payment: Appendix A. In addition the Council approved Cllr Mc Cormick's request for the path to the tennis court be swept when required for £5.00.

18.93.4 **DEFERRED:** Asset register to 28 February 2019 to be approved following the end of year audit.

18.93.5 **RESOLVED:** To approve the audit report and risk assessment of financial systems' internal controls prepared by the internal auditor on 7 Jan 2019.

18.93.6 **RESOLVED:** To approve signature of the executive checklist 2018/19 by the Chairman.

18.93.7 **RESOLVED:** To approve signature of the executive checklist 2018/19 by the Chairman.

NOTED: The parish expenditure limit of £8.12 set by DCLG pursuant to Section 137(4)(a) of

- 19.93.8 the Local Government Act 1972 for 2019-20.
NOTED: Payment refunded in full to the manager of the Meon Hall of £377.88 (ex VAT) for the supply & installation of a new gate post set in concrete refitting reflector & shutter fitting to replace original which had rotted.
- 18.94 Planning**
- 18.94.1 New planning applications.
- 18.94.1.1 Ref: SDNP/19/00549/FUL, Wallops Wood Dairy , Stoke Wood Lane, Droxford, SO32 3QY
 Proposal: Siting of four eco-pods for tourist accommodation and two wood clad containers for the storage of bicycles, with associated landscaping.
NO COMMENT
- 18.94.1.2 Ref: SDNP/19/00788/OUT Stoke Down New Road Meonstoke SO32 3NN
 The application had been **WITHDRAWN**.
- 18.94.1.3 Ref: SDNP/19/00904/TCA Holly Cottage High Street Meonstoke SO32 3NH
 Proposal: Leyland Cypress tree est. above 12m tall. Fell because of large growth for garden area, shading of adjacent tree and shrubs. Non-native species preventing further growth of neighbouring tree (Lime.) Area to be replanted with lower shrubs / landscaping to allow the Lime tree to grow evenly.
NO COMMENT
- 18.94.2 Planning Report APPENDIX B – **NOTED**
Correction to September Planning report SDNP/18/03621/HOUS
 The clerk had emailed the owner of the Butts, Breamore House, Warnford Road, Corhampton undertaking to strike out the erroneous reference to a condition regarding a 3 bedroom dwelling. The property is, and always was, a 4 bedroom detached house.
- 18.95 Open Space, Recreation & Playgrounds**
- 18.95.1 Meonstoke Recreation Ground & Chapel Road play and sports facilities:
 Cllr McCormick had forwarded her report prior to the meeting to advise that repairs would not be required at this time. The damaged binoculars on HMS Morrice were beyond salvage.
- 18.95.2 Proposal for the Skate Park:
 Cllr Riley had found two suppliers but had not heard from the proposers. In the absence of ground floor support he recommended the project to be dropped.
The Council unanimously APPROVED.
- 18.95.3 Church Green:
 Cllr Pett had met with the Rector and the Church Warden. Work contracted to the parish employed lengthsman had nearly been completed. The moles had disappeared, reeds converted to mulch and laid on the path. The area was now in reasonable order but requires a rolling programme of maintenance.
 The Council were content to subsidize ongoing maintenance of the Church Green under the power of s137 of the Local Government Act 1972 for the purpose of enhancing the gateway to Meonstoke across the River Meon. It was agreed to combine maintenance of the Recreation Ground and the Church Green under one contract managed by the Parish Council for the sum of £2385 per year, which included a significant contribution from the Church of £500.00
The Council unanimously APPROVED. ACTION – the Clerk

