

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Corhampton and Meonstoke Parish Council**

County area (local councils and parish meetings only): **Hampshire**

### Financial year ending 31 March 2020

Prepared by (Name and Role): **Rosemary Hoile, Parish Clerk/RFO**

Date: **17/04/20**

|  |            | £              | £               |
|--|------------|----------------|-----------------|
| <b>Balance per bank statements as at 31/3/20:</b>                                    |            |                |                 |
| Unity Trust Bank Account No  | 20413525   | 997.38         |                 |
| Unity Trust Bank Account No  | 20413538   | 23250.02       |                 |
| Scottish Widows Deposit Account No   | 8001338060 | <u>7941.75</u> |                 |
|  |            |                | 32189.15        |
| Petty cash float (if applicable)   |            |                | -               |
| Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b> |            |                | -               |
| Add: any un-banked cash as at 31/3/20  |            |                | -               |
|  |            |                | <u>32,189.2</u> |
| <b>Net balances as at 31/03/20 (Box 8)</b>   |            |                | 32,189.2        |