

**CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING
7.30pm Wednesday 9th March 2022**

To members of the Council:

Cllrs R Annereau-Hyder, Bruce Horn, Sue Logan, J McCormick, J Pett – Chair, P Rowe, Nick Riley – Vice Chair,

You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council in the Main Hall, Meonstoke Village Hall, Meonstoke at 7.30pm Wednesday 12th January 2022.

**Rosemary Hoile – Parish Clerk
3rd March 2022**

Rosemary Hoile

Corhampton & Meonstoke Parish Council Meeting
to be held in the Crypt at the Meon Hall, Pound Lane, Meonstoke.
7.30pm Wednesday 9th March 2022.

AGENDA

- 1. To receive apologies for absence.**
- 2. To receive declarations of disclosable pecuniary and non-pecuniary interest.**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the WC C Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. To approve the minutes of the Parish Council meeting held on 12th January 2022.**
- 4. Public forum:**
 - a) To adjourn meeting to hear questions and comments from the public on planning and agenda items.
 - b) County and District Councillors' reports.
- 5. i) Chair's Report.**
ii) Review of actions arising from the minutes and not included elsewhere on the agenda.
 - a) The Pound - replacement directional sign to the Meon Hall. (JP)
 - b) Wooden posts between the Bucks Head and the bus stop including measures to prevent parking on left hand verge before the Bucks Head. (NR)
 - c) Play area notices - disposal of old notices. (SL)
 - d) Fit reflectors to benches. (JP)
 - e) Pavement project - CIL bid for 2022/3 (JP)
 - f) Footpath 14 'Gates to stiles' Community Access grant application (Clerk)
 - g) County Councillor grant application (Clerk)
- 6. Finance and Governance**
 - 6.1 Payment of Accounts**
 - a) To authorize payment of accounts listed in Appendix A.
 - b) To approve the bank reconciliation to 28th February 2022.
 - c) To ratify payment of invoice received from Aubergine 262 Ltd for £1,654.80.
 - 6.2 Financial systems' internal controls for Corhampton & Meonstoke PC:**
 - a) To complete the Executive Checklist and approve the Chairman to sign on behalf of Corhampton & Meonstoke Parish Council
 - b) To approve the Internal Auditor's Report & Financial Risk Assessment of Internal Controls.
 - 6.3 To approve revised Health & Safety Policy for Corhampton & Meonstoke Parish Council.**
 - 6.4 H.M. The Queen's Platinum Jubilee.**

To approve a proposal received from the Meon Hall Management Committee to plant a commemorative tree in the general Recreation Ground/Car Park area somewhere near

The Meon Hall.

- 6.5 To ratify approval of transfer of Community helpline to Corhampton & Meonstoke Parish Council. Annual cost £20 per annum + Voicemail Pro bolt-on £4 per month (Call forwarding to voicemail £0.02 per minute)
- 6.6 To consider the purchase of a replacement noticeboard for the Pound.

7. Planning

7.1 New applications:

Ref: SDNP/21/05844/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Erection of shed for storage of garden maintenance equipment.

Ref: SDNP/21/02405/CND

Location: Land at Corhampton Lane Warnford Road Corhampton Hampshire

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours.

Ref: SDNP/22/00682/TCA

Proposal: T1 Ash. Fell. Signs of Ash dieback from previous pollarding attempt to reduce dieback effects. May be causing damage to septic tank.

Location: Well Cottage, Chapel Road, Meonstoke, Southampton, SO32 3NJ

Ref: SDNP/22/00893/HOUS (comment due by 21/3/22)

Location: Periwinkle Cottage, Warnford Road Corhampton Hampshire SO32 3ND

Proposal: Proposed Single Storey Extension (following demolition of existing conservatory), including alterations to fenestration and new external render to walls

Ref: SDNP/22/00770/HOUS

Location: Hawthorn Cottage Warnford Road Corhampton Hampshire SO32 3NS

Proposal: Single storey side extension and formation of extended patio, including garden retaining walls. Alternative proposal to that approved under extant permission ref:

SDNP/19/05323/HOUS

Ref: SDNP/22/00995/HOUS

Location: Middle Butts Rectory Lane Meonstoke Hampshire SO32 3NF

Proposal: Car port to front, single storey side extension, roof extensions to front and rear, single storey rear extension.

7.2 Officer's correspondence

To note decisions and applications pending consideration in the Planning report Appendix B

7.3 Enforcement matters - to note report previously circulated.

8. Church Green

To receive a verbal report from Councillor Patrick Rowe

9. Recreation Ground and Play Areas

To receive verbal reports for Councillors Logan and McCormick

a) Meonstoke Recreation Ground Skate Park

b) Chapel Road

10. Allotments

Matter arising Minute ref 21.83

To receive a verbal report from Councillor Annereau-Hyder.

11. Roads, Highways & Transport

i) Electric Vehicle Charging Points.

ii) Matters arising

a) Minute Ref:21.87: Motorbike Noise and Speed Parish update - 14 January 2022.
Verbal report - Councillor Pett

b) Matter arising Minute Ref: 21.87 Resident's correspondence re various highway matters on Allens Lane, Fry's Lane Shavards Lane junction with Stock's Lane and Shavards Farm - Footpath to the Meon Valley Trail.