18.96 Grounds Maintenance & Lengthsmen

- 18.96.1.1 **RESOLVED:** To renew the 2 year contract for grounds maintenance with **Flower Pot Men** for grass cutting and hedge-cutting at the Pound and the play area at Chapel Road for £720 per year.
- 18.96.1.2 **RESOLVED:** To approve the Flower Pot Men be paid by monthly Standing Order. **ACTION – the Clerk**
- 18.96.2.1 **RESOLVED:** To approve a 2 year contract for grounds maintenance with Greg Robson t/a **GSR Land Management** for specified grass and hedge cutting at the Meon Hall Recreation Ground for £145.78 per month, £1,785 per year.
- 18.96.2.2 **RESOLVED:** To approve Greg Robson be paid by monthly Standing Order. **ACTION – the Clerk**
- 18.96.3 HCC lengthsman report.
James Morrie reported on the last of 5 visits allocated by the current contractor Idverde. The assigned crew were accustomed to working as a team, and therefore the most competent and matched that of ISS the previous contractor. The previous 4 scratch crews were unsatisfactory. The Idverde contract ends on 31 March.
- 18.96.4 Bridgemoor 1: Sovereign Housing 3rd party arrangement for hedge cutting.
The Chair had contacted Sovereign Housing Ground Maintenance contractor and was assured the hedge would be cut.
- 18.97. Allotments:**
Cllr Annereau-Hyder reported plot 8 had been allocated to a new plot holder.
- 18.98 Roads, Highways & Transport:**
- 18.98.1 Community funded initiative to replace bollards on Bucks Hill:
The Clerk reported the deposit had been paid to HCC. Three more bollards to protect the verge at the junction of Allens Lane and Rectory Lane had been added. HCC will advise when work will commence. Three of the existing posts on Bucks Head Hill had been damaged by Open Reach during cable laying. **ACTION – the Clerk to write to Open Reach**
Weight restrictions to bridges on Pound Lane and Chapel Road.
- 18.98.2 The matter was discussed in the Public Forum Minute ref: 18.92.1. The Council concluded that no action was required by the Council.
Matters arising: Cllr Shaw had raised the issue of repairs to potholes at the 'Broken Bridge with
- 18.98.3 County Councillor Huxstep in the Public Forum. See Minute ref 18.92.2.2:
- 18.99 Footpaths & Rights of Way:**
New kissing gates on FP 29 & 16:
The Clerk reported gates were due to be delivered at the end of March (FP16) and 3 in May (FP29). Waltham Ramblers will liaise delivery between suppliers and the landowners and collect sundry materials.
- 18.100 Defibrillator Working Group:**
The Council considered a request from the Meon Valley Ladies to install a defibrillator. It was **AGREED** to set up a working group to look into financing, siting, responsibility for ongoing maintenance and guardianship. Cllr Annereau-Hyder offered to lead.
ACTION – Cllr Annereau-Hyder
- 18.101 Meetings & Consultations.**
- 18.101.1 WCC Planning Forum for Parish & Town Councils 5th March. Neither Councillors nor the Clerk were available to attend.
- 18.101.2 Parish Council Survey – Grounds Maintenance, Street Cleaning, Waste and Recycling.

The survey was submitted by James Morrice on behalf of the Council. A face-to-face meeting between a Councillor and the responsible WCC officer was requested to clarify the scope of work for WCC carried out by the contractor Idverde to avoid confusion with the scope of work Idverde is contracted to do for HCC. Any gaps to be filled by extra lengthsman need to be identified. Mr Morrice recommended a 3 year plan when budgeting for the Precept if assistance from contractors is not funded by the County Council and the community required to self-fund.

18.101.3

APPROVED: To hold the Annual Parish Assembly at 7.30pm Wednesday 8th May 2019.

The meeting was postponed because a period of 'Purdah' is observed, particularly by County and District councillors prior to Parish Council elections on 2 May.

18.102

Hampshire Legal Services review of charging rates, terms and conditions

The Council **APPROVED**, should advice from Hampshire Legal Service be required.

ACTION – the Clerk

18.103

Parish Council election 2 May 2019.

The Clerk received candidates' nomination papers to take to WCC on 2 April

18.104

Date of next meeting:

Annual Parish Assembly Wednesday 7.30 pm 8th May, Meon Hall, Meonstoke.

Annual Meeting of the Parish Council 7.30 pm 15th May, Meon Hall, Meonstoke.

APPENDIX A –FINANCE STATEMENT

RECEIPTS

Allotment rents 2019-20	28.89
Hire of Rec Ground for tented event 22/6/19	50.00
Total	78.89

PAYMENT OF STANDING ORDERS (SO) & Direct Debits (DD)

SO Salary – Feb	383.21
Total	383.21

ACCOUNTS PAID BETWEEN MEETINGS

Chq No:

930	Greg Robson: hedge cutting	500.00
931	Mrs C Thompson	50.00
932	R Annereau-Hyder expenses (plastic sheeting –allotments)	90.00
933	AJ Morrice expenses (MH Recreation Ground)	40.00
934	HCC CFI timber verge posts deposit	350.00

Total **680.00**

ACCOUNTS TO BE AUTHORISED 13 March 2019

Chq No:

935	The Flower Pot Men Jan/Feb/March	174.00
936	Wizbit Internet Services Inv 24328/24556	138.00
937	Flower Pot Men Nov/Dec	116.00
938	WCC Play area inspection	89.90
939	R. Hoile office expenses	120.51
940	R. Hoile March salary (adjusted)	259.61
941	Greg Robson Month 1(of 24) Rec Groundsman contract)	148.75
942	Centrewire	3188.40
943	Greg Robson: Church Meadow extra work - chipping	200.00

Total **4,435.17**

Bank Reconciliation 1/04/2018 - 28/02/19				£	£
<u>Barclays Bank A/C No ---023</u>					
Balance as at 28/02/19				25,052.62	
<u>Less unpresented cheques</u>					
EV45	Flower Pot Men		116.00		
EV46	Wizbit Inv 24328		42.00		
EV51	R. Annereau Hyder		90.00		
EV47	Wizbit Inv 24566		96.00		
EV53	HCC highways application fee		350.00	- 694.00	
<u>Add unlodged receipts</u>					
IV12	Alotment rent		9.72	9.72	
<u>Scottish Widows A/C No 060</u>					
Balance as per statement No. 41 1/8/18 (latest)				7940.55	
Cash at bank 28 February 2019					32,308.89
Cashbook reconciliation 28 February 2019					
Balance b/f 1/04/18				24,409.54	
Add Receipts 1/4/18 - 28/2/19				20,567.97	
Less Payments 1/4/18 - 28/2/19				- 12,668.62	
Cash book reconciliation					32,308.89
Reserves 28 February 2019 (rounded)					
* balancing figure					
General reserve (approx 6 mth running cost)				9000	
<u>Earmarked reserves:</u>					
Play equipment replacement				4500	
Emergency plan				1500	
Stiles to gates' project:					
HCC grant ref 10009704777421K.		2017.32			
Waltham Ramblers contribution		600.00			
C & M PC match funding agreed		409.32	3026.64		
Capital project reserve				2,650	
<u>Unallocated reserve *</u>				11,632.25	
					32,308.89

APPENDIX B – PLANNING REPORT 13 March 2019

1. DECISIONS

Ref: SDNP/18/05593/PRE

Proposal: New dwelling including the erection of a garage and formation of a new access

Location: Beacon House Warnford Road Corhampton Southampton Hampshire SO32 3NS

Decision: **ADVICE PROVIDED**

Ref: SDNP/18/06406/TCA

Location: Apple Tree Cottage High Street Meonstoke Southampton SO32 3NH

Proposal: T1- Pride of India, reduce lateral branches away from adjacent property 1.5m. Reduce top by 0.5m. Clear BT lines on roadside of property to give 1m clearance.

Decision: **RAISE NO OBJECTION**

Ref: SDNP/18/06133/FUL

Location: Long Meadow House, Brockbridge Road, Meonstoke, Southampton, Hampshire, SO32 3NJ

Proposal: Alterations and extension.

Decision: **APPROVED**

Ref: SDNP/18/04588/FUL

Proposal: Construction of a 2 storey 3 bedroom dwelling house to the rear of and at the rear of properties 'Vernon House and Wayside , Warnford Road, Corhampton.

Location: Street Record Warnford Road, Corhampton.

Decision: **APPROVED**

2. APPEALS DETERMINED

Ref: SDNP/17/04201/LIS Planning Inspectorate Ref: APP/Y9507/Y/18/3200634

Location: Kings Farm, High St, Meonstoke SO32 3NH

Proposal: Replacement of 4 windows.

Decision: **REFUSED**

3. DECISIONS PENDING

Ref: SDNP/19/00792/NMA (ref: SDNP/17/04344/HOU APPROVED)(NON-MATERIAL AMENDMENTS SOUGHT)

Proposal: Single storey rear extension and rear first floor extension

Location: Post Office Village Stores Flat, Warnford Road, Corhampton, SO32 3ND

4. PLANNING ENFORCEMENT (ongoing since WCC notification 22 October)

Ref: SDNP/18/00124/SEC215

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ

Ref: SDNP/18/00362/OPDEV