

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council 6.30pm on Wednesday 10th March 2021 via Zoom

PRESENT: Councillors Rowena Annereau-Hyder, Bruce Horn, Sue Logan, Jane McCormick, Jerry Pett - Chair, Nick Riley, Patrick Rowe,
IN ATTENDANCE: District Councillor Lumby. Rosie Hoile – Parish Clerk
PUBLIC 2 members of the public and James Morrice - Chairman of the Trustees of the Meon Hall.

20.60 Apologies for absence.

District Councillors Laurence Ruffell. Bruce Horn was unable to join due to lack of connectivity.

20.61 Declarations of disclosable pecuniary and non-pecuniary interest

None

20.62 Minutes of the Full Parish Council meeting held on 13 January 2020

Approved as a true and accurate record.

20.63 Public questions and comments

None of the members of the public present wished to speak at this time.

Public forum

(i) The Chairman of the Trustees of the Meon Hall gave his report. The Village Hall meets Covid secure standards but remains closed to all except the Toddler Group permitted to meet under current restrictions as an exempt childcare support group; small groups may be permitted to meet indoors after 17th May, subject to confirmation that restrictions will have been lifted and strict behavioural criteria will be observed. District Councillor Lumby has been asked to thank WCC for a total of 3 grants, the latest of which is for £2,000. The grants have enabled essential works to be undertaken during the three Lockdowns. The trustees are very grateful for the County Councillor's discretionary grant of £978.00 towards new carpet and works in the Crypt understage meeting room. The Chair cautioned that all dates should be caveated 'not before'.

County and District Councillors Reports

(ii) Cllr Lumby's and Ruffell's report had been previously circulated.

Councillors had been unable to consider County Councillor Huxstep's report which had been circulated shortly before the meeting.

District Councillor Lumby asked for any comments or questions arising from his report. A discussion ensued regarding time taken by WCC officers to respond to parish council queries. Councillor Lumby said the Boom Town Festival was going ahead this year and tickets had already sold out.

20.64 Chairman's Report.

Warnford Road Pavement Project

(CIL application ref: Warnford Road East Footway)

An expression of interest to fund a safe footway between the pedestrian access to de Port Heights and the northernmost end of the pavement north of Allens Lane was submitted at the end of January. The scoping cost of the project is £30K using £4616 from the PC ringfenced reserve, the balance of £25384 has been requested from SDNP CIL funds. The council is unlikely to hear whether the bid has been successful until the end of this year.

Memorial benches.

Councillor Logan had sourced some robust cast iron and oak benches. The Council agreed that the 'Grafton Bench' is the most appropriate style and combination of enduring materials. An existing bench donated by an informal social club known as the Bucks Head Early Evening Bull---- Society (BEEB) also needs replacing. Together with the 2 benches donated by the deceased drivers' families the Council agreed the best solution would be to place 3 benches 1.8m long on the river bank. The original donors of the existing bench will be asked for a donation for the replacement bench. Cllr Logan undertook to advise the families of the Council's preferred choice for the families to approve and discuss memorial plaques with them. The Parish Council will purchase the benches in order to reclaim VAT.

ACTION - Cllr Logan to contact families, **Cllr Pett** to liaise with members of BEEB.

Clerk - to raise purchase order (after 1/4/21) **Cllr Riley** to obtain quotations to install.

20.65 Finance, Grants & Governance.

(i) Finance Report Appendix A.

a) **RESOLVED:** To accept the bank reconciliation to 28 February 2021

b) **RESOLVED:** To ratify payment of accounts between meetings to -

A.J Morrice; refund expenses for MH Rec grounds maintenance £ 90.00

Estates Maintenance Services - Inv 3109 (Jan) £342.00

J Pett (HM registry plans for CIL EOI) £ 22.79

TOTAL £ 454.79

c) **RESOLVED:** To approve payment of accounts listed in Appendix A

d) **RESOLVED:** To accept Councillors Logan and McCormick's recommendation to pay £395 + VAT to Caloo following receipt of engineer's report.

Cllr Logan said Caloo had provided a thorough report but it would have been better had the engineer discussed proposed remedial work with councillors first. The cross trainer had been painted before removing all the rust and is of particular concern.

ACTION - Cllr Logan and **Cllr McCormick** to monitor re-appearance of rust and recall the engineer if necessary.

(ii) Financial systems' internal controls for Corhampton & Meonstoke PC:

The Council had completed checks and balances in accordance with procedures set out in the Practitioners' Guide to Governance & Accountability 2020.

RESOLVED: To approve the Chairman to sign the Executive Checklist on behalf of Corhampton & Meonstoke Parish Council.

ACTION - Cllr Pett

(iii) S106 application for funds to upgrade the Skate Park

NOTED: Receipt of S106 funding of £17,022.69 from SDNP following the application submitted 28th January 2021. Total cost of project £30,000, balance to be met from

WCC Open Space Fund £2027 and earmarked reserve to replace play equipment £10,949.41 .

20.66 Planning

(i) New applications.

Ref: SDNP/20/04561/HOUS (amendment to approved application SDNP/20/03949/HOUS

Location: 14 De Port Heights, Corhampton SO32 3DA

Proposal: Single storey side extension and conversion of loft to create bedroom and installation of side facing window.

NO COMMENT

Ref: SDNP/20/00812/HOUS and SDNP/20/00813/LIS (comment due 11 March)

Location: Apple Tree Cottage, High Street, Meonstoke, SO32 3NS

Proposal: Various internal and external improvements to Grade 11 listed building

NO COMMENT

Ref: SDNP/21/00178/FUL

Location: Meonstoke House Brockbridge Road Meonstoke SO32 3NJ

Proposal: Erection of replacement boundary fence and entrance gate; removal of cattle grid.

NO COMMENT

(ii) Planning Report Appendix B

Ref: SDNP/20/05760/HOUS: Retrospective) Installation of Solar panels on roof at rear of property (South facing) and associated electrics. 23 De Port Heights, Corhampton Hampshire SO32 3DA. The Chair is waiting for the planning officer's clarification regarding solar panels affixed to high spec modern builds. SDNP has previously objected to solar panels where houses have been built to a high thermal efficiency standard and incorporate air source heat pumps.

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke.

The Chair was advised the owners had complied with WCC officers' request to move 3 containers from the field. The containers are now in the yard and the boat moved onto a trailer but is still in the field due to removal being delayed by Lockdown. The Chair agreed with the owner that strictly speaking the breach is a section 215 matter, not enforcement. However Section 215 matters are generally dealt with by WCC enforcement. The owners stated intention is to erect Heras fencing and privacy screening between the yard and the field.

Ref: SDNP/20/03795/FUL Land adj to New Cottages Warnford Road, Corhampton, Hampshire. (Scallywags).

Residents and the Council have objected. The application will be considered by the South Downs Planning Committee in March.

(iii) CIL 21/22 Call for funds.

The Expression of Interest submitted for CIL funding of £25,384 for the pavement project 'Warnford Road East footway' was discussed earlier in the meeting see Minute ref: 20.65.

20.67 Recreation & Playgrounds.

1) Chapel Road.

Councillor McCormick had arranged for Absolute Cleaning to remove the moss which has become quite slippery. She proposed regular spraying by e.g. Lawnmaster, to keep the moss at bay.

The Chair proposed that the situation be monitored and reviewed at the end of the year. The Council were in agreement and **APPROVED**.

ACTION - JMcC to monitor. **Clerk** to add to September/November agenda.

2) **Recreation Ground.**

(a). Adult gym: Councillors had received councillors' report when payment to Caloo Ltd was approved earlier in the meeting. See Minute ref 20.67(d)

(b) . Skate Park:

Councillor Logan had been advised by Evolution Ltd that installation cannot be scheduled until late April-May due to Covid-19 restrictions in place. The Clerk was reminded to sign Terms and Conditions of the contract. The Council had been contacted by Team Rubicon who hire out skate-boards, organise coaching and community led events.

Councillor McCormick paid tribute to Councillor Logan for pulling the skate park project together. The Council unanimously agreed.

The Chairman of the Meon Hall Trustees was thanked for arranging for the cherry tree to be pruned. He reported the cost had been met by the former Chairman of the Meon Hall Trustees. The Council expressed appreciation for his generous contribution.

The Chair asked if the Council were aware of drone activity but no-one had noticed or had drone activity brought to their attention.

3) **Covid-19 Risk Assessment for Play areas.**

The Council agreed there was no need to update the risk assessment. The Council's advisory notices still require replacing.

ACTION - Clerk to replace council notices.

20.68 Church Green.

Councillor Rowe reported that the contractor had done a very good job. In addition a neighbour had cleared the Winterbourne that flows behind the Buck's Head and carried out a lot of work to improve the island.

The Chair had attended a Parochial Church Council (PCC) meetings to discuss extending the grounds maintenance contract for the Church Green managed by the Parish Council. The PCC had agreed to continue the contract for the identified area on the Church Green to cut the hawthorn hedge, mow/strim grass and remove seasonal growth in January as directed. The PCC single point of contact is their Church Green Warden, Nicholas Ridge. The Rector had expressed appreciation for the PC's input.

ACTION - Clerk to sign agreement.

20.69 Allotments.

Cllr Annereau-Hyder reported a new tenant had taken over allotment No 1 and the waiting list had increased by one. Invoices for the new allotment year starting 1 March had been issued and payments received.

20.70 Lengthsmen.

The agreement between Soberton Parish Council and Corhampton & Meonstoke Council had been signed by the Clerk on behalf of the Council. The HCC lengthsmen will have all the necessary licenses to work in key locations. The Chair proposed a mini Zoom meeting. The Chair of the Meon Hall Trustees and previous Lengthsmen project

manager on behalf of the Council has offered to join Councillor McCormick at the meeting

ACTION: Clerk - set up Zoom meeting with Soberton PC.

20.71 Footpaths & ROW.

1) DMMO 1020. The order relevant to Corhampton CP is to create a very short bridleway from the footpath and at the top of Corhampton Hill to behind Corhampton Golf Course. The bridleway then proceeds to Hazelholt. The Chair had drawn Highway's attention to the creation of a dangerous crossing point but Hampshire Highways had not objected and would erect a horse crossing sign.

2) Meon Valley Trail.

Shared space signage

Shared space signage was finally approved for access points to the Meon Valley Trail following 8 months of vacillation by Countryside Access. Contributions have been received from Soberton and Droxford Parish Councils. Responses a request to participate and contribute are awaited from Exton and Warnford Meetings, West Meon and Wickham Parish Councils.

ACTION - Clerk to chase outstanding responses from Parish Meetings and Councils.

3) Stile on Footpath 13.

The Council expressed its appreciation to Mr Robinson for replacing the stile on his field boundary with a gate. When COVID restrictions are eased it remains an aspiration to replace the remaining stiles on this path with gates, subject to landowner consent.

4) Bus shelter.

The Council considered the deteriorating condition. Despite minor repairs carried out on the shelter in recent years by lengthsman and volunteers it was agreed it was getting beyond repair but is too expensive to replace. The other option is for the Council to undertake repairs paid for contributions requested from the community. Councillor Riley offered to look for a timber shelter with a roof supported by posts instead of walls.

ACTION - NR

20.72 Highways.

1) Potholes had been reported in High Street. Councillor Riley had been to check.

ACTION - NR will report the potholes through the hants.gov.uk portal.

2) Signs to be removed or replaced following complaints raised about village signs.

1. Bucks Head pub signs: The complaint concerned tatty looking signs.

Councillors were content that advertising takeaway pizzas while restrictions are in place the sign is justifiable but once restrictions have been lifted that will cease.

ACTION - JP to request removal after current restrictions have been lifted.

2. Meonstoke village sign: The Meonstoke village sign missing from Brockbridge Road.

ACTION - JP to contact resident who may still have the old Meonstoke village sign in his shed and liaise with the local highways engineer to secure restoration or replacement.

3) Signage at the top of Bucks Head Hill and Pound Lane:

Fingerpost arms have been replaced on the heritage signpost, a new directional sign to the Meon Hall is to arrive shortly.

4) Temporary Speed Indicator Device (TSID):

The Chair reported the TSID had gone into operation for a period of 2 weeks on the south side of A32 Warnford Road.

20.73 Correspondence.

1) Winchester Local Plan.

The Winchester District Local Plan does not affect the Parish directly but may affect residents with any interest in plans for the city, e.g car parking.

2) South Downs National Park Authority (SDNPA) consulted on an amended draft Parking Supplementary Planning Document (SPD)

The Chair recommended no action had been required, no material changes were made which were relevant to the Parish.

3) The Council has been offered custodianship of a box of transparencies on glass plates depicting 22 scenes from around the village in the 1930s.

The Chair proposed that the Council accept ownership of the glass plates to hold as an archive and resource for the benefit of the community. The cost of digitising the plates was quoted at circa £130 in 2 formats a) for commercial use b) jpeg files.

The Chair asked if the Council would be content to accept ownership.

The Council considered options for storage (Meon Hall) and display (Historic Hampshire Facebook page and the parish website.

RESOLVED: To approve.

The Chair asked if the Council was content to pay £130 to digitise the transparencies.

The Council agreed that postcards could be sold at summer fetes to recoup the cost.

RESOLVED: To approve.

ACTION: JP to arrange with the scanning service.

20.74 Items for next meeting

Street party

20.75 Next meeting date

Wed 12 May 2021. Time and venue to be advised.

Annual General Meeting of the Parish Council meeting followed by usual business. (subject to grant of extension of Covid-19 regulation if current restrictions still in place)

The meeting closed at 8.00pm

Signed.....Date.....

APPENDIX A FINANCE REPORT 10th March 2021

INCOME RECEIVED	£
Allotment rent (to 28 Feb)	76.87
Droxford PC (shared path signs)	40.00
Total	116.87

STANDING ORDERS & DIRECT DEBITS	
Clerk salary Jan £323.70 + Feb £323.70	647.40

ACCOUNTS TO BE APPROVED	
The Flower Pot Men Feb/march contract	140.00
EMS Ltd Inv 3206 Feb contract	342.00
Wizbit Ltd Inv 32798 (domain)	96.00
Absolute Cleaning	102.00
R. Hoile office expenses	133.47
Parish Online annual subscription	67.20
Total	880.67

Bank Reconciliation 1/04/2020 - 28/2/21

Bank Reconciliation 1/04/2020 - 28/2/21		£	£	£
Unity Trust A/C	...525		1,391.09	
Unity Trust A/C	...538		23,139.52	
Scottish Widows A/C No 060				
Balance as per annual statement No. 43, 4/04/20			7,941.95	
			32,472.56	
Add unpresented cheques				
Butler		12.67	12.67	
Less payments not made				
EMS - Feb contract		342.00		
Caloo Ltd		474.00	-816	
Cash at bank 28/2/21				31,669.23
Cashbook reconciliation 28/2/21				
Balance b/f 1/04/20		32,188.55		
Add Receipts 1/4/20 - 28/2/21		32,647.72		
Less Payments 1/4/20 - 28/2/21		- 33,167.04		31,669.23
Reserves 28/2/21 (rounded) * balancing figure				
General reserve	(3 mths running costs)	3,250.00		
Earmarked reserves:				
Capital reserve				
Play equipment replacement £4500		16,000.00		
CIL unspent balance 31/3/20 + Oct 20 receipt		4,615.87		
Emergency plan		1,500.00		
2019/20 capital project - bollards		2,755.00		
Unallocated reserve		3,548.36	*	31,669.23

PLANNING REPORT 10 March 2021

1. DECISIONS

Ref: SDNP/20/04008/HOUS

Location: Meon Hall Cottage, High Street, Meonstoke, SO32 3NH

Proposal: Single storey rear extension on existing patio footprint.

DECISION: APPROVED

Ref: SDNP/20/05327/TCA

Proposal: Tree works taken directly from the tree survey schedule.

Location: Manor House, High Street, Meonstoke, SO32 3NH

House, High Street, Meonstoke, SO32 3NH

DECISION: RAISE NO OBJECTION

Ref SDNP/20/05808/TCA

Proposal: GROUP OF SYCAMORE LEADERS (T.1) - fell as has one sided canopy over public footpath, growing in raised loose rubble pile and now exposed to wind throw due to adjacent group of Sycamore being felled due to structural instability due to decay from past bonfire damage.

Location: Govers Cottage Frys Lane Meonstoke SO32 3NL

DECISION: RAISE NO OBJECTION

2. APPLICATION IN PROGRESS

Ref: SDNP/20/05760/HOUS

Retrospective) Installation of Solar panels on roof at rear of property (South facing) and associated electrics.

Location: 23 De Port Heights, Corhampton, Hampshire, SO32 3DA

Ref: SDNP/20/05820/HOUS

Proposal: The proposal is to extend the property at the rear in order to create a Master bedroom suite, following the demolition of a shed.

Location: Winters Down Lone Barn Lane Corhampton SO32 3LN

Ref: SDNP/20/03795/FUL

Proposal: Change of use to dog training centre.

Location: Land adj to New Cottages Warnford Road, Corhampton,

3. ENFORCEMENT

Ref: SDNP/18/00214/SEC215

Southbourne House, Chapel Road, Meonstoke