

CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING
7.30pm Wednesday 8th September 2021

To members of the Council:

Cllrs R Annereau-Hyder, Bruce Horn, Sue Logan, J McCormick, J Pett – Chair, P Rowe, Nick Riley – Vice Chair,

You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council in the Crypt, Meonstoke Village Hall, Meonstoke at 7.30pm Wednesday 7th July 2021.

Rosemary Hoile – Parish Clerk
2nd September 2021

Rosemary Hoile

Corhampton & Meonstoke Parish Council Meeting
to be held in the Main Hall of the Meon Hall, Pound Lane, Meonstoke.
7.30pm Wednesday 8th September 2021.

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of disclosable pecuniary and non-pecuniary interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the WC C Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. **To approve the minutes of the Parish Council meeting held on 7 July 2021.**
4. **Public forum:**
 - a) To adjourn meeting to hear questions and comments from the public on planning and agenda items.
 - b) County and District Councillors' reports.
5. **(i) Chair's announcements.**
Benches in memory of Kevin Groves and Gary Cuthbert
(ii) Review of actions arising from the minutes not included elsewhere on the agenda.
 - a) Chapel Road play area - repainting the train (JMcC)
 - b) Replacement bin for the skate park (Clerk)
 - c) Grounds maintenance - renewal of bi-annual contract. (Clerk)
 - d) Letter of engagement Lightatouch (Clerk)
 - e) Parish mobile phone (Clerk)
 - f) Meeting of Southern Parishes Group. (JMcC/Clerk)
 - g) Chapel Road railings (BH)
 - h) Shingle for the allotments (AH)
 - i) The Pound - replacement directional sign to the Meon Hall. (JP)
 - j) Re-instatement /replacement Meonstoke village sign, Brockbridge Road. (JP)
 - k) Wooden posts between the Bucks Head and the bus stop.
6. **Finance and Governance**
 - 6.1 **Payment of Accounts**
 - a) To authorize payment of accounts listed in Appendix A
 - b) To approve the bank reconciliation to 31 August 2021
 - c) To ratify accounts paid between meetings:
The Meon Hall £400.00
 - d) To approve disbursement of grants and donations made provision for in the current years' budget to: Community First Responders £250.00 (payable to Southern Central Ambulance Services) Home Start £250.00; the Bridge Magazine £30; CPRE £36.00; Citizens Advice £250.00 The Meon Hall £250.00 (£100 path sweeping + £150 grass/hedge cutting)
RBL £25.00, Neighbourhood Watch £25.00

- 6.2 Reserves
 - a) To confirm the CIL balance
 - b) To review allocation of reserves
- 6.3 Annual Governance Accounting Return (AGAR) 2020-21
 - To receive the external auditor's qualified opinion and notice of completion of audit to 31 March 2021.
- 6.4 Bank mandate - review of signatories
 - a) To note addition of Councillor Logan as signatory to the Unity Trust bank account.
 - b) To confirm current signatories on the Unity Trust Bank account.
- 6.5 To approve Hampshire Document Services design (proof 3) of a new sign for the Recreation Ground. Cost £335.00 plus VAT
- 6.6 To approve the updated Recreation Ground booking form for hiring arrangements.
- 6.7 Finance Working Group - to agree a date for the first budget meeting.

7. Planning

7.1 New applications

Ref: SDNP/21/04143/HOUS

Location: Meon Ridge, Chapel Road, Meonstoke, SO32 3NJ

Proposal: Proposed two storey rear extension, single storey utility extension, porch extension and conversion of existing garage into a gym.

Ref: SDNP/21/03261/HOUS

Location: Cherrydown, Warnford Road, Corhampton, SO32 3ND

Proposal: To erect an Orangery to the rear of the property

Ref: SDNP/21/03599/HOUS (comment due by 1/9/21)

Location: Well Cottage, Chapel Road, Meonstoke, SO32 3NJ

Proposal: Side and rear single storey extension

Ref: SDNP/21/ 03358/HOUS (comment due by 27/8/21)

Location: Ryecroft Rectory Lane Meonstoke SO32 3NF

Proposal: Proposed extension to outbuilding to create additional garage space and office above.

Ref: SDNP/21/03675/TCA

Location: Sunnybank, High Street, Meonstoke, SO32 3NH

Proposal: T1 - Copper Beech - Reduce in height by 3 metres, reshape the crown by reducing the lateral growth by 2 metres. The proposed works are part of the ongoing arboricultural management at this property ensuring that a good/safe clearance is maintained between the crown of the tree and all above ground structures including highways and properties.

Ref: SDNP/21/03689/HOUS and SDNP/21/03690/LIS (comment due 18/8/21)

Location: Little Stocks Cottage Rectory Lane Meonstoke SO32 3NF

Proposal: Single storey extension to provide a dining room, ground floor toilet and family room

- 7.2 Enforcement**
SDNP/21/00296/BRECON RE: Meon Boscage, Meonstoke.
- 8. Church Green**
To receive an update from Cllr Rowe.
- 9. Recreation Ground and Play Areas**
To receive updates from Councillors Logan and McCormick
a) Meonstoke Recreation Ground Skate Park.
b) Chapel Road.
- 10. Allotments.**
To receive a verbal report from Councillor Annereau-Hyder
- 11. Roads, Highways & Transport**
a) Matters arising:
Re-instatement Replacement of Meonstoke village sign on Brockbridge Road.
of wooden posts between the Bucks Head and the bus stop.
b) Hire of parish owned TSID to other councils - to receive update.
- 12. Lengthsmen**
To receive Councillor McCormick's verbal report.
- 13. Website**
To consider alternative website provider specialising in parish council websites.
- 14. Correspondence.**
a) Resident's emails - overgrown vegetation at the Grinch.
b) Meonstoke Football Club
- 15. Items for the next agenda.**
Budget 2022-23
- 16. Date of next meeting:**
Wednesday 10th November 2021 7.30pm at the Meon Hall.

APPENDIX A - FINANCE REPORT 1/7/21 - 31/8/21

INCOME RECEIVED 1 July - 31 August 2021

TOTAL

£
nil

Payments by Standing Orders and Direct Debits

SO	R Hoile - July salary	323.70
SO	R Hoile - August salary	323.70
TOTAL		647.40

ACCOUNTS FOR PAYMENT - TO BE APPROVED

B. Heard t/a the Flower Pot Men	70.00
EMS Ltd (July contract)	342.00
EMS Ltd (August contract)	342.00
R. Hoile office expenses	98.46
R. Hoile expenses - new mobile phone	234.96
R Hoile - July mobile phone contract EE	12.80
R Hoile - August mobile phone contract EE	12.00
Montys Fencing & Gates - labour- Pay area Chapel Road	200.00
J McCormick - Dulux Centre (paint for fence & gate Play area Chapel Rd)	71.75
The Meon Hall - hire of the Crypt to March 2022	115.50
Droxford Parish Council share of mobile phone 1/4/ - 30/6/21 (final inv)	39.08
J T Carpentry	295.00
TOTAL	1,759.19

Bank Reconciliation 1/04/2021 - 31/8/21						
Cash at bank				£	£	£
Unity Trust A/C	...525				5,960.88	
Unity Trust A/C	...538				3,986.21	
Scottish Widows A/C No 060					7,942.75	
Balance as at 1/1/21 statement No. 44, 4/04/21 (annual statement)						
Less payments not made						
Flower Pot Men inv				- 70.00		
R Hoile	EE contract - July			- 12.80		
R Hoile	EE contract - August			- 12.00		
EMS	July Inv 3808			- 342.00		
EMS	Aug Inv			- 342.00		
Montys Fencing & Gardening				- 200.00		
J Mc Cormick for Dulux Centre - railings paint				- 71.75		
Meon Hall hire of the Crypt				- 115.50		
J Pett expenses				- 19.06		
PKF Littlejohn				- 240.00		
Droxford PC	mobile share			- 39.08		
JT Carpentry				- 295.00	- 1,759.19	16,130.65
Cashbook reconciliation						
Balance b/f 1/04/21				45,733.16		
Add Receipts 1/4/21 - 31/08/21				19,055.79		
Less Payments 1/4/21 - 31/8/21				- 48,658.30		
						16,130.65
Reserves 30/08/21 (rounded)						
* balancing figure						
General reserve	(3 mths running costs)			3,250.00		
Earmarked reserves:						
Capital reserve				4,122.45		
Play equipment replacement						
£16K b/f 1/4/21 + £1K (50% of £2K allocated in 2021-22)						
CIL unspent balance 31/3/20	£4,615.87 + £17022.69			-		
Emergency plan				1,500.00		
2019/20 capital project - bollards				2,755.00		
Unallocated reserve			*	4,503.20		16,130.65

APPENDIX B – PLANNING REPORT 8th September 2021

1. DECISIONS:

Ref: SDNP/21/00812/HOUS & SDNP/21/00813/LIS

Location: Apple Tree Cottage, High Street, Meonstoke, SO32 3NS

Proposal: Various internal and external improvements to Grade 11 listed building

DECISION: SDNP/21/00812/HOUS - WITHDRAWN

SDNP/21/00813/LIS - APPROVED

Ref: SDNP/21/03409/TPO

Location: Corhampton Court, Corhampton Lane, Corhampton, SO32 3NB

Proposal: T1 & T2 -x2 Cedar of Lebanon- Crown lift by up to 3m and remove deadwood throughout crowns. To manage trees crown within proximity to surroundings, providing a vertical clearance from ground level for grounds maintenance staff/Lawn mowers etc.

T3 Lime - Crown lift by up to 3m To manage trees crown within proximity to surroundings, providing a vertical clearance from ground level for grounds maintenance staff/Lawn mowers etc.

T4 Beech Tree- Crown lift by up to 3m - To manage trees crown within proximity to surroundings, providing a vertical clearance from ground level for grounds maintenance staff/Lawn mowers etc.

DECISION: APPROVED

Ref:SDNP/21/03022/TCA

Location: Rose Cottage, Rectory Lane, Meonstoke, SO32 3NF

Proposal: T1 - Sycamore tree located in the neighbouring property on the left-hand boundary, to reduce the overhanging limbs back to previous reduction points (approximately 1.5 to 2 meters) , in accordance with BS3998 (2010) best practice pruning.

DECISION: RAISE NO OBJECTION

2. APPLICATIONS IN PROGRESS

Ref: SDNP/20/04561/HOUS (amendment to approved application SDNP/20/03949/HOUS

Location: Govers Cottage Frys Lane Meonstoke Southampton Hampshire SO32 3NL

Proposal: Discharge of conditions 4 and 5 in relation to application SDNP/20/04561/HOUS and 3 and 4 in relation to application SDNP/20/04562/LIS

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

Ref: SDNP/21/02070/HOUS

Location: Meon Cottage, High Street, Meonstoke, SO32 3NH (comment due 14 May)

Proposal: Single storey side extension full width of the house and incorporating the footprint of historic outbuildings. Also the removal of a 1960's added porch to the front elevation and restoration front wall.

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 and 14 relating to application SDNP/16/03318/HOUS