

**CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING**  
**7.30pm Wednesday 7<sup>th</sup> July 2021**

**To members of the Council:**

**Cllrs R Annereau-Hyder, Bruce Horn, Sue Logan, J McCormick, J Pett – Chair, P Rowe, Nick Riley – Vice Chair,**

**You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council in the Crypt, Meonstoke Village Hall, Meonstoke at 7.30pm Wednesday 7<sup>th</sup> July 2021.**

**Rosemary Hoile – Parish Clerk**

**1 July 2021**

*Rosemary Hoile*

**Corhampton & Meonstoke Parish Council Meeting**  
**to be held in the Main Hall of the Meon Hall, Pound Lane, Meonstoke.**

**7.30pm Wednesday 7<sup>th</sup> July 2021.**

*To comply with Covid-19 regulations currently in place seating will be socially distanced, hand sanitising will be available on entry to the meeting room. There will be a limit on numbers in the meeting room.*

**AGENDA**

1. **To receive apologies for absence.**
2. **To receive declarations of disclosable pecuniary and non-pecuniary interest.**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the WC C Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. **To approve the minutes of the Parish Council meeting held on 5<sup>th</sup> May 2021.**
4. **Public forum:**
  - a) To adjourn meeting to hear questions and comments from the public on planning and agenda items.
  - b) County and District Councillors' reports.
5. The Chair's announcements and review of actions from the minutes of the last meeting not included elsewhere on the agenda.
6. **Finance and Governance**
  - 6.1 Payment of Accounts
    - a) To authorize payment of accounts listed in Appendix A
    - b) To approve the bank reconciliation to 30<sup>th</sup> June 2021
    - c) To ratify accounts paid between meetings:  
The Meon Hall (grant/external wall insulation) £400.00
  - 6.2 To review allocation of Reserves.
  - 6.3 To confirm 14 /6/21-23/7/21 for the period for the exercise of public rights as part of the External Audit process for Corhampton & Meonstoke Parish Council audit and accounts 2020/21. (File uploaded [www.candm-pc.gov.uk](http://www.candm-pc.gov.uk) 11/6/21)
  - 6.4 Appointment of Internal Auditor:  
To approve re-engagement of Lightatouch to undertake internal audit of the Parish Council for the year 2021-22.
  - 6.5 To approve purchase of a mobile phone for the parish clerk.
  - 6.6 To approve quotation to install memorial benches on Bucks Head Hill.
7. **Planning:**
  - 7.1 **New applications:**  
**Ref: SDNP/21/03346/TCA** (comment due by 27/7/21)  
**Proposal:** T2 - Whitebeam - Reduce the tree in height by up to 3 metres. Reshape and rebalance the crown by reducing the lateral growth by 2.5-3 metres.

T3 - Whitebeam - Remove the stem extending south towards and over 1 Oxendown to the trifurcation point at 3.5 metres due to a weakness in the union. Reduce the tree in height by up to 3 metres. Reshape and rebalance the crown by 2.5-3 metres.

T4 - Purple Leaved Plum - Remove the limbs growing into the adjacent Whitebeam back to the main unions they originate from. Reduce and reshape the tree in height by 2.5 metres. The proposed works are part of the ongoing arboricultural management at this property.

**Location:** 1 Oxendown, Meonstoke, SO32 3AE

**Ref:** SDNP/21/03409/TPO (comment due by 23/7/21)

**Proposal:** T1 & T2 -x2 Cedar of Lebanon- Crown lift by up to 3m and remove deadwood throughout crowns. To manage trees crown within proximity to surroundings, providing a vertical clearance from ground level for grounds maintenance staff/Lawn mowers etc.

T3 Lime - Crown lift by up to 3m To manage trees crown within proximity to surroundings, providing a vertical clearance from ground level for grounds maintenance staff/Lawn mowers etc.

T4 Beech Tree- Crown lift by up to 3m - To manage trees crown within proximity to surroundings, providing a vertical clearance from ground level for grounds maintenance staff/Lawn mowers etc.