Verbal report - Councillor Riley

12. Footpaths & ROW

To receive a verbal update form Councillor Pett.

13. Lengthsmen

To receive a verbal report from Councillor Pett.

Lengthsmens' visit 14 January - Chair's verbal report.

14. Website

Matter arising Minute Ref: 21.29.2 - Clerk's update:

Transfer management of domain name from Wizbit to Aubergine and set up of website sitemap.

15. Consultations & meetings

HCC Parishes Meeting, The Castle, Winchester 6.00pm 17th March 2022.

Date of next meeting:

Wednesday 13th April at 7.30pm in The Crypt at The Meon Hall

Annual Parish Meeting

Wednesday 11th May 2022 at 7.30pm in The Crypt at The Meon Hall

Annual Meeting of the Parish Council followed by usual business

APPENDIX A - FINANCE REPORT 9th March 2022

Income received 1 January - 28 February 2022	£
Folks Camps Society	50.00
HCC County Councillors Grant	1000.00
Droxford PC	50.00
TOTAL	1100.00
Payments by Standing Orders and Direct Debits	
SO R Hoile - January February £323.70 + December £323.70	647.40
EE Ltd - January £12.00 + February £12.00	24.00
TOTAL	671.40
Accounts paid between meetings	
Aubergine 262 Ltd	1654.80
TOTAL	1654.80
Accounts for payment - to be approved	
The Flower Pot Men - Inv 5M93	70.00
EMS Ltd: Inv 4395 - January contract	342.00
EMS Ltd: Inv 4414 - February contract	342.00
A.J. Morrice - Mrs Kempster/surface sweep MUGA & TC path July - December	90.00
R. Hoile office expenses 06/1/22 - 2/03/21 (includes SLCC membership £98)	153.15
K.Knight Engineering	700.00
TOTAL	1697.15

BANK RECONCILIATION 28 February 2022

Cash at bank		£	£	£
Unity Trust A/C	...525	5,057.62		
Unity Trust A/C	...538	11,686.18		
Scottish Widows A/C No 060		7,942.75	24,686.55	
Balance as at 1/1/21 statement No. 44, 4/04/21 (annual statement)				
Less payments not made				
EMS Ltd Inv 4534 31/1/22		342.00		
EMS Ltd Inv 4649 28/2/22		342.00		
Flower Pot Men Inv 5M93		70.00		
A.J.Morrice		90.00		
K.Knight Engineering		700.00	- 1,544.00	23,142.55
Cashbook reconciliation				
Balance b/f 1/04/21		45,733.16		
Add Receipts 1/4/21 - 31/1/22		38,684.64		
Less Payments 1/4/21 - 31/1/22		- 61,275.25		23,142.55
Reserves 31/1/22 (rounded)	* balancing figure			
General reserve	(3 mths running cc	2,300		
Earmarked reserves:				
Capital reserve for		9,738		
Play equipment replacement £16K b/f 1/4/21 + £2K (100% of £2K allocated in 2021-22 budget) Less £8261.68 to cover shortfall of CIL grant Project ref 374for skate park				
CIL unspent balance 31/3/21 b/f £4615.87 + £600 received Oct 2021		5,216		
Emergency plan		1,500		
2019/20 capital project - bollards		2,755		
Unallocated reserve	*	1,633		23,142.55

APPENDIX B – PLANNING REPORT 3 March 2022

1. DECISIONS:

Ref: SDNP/21/05274/HOUS

Location: 16 De Port Heights Corhampton SO32 3DA

Proposal: Installation of flue for wood burning stove to side elevation of house.

DECISION: APPROVED

Ref: SDNP/21/04143/HOUS

Location: Meon Ridge, Chapel Road, Meonstoke, SO32 3NJ

Proposal: Proposed two storey rear extension, single storey utility extension, porch extension and conversion of existing garage into a gym.

DECISION: APPROVED

Ref: SDNP/21/05845/LDE

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: An existing riverside deck area, used for relaxation and the enjoyment of the property owners.

DECISION: APPROVED

Ref: SDNP/22/00316/TCA

Proposal: T1 (Ilex) & T2 (Prunus) Removal of overhanging branches and pruning to provide 2m clearance from Building. Both tree crowns are lying on the roof tiles of the property and causing damage to the roof. Seeking to reduce trees back to boundary/fence line.

Location: Corhampton Mill, Warnford Road, Corhampton, SO32 3ND

DECISION: RAISE NO OBJECTION

Ref: SDNP/21/04956/FUL

Location: Bucks Head Bucks Head Hill Meonstoke SO32 3NA Proposed pergola, external hot tub and paved area with associated landscaping/fencing.

Proposal: Variation: Proposal to screen proposed close boarded fencing **with hedging**.

DECISION: APPROVED

Ref: SDNP/21/05070/TPO

Location: Sunnybank High Street Meonstoke SO32 3NH

Proposal: T1 - Copper Beech - Reduce in height by 1.5 metres, reduce the lateral growth by 1.5 - 2 metres to shape and balance the crown, leaving the tree with an aesthetically pleasing form. The proposed works are part of the ongoing arboricultural management at this property, maintaining the tree to reduce wind sail effect from the prevailing winds which direct towards the property Holