

**CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING
7.30pm Wednesday 10th November 2021**

To members of the Council:

Cllrs R Annereau-Hyder, Bruce Horn, Sue Logan, J McCormick, J Pett – Chair, P Rowe, Nick Riley – Vice Chair,

You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council in the Crypt, Meonstoke Village Hall, Meonstoke at 7.30pm Wednesday 10th November 2021.

**Rosemary Hoile – Parish Clerk
10th November 2021**

Rosemary Hoile

Corhampton & Meonstoke Parish Council Meeting
to be held in the Crypt at the Meon Hall, Pound Lane, Meonstoke.
7.30pm Wednesday 10th November 2021.

AGENDA

- 1. To receive apologies for absence.**
- 2. To receive declarations of disclosable pecuniary and non-pecuniary interest.**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the WC C Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. To approve the minutes of the Parish Council meeting held on 8th September 2021.**
- 4. Public forum:**
 - a) To adjourn meeting to hear questions and comments from the public on planning and agenda items.
 - b) County and District Councillors' reports.
- 5. (i) Chair's announcements.**

Installation of electric vehicle charging points proposed at the Meon Hall.

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(ii) Review of actions arising from the minutes not included elsewhere on the agenda.
 - a) Allotments - shingle (RH)
 - b) The Pound - replacement directional sign to the Meon Hall. (JP)
 - c) Re-instatement /replacement Meonstoke village sign, Brockbridge Road. (JP)
 - d) Wooden posts between the Bucks Head and the bus stop. (NR)
 - e) Play area notices - erection of new and disposal of old notices. (SL)
 - f) reflectors for benches (Clerk)
 - g) relocation of multi-use bin in the skate park (SL)
- 6. Finance and Governance**
 - 6.1 Payment of Accounts**
 - a) To authorize payment of accounts listed in Appendix A
 - b) To approve the bank reconciliation to 31 October 2021
 - c) To ratify accounts paid between meetings listed in App A.
 - 6.2 CIL Reserves - To note balances in the CIL annual return 2020-21.**
 - 6.3 Grounds maintenance contract at Meonstoke Recreation Ground and the Church Green, 1 January 2022 - 31 December 2023.**

To consider bids received by the closing date 19th October 2021 and award contract.

- 6.4 Proposal to install electric vehicle charging points (EVCPs) at the Meon Hall.
To approve payment of £1.00 to Joju Solar Ltd, HCC framework partner - Central Southern Regional Framework for Electric Vehicle Charging Points to undertake a feasibility study.
- 6.5 Payroll service provider
a) To ratify PHH Accountancy Ltd Terms of Engagement for provision of a payroll service for an annual fee of £240.00 plus VAT signed by the Clerk on 27 October 2021.
- 6.6 Budget 2022-23
To consider the first draft of the budget; advise omissions or adjustments where required.

7. Planning

- 7.1 To ratify the Planning Committee's recommendation for the Council's comment which was submitted between meetings to meet statutory deadlines.

Ref: SDNP/21/03689/HOUS and SDNP/21/03690/LIS

Location: Little Stocks Cottage Rectory Lane Meonstoke SO32 3NF

Proposal: **(Amended)** Single storey extension to provide a dining room, ground floor toilet and family room

The Planning Committee recommended **NO COMMENT**

Ref: SDNP/21/04956/FUL

Location: Bucks Head , Bucks Head Hill, Meonstoke, SO32 3NA

Proposal: Proposed pergola, external hot tub and paved area with associated landscaping / fencing.

The Planning Committee recommended **NO COMMENT in principle** but that a condition be added to any consent.

- 7.2 **New applications.**

Ref: SDNP/21/04440/HOUS

Location: Yew Tree House, High Street, Meonstoke, SO32 3NH

Proposal: Demolition of existing garage/outbuilding. Replacement outbuilding on same foot-print with open bay carport. Proposed new outbuilding to serve as garage/workshop at ground floor level. Roof space to be utilised as a home working studio, accessed by external stairs.

Replacement porch and gate to Yew Tree House.

Ref: SDNP/21/05070/TPO (comment by 10 Nov)

Location: Sunnybank High Street Meonstoke SO32 3NH

Proposal: T1 - Copper Beech - Reduce in height by 1.5 metres, reduce the lateral growth by 1.5 - 2 metres to shape and balance the crown, leaving the tree with an aesthetically pleasing form. The proposed works are part of the ongoing arboricultural management at this property, maintaining the tree to reduce wind sail effect from the prevailing winds which direct towards the property Holly Cottage.

Ref: SDNP/04781/TCA

Location: 2 Southbourne Cottage, Chapel Road, Meonstoke, Southampton, SO32 3NJ

Proposal: 1 common cherry - fell to ground level (see original application)

Ref: SDNP/21/05274/HOUS

Location: 16 De Port Heights Corhampton SO32 3DA

Proposal: Installation of flue for wood burning stove to side elevation of house.

Ref: SDNP/21/05373/HOUS

Location: Hill View Pound Lane Meonstoke SO32 3NP

Proposal: Renovation of existing house - Side roof extension and dormer windows. Rear single storey extension.

- 7.3 **To note decisions and applications pending consideration in the Planning report Appendix B**
- 7.4 **Enforcement matters - to receive update if any**
8. **Church Green - to receive an update from Cllr Rowe.**
9. **Recreation Ground and Play Areas - to receive updates from Councillors Logan and McCormick**
a) Meonstoke Recreation Ground Skate Park - overgrown foliage
b) Chapel Road
c) Vandalism - damage to cars.
10. **Allotments - To receive a verbal report from Councillor Annereau-Hyder.**
11. **Roads, Highways & Transport**
Matters arising - Hire of parish owned TSID to other councils - Clerk's verbal report.
12. **Footpaths & ROW**
Corhampton & Meonstoke Footpath 29 - Cllr Pett
13. **Lengthsmen**
a) Lengthsmen's visit on 22nd October - Cllr McCormick.
b) Next lengthsmen visit 13 January 2022 - recommendations for order of work to be listed on the worksheet.
14. **Website**
To consider a Website Content Accessibility Guidelines (WCAG) 2.1 AA compliant website provider to replace the existing provider.
15. **Correspondence / Consultations.**
a) Community renewables - Technical Advice Note
b) WCC Licensing - draft statement of principles.
16. **Items for the next agenda.**
17. **Date of next meeting:**
Wednesday 12th January 2022 7.30pm at the Meon Hall.

APPENDIX A - FINANCE REPORT 1/9/21 - 31/10/21

INCOME RECEIVED 1 Sept - 31 October 2021

	£
Precept Pt 2/2	8660.00
WCC Open Space Fund	1839.32
SDNP CIL	600.00
Meon Valley Garden Club	50.00
Allotment rent and key deposit	32.85
TOTAL	11,182.17

Payments by Standing Orders and Direct Debits

SO R Hoile - September £323.70 + October £323.70	647.40
TOTAL	647.40

ACCOUNTS PAID BETWEEN MEETINGS

Meonstoke PCC - riverbank clearance	60.00
EMS Ltd I 4049 (Sept contract)	342.00
J. Pett - reimbursed for Elliott Brothers Ltd (shingle for allotments)	460.28
J. Pett - reimbursed for Brandon Tool Hire (to excavate village sign footings)	66.38
TOTAL	928.66

ACCOUNTS FOR PAYMENT - TO BE APPROVED

B. Heard t/a the Flower Pot Men- £70 August + £70 September	140.00
EMS Ltd (Oct contract)	342.00
R. Hoile office expenses -Oct/Nov	56.44
R Hoile - mobile phone contract EE Sept £12.00 + October £12.00	24.00
HCC (for Hampshire document Services - Rec signage)	402.00
Joju Ltd - Electric vehicle charging point feasibility study	1.00
TOTAL	965.44

BANK RECONCILIATION 30 SEPTEMBER 2021

Bank Reconciliation 1/04/2021 - 30/09/21					
Cash at bank			£	£	£
<u>Unity Trust A/C</u>	...525			1,746.46	
<u>Unity Trust A/C</u>	...538			12,485.53	
<u>Scottish Widows A/C No 060</u>				7,942.75	
Balance as at 1/1/21 statement No. 44, 4/04/21 (annual statement)					
Less payments not made					
EMS	July Inv 3808		- 342.00	- 342.00	21,832.74
Cashbook reconciliation					
Balance b/f 1/04/21			45,733.16		
Add Receipts 1/4/21 - 30/09/21			29,555.11		
Less Payments 1/4/21 - 30/09/21			- 53,455.53		
					21,832.74
Reserves 30/09/21 (rounded)		* balancing figure			
<u>General reserve</u>	(3 mths running costs)		3,250.00		
<u>Earmarked reserves:</u>					
<u>Capital reserve</u>			4,122.45		
Play equipment replacement £16K b/f 1/4/21 + £1K (50% of £2K allocated in 2021-22					
CIL unspent balance 31/3/20 £4,615.87 + £17022.69			-		
<u>Emergency plan</u>			1,500.00		
<u>2019/20 capital project - bollards</u>			2,755.00		
<u>Unallocated reserve</u>			* 10,205.29		21,832.74

1. DECISIONS:

Ref: SDNP/21/03599/HOUS

Location: Well Cottage, Chapel Road, Meonstoke, SO32 3NJ

Proposal: Side and rear single storey extension

DECISION: APPROVED

Ref: SDNP/21/03675/TCA

Location: Sunnybank, High Street, Meonstoke, SO32 3NH

Proposal: T1 - Copper Beech - Reduce in height by 3 metres, reshape the crown by reducing the lateral growth by 2 metres. The proposed works are part of the ongoing arboricultural management at this property ensuring that a good/safe clearance is maintained between the crown of the tree and all above ground structures including highways and properties.

RAISE OBJECTION

Ref: SDNP/20/04561/HOUS (amendment to approved application SDNP/20/03949/HOUS

Location: Govers Cottage Frys Lane Meonstoke Southampton Hampshire SO32 3NL

Proposal: Discharge of conditions 4 and 5 in relation to application SDNP/20/04561/HOUS and 3 and 4 in relation to application SDNP/20/04562/LIS

DECISION: APPROVED

Ref: SDNP/21/02070/HOUS

Location: Meon Cottage, High Street, Meonstoke, SO32 3NH (comment due 14 May)

Proposal: Single storey side extension full width of the house and incorporating the footprint of historic outbuildings. Also the removal of a 1960's added porch to the front elevation and restoration front wall.

DECISION: APPROVED

Ref: SDNP/21/02443/LIS

Location: Kings Farm, High St, Meonstoke

Proposal: Removal of two existing rotten and dilapidated window units on the ground floor. Insertion of replacement like for like single glazed casements to match existing on the ground floor front elevation (street facing) with monkey tail catches. Removal of a small rotten modern 20th Century triple window on front elevation occupying the area of the bricked up front door, when the farmhouse was split into two dwellings some time ago. Insertion of a replacement single glazed casement like for like with historical enhancement to blend with the other two replacement windows.

DECISION: APPROVED

Ref: SDNP/21/ 03358/HOUS (comment due by 27/8/21)

Location: Ryecroft Rectory Lane Meonstoke SO32 3NF

Proposal: Proposed extension to outbuilding to create additional garage space and office above.

DECISION: APPROVED

2. DECISIONS PENDING

3. APPLICATIONS IN PROGRESS

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

Ref: SDNP/21/04143/HOUS

Location: Meon Ridge, Chapel Road, Meonstoke, SO32 3NJ

Proposal: Proposed two storey rear extension, single storey utility extension, porch extension and conversion of existing garage into a gym.

Ref: SDNP/21/03261/HOUS

Location: Cherrydown, Warnford Road, Corhampton, SO32 3ND

Proposal: To erect an Orangery to the rear of the property

DECISIONS PENDING

Ref: SDNP/21/ 03358/HOUS (comment due by 27/8/21)

Location: Ryecroft Rectory Lane Meonstoke SO32 3NF

Proposal: Proposed extension to outbuilding to create additional garage space and office above.

4. ENFORCMENT CASES - OPEN

SDNP/18/00184/UNCM

Steynes Farm, The Hangers, Corhampton, Hampshire SO32 3LL

NON -compliance with Enforcement notice (residential mobile home)

SDNP/20/00702/GENER

Street Record, Rectory Lane, Meonstoke, Hampshire

Placement of shipping container opposite property

SDNP/21/00296/BRECON

Meon Boscage, Brockbridge Road, Meonstoke, HampshireSO32 3AJ

Change of use from temporary holiday accommodation to permanent residential and unauthorised works

SDNP/18/00124/SEC215

Land to rear Southbourne House, Chapel Road, Meonstoke

Untidy land - build up wagons and containers

SDNP/19/00341/OPDEV

Stocks Farm, Stocks Lane, Meonstoke, HampshireSO32 3NQ

Alleged annex used for residential purposes

SDNP/20/00396/BRECON

Little Coombe, New Road, Meonstoke, Southampton, Hampshire SO32 3NN

Alleged breach of condition 4 - SDNP/16/ 01104/HOUS - with someone living in the new ancillary building.