**Location:** Corhampton Court, Corhampton Lane, Corhampton, SO32 3NB

**Ref:** SDNP/21/03256/TCA (comment due by 21/7/21)

**Proposal:** T1 - Ash sp, located on the southeast boundary of the church yard remove the major deadwood (diameter greater than 25mm) and to carry out an arial inspection of the cavity located on the stem at 5 meters to determine if any further action is required.

T2 - Ash sp, located along the footpath to the north of the churchyard, to reduce the extended lateral limb growing west over the adjacent paddock by approximately 3 meters to suitable secondary growth points, remove any major deadwood from over the footpath side of the crown and sever the lvy at the base.

T3 - Ash sp, located along the footpath north of the church yard, adjacent to the bungalow on the opposite side of the footpath, to remove the major deadwood form over the footpath and adjacent property (to the west) and sever the lvy at the base of the tree.

T4 - Hawthorn (infested with lvy) located at the end of the footpath north of the church yard adjacent to Alen's Lane, to heavily reduce the crown back to a monolith stem (as indicated in the attached photo) to preserve as habitat for wildlife.

Photos of the trees are attached in the files loaded with this application.

**Location:** St Andrews Church , Church Walk, Meonstoke, SO32 3NE

**Ref:** SDNP/21/03051/TCA (comment due by 12/7/21)

**Proposal:** Felling of 1 x Horse Chestnut at rear of property has suffered structural damage to trunk at rear of property.

**Location:** The Old Bakery, High Street, Meonstoke, SO32 3NH

**Ref:** SDNP/21/03022/TCA (comment due by 8/7/21)

**Proposal:** T1 - Sycamore tree located in the neighbouring property on the left-hand boundary, to reduce the overhanging limbs back to previous reduction points (approx.. 1.5 to 2 meters) , in accordance with BS3998 (2010) best practice pruning.

**Location:** Rose Cottage , Rectory Lane, Meonstoke, SO32 3NF

**SDNP/21/02443/LIS (due date for comment expired 25/06/21)**

**Proposal:** Removal of two existing rotten and dilapidated window units on the ground floor. Insertion of replacement like for like single glazed casements to match existing on the ground floor front elevation (street facing) with monkey tail catches. Removal of a small rotten modern 20th Century triple window on front elevation occupying the area of the bricked up front door, when the farmhouse was split into two dwellings some time ago. Insertion of a replacement single glazed casement like for like with historical enhancement to blend with the other two replacement windows

**Location:** Kings Farm, High Street, Meonstoke, SO32 3NH

**SDNP/21/02996/DCOND**

**Proposal:** Discharge of conditions 4, 6 and 7 of planning application SDNP/20/03795/FUL

- initially the shallow layer of topsoil will be removed from half the area (approx 20 x 20 m to expose the firm chalk beneath. It is intended to maintain the grass protection mesh on the remainder of the area (providing this withstands limited usage)

- to accommodate run off, a trench the length of the surfaced parking area will be dug into the chalk, lined with woven material and back filled with clean stone.

- a permeable surface on the dug out base will be maintained by using Terram, backfilled with crushed concrete or clean limestone and compacted

- 3 x 4" of type 1 scalps will be laid on top and compacted

It is intended to use a tractor and trailer to deliver materials and no groundwork or movement of vehicles will take place in the vicinity of the roots of the large sycamores on site. Ground levels will be maintained, as far as possible

**Location:** Land adjacent to New Cottages Warnford Road Corhampton Hampshire

## **7.2 Other planning matters.**

Design Guide Supplementary Planning Document (SPD) Consultation  
Opportunity to comment on draft SPD

## **8. Church Green**

To receive an update from Cllr Rowe.

## **9. Recreation Ground and Play Areas**

a) Skate Park

To receive the post-installation report.

b) To approve proofs for recreation ground generic notice and notice banning landing/take-off of drones and playing golf.

c) Chapel Road: Matters arising - re-painting the train.

d) Recreation Ground: Matters arising - chafer grubs.

## **10. Allotments.**

To receive a verbal report from Councillor Annereau-Hyder

## **11. Roads, Highways & Transport**

### **11.1** Matters arising:

Replacement of Meonstoke village sign on Brockbridge Road.

Re-instatement of wooden posts between the Bucks Head and the bus stop.

### **11.2** CPRE Hampshire Litter Picking in the Winchester District.

**12. Footpaths and Rights of Way - Cllr Pett report.**

- 12.1 HCC Rights of Way Problem Report PROW697143 Path 058/13/1 - Steps
- 12.2 The Hampshire (City of Winchester No.46) (Parish of Corhampton and Meonstoke and Parish of Droxford) Definitive Map Modification Order 2019 ("Order No.46")
- 12.3 Extinguishment of Footpaths 34, 35, and 37 in the parish of Corhampton and Meonstoke (Proposed order)
- 12.4 Unsafe tree by the footpath from Allens Lane to the Church and adjacent to the Paddock behind No 5 Allens Lane. (Church Walk)
- 12.5 Countryside Access Team 2021 Vegetation Cutting Programme

**13. Lengthsmen**

To receive Councillor McCormick's verbal report.

**14. Correspondence**

- 14.1 Memorial Convoy JUNE 2022
- 14.2 D-DAY 78
- 14.3 Platinum Jubilee events
- 14.4 Thank you letter from Citizens Advice

**15. Items for the next agenda.**

**16. Date of next meeting:**

Wednesday 8th September 2021 7.30pm at the Meon Hall.

## APPENDIX A - FINANCE REPORT 1/5/21 - 30/6/21

### INCOME RECEIVED to 31 April

	£
MVT donations - Warnford meeting £20 + West Meon PC £40	60.00
Bucks Head Hill benches donated by K.Groves £794 + J.Cuthbert £780	1,574.00
HMRC VAT refund	2,661.59
<b>TOTAL</b>	<b>4,295.59</b>

### Payments by Standing Orders and Direct Debits

SO	R Hoile - May salary	323.70
SO	R Hoile - June salary	323.70
<b>TOTAL</b>		<b>647.40</b>

### ACCOUNTS FOR PAYMENT

Full Circle Leisure Ltd	36,039.73
B. Heard t/a the Flower Pot Men	140.00
Wizbit Ltd	48.00
EMS Ltd (May contract)	342.00
EMS Ltd (June contract)	342.00
R. Hoile office expenses	98.46
<b>TOTAL</b>	<b>37,010.19</b>

### BANK RECONCILIATION

Bank Reconciliation 1/04/2021 - 31/06/21					
<b>Cash at bank 31/6/21</b>			£	£	£
Unity Trust A/C	...525			3,871.43	
Unity Trust A/C	...538			43,986.21	
Scottish Widows A/C No 060				7,942.75	
Balance as at 1/1/21 statement No. 44, 4/04/21 (annual statement)					
<b>Less payments not made</b>					
EMS May contract			- 342.00		
EMS June contract			- 342.00		
The Flower Pot Men			- 140.00		
Wizbit			- 48.00	- 872.00	<b>54,928.39</b>
<b>Cashbook reconciliation 30/06/21</b>					
Balance b/f 1/04/21			45,733.16		
Add Receipts 1/4/21 - 31/06/21			19,055.79		
Less Payments 1/4/21 - 31/6/21			- 9,860.56		
					<b>54,928.39</b>
<b>Reserves 30/06/21 (rounded)</b> * balancing figure					
General reserve	(3 mths running costs)		3,250.00		
<b>Earmarked reserves:</b>					
Capital reserve			17,000.00		
Play equipment replacement					
£16K b/f 1/4/21 + £1K (50%					
of £2K allocated in 2021-22					
CIL unspent balance 31/3/20	£4,615.87 + £17022.69		21,638.56		
Emergency plan			1,500.00		
2019/20 capital project - bollards			2,755.00		
Unallocated reserve			* 8,784.83		<b>54,928.39</b>

## APPENDIX B – PLANNING REPORT 7<sup>th</sup> July 2021

### 1. DECISIONS:

**Ref: SDNP/21/02361/TCA**

Proposal: Sycamore immediately central to 12 Oxendown's back garden in Meon Cottage garden. To lop overhanging branches onto 12 Oxendown, overhanging from Meon cottage. Tree is covered in ivy:

Location: Meon Cottage, High Street, Meonstoke, SO32 3NH

**DECISION: NO OBJECTION**

**Ref: SDNP/20/05760/HOUS**

Retrospective) Installation of Solar panels on roof at rear of property (South facing) and associated electrics.

Location: 23 De Port Heights, Corhampton, Hampshire, SO32 3DA

**DECISION: APPROVED**

**Ref: SDNP/21/02852/PRE**

Proposal: Conversion and extension of existing detached double garage to Granny Annex

Location: Meonstoke Post Office Warnford Road Corhampton SO32 3ND

**DECISION: ADVICE PROVIDED**

**Ref: SDNP/21/01505/HOUS**

Location: 1 Oxendown, Meonstoke, SO32 3AE

Proposal: Conversion of ancillary garden store to garden room with insertion of glazed doors, shower facility, ancillary storage, Installation of semi sunken endless pool and alterations to mono pitch roof to a pitched and hipped roof, installation of deck and installation of log stove with flue through roof.

**DECISION: APPROVED**

**Ref: SDNP/21/01510/TCA**

Location: Meon Barn, High Street, Meonstoke, SO32 3NH

Proposal: T1 - Beech - Reduce all branches that extend over the roof of Meon Barn to maintain a clearance of 4 metres back to suitable growth points no greater than 2 inches in diameter. Reduce over extending side branches from the entire crown by up to 4 metres to create a uniformed crown. Reduce the height by 1.5 metres to leave the tree at a height of 20 metres from ground level.

T2 - Maple - Fell to ground level and eco plug stump to prevent regrowth. The proposed works are part of the ongoing arboricultural management at this property ensuring that the crown of T1 is maintained to a good/safe clearance above all ground structures.

**DECISION: RAISE NO OBJECTION**

**Ref: SDNP/21/01838/TCA**

Location: Meadow Cottage, High Street, Meonstoke, Southampton, Hampshire, SO32 3NH

Proposal: Sycamore (T1). Lift the lowest 5 branches overhanging 12 Oxendown. To improve light and reduce leaf litter. Remaining crown untouched.

**DECISION: RAISE NO OBJECTION**

**Ref: SDNP/21/01710/HOUS** (comment due by 18 May)

Location: Clifton Cottage, Bucks Head Hill, Meonstoke, SO32 3NA

Proposal: Garage extension.

**DECISION: APPROVED**

## 2. APPLICATIONS IN PROGRESS

**Ref: SDNP/20/04561/HOUS (amendment to approved application SDNP/20/03949/HOUS**

Location: Govers Cottage Frys Lane Meonstoke Southampton Hampshire SO32 3NL

Proposal: Discharge of conditions 4 and 5 in relation to application

SDNP/20/04561/HOUS and 3 and 4 in relation to application SDNP/20/04562/LIS

**Ref: SDNP/21/00812/HOUS and SDNP/21/00813/LIS** (comment due 11 March)

Location: Apple Tree Cottage, High Street, Meonstoke, SO32 3NS

Proposal: Various internal and external improvements to Grade 11 listed building

**Ref: SDNP/21/02405/CND**

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL -

Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

**Location:** Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

**Ref: SDNP/21/02070/HOUS**

Location: Meon Cottage, High Street, Meonstoke, SO32 3NH (comment due 14 May)

Proposal: Single storey side extension full width of the house and incorporating the footprint of historic outbuildings. Also the removal of a 1960's added porch to the front elevation and restoration front wall.

**Ref: SDNP/20/03755/DCOND**

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 and 14 relating to application SDNP/16/03318/HOUS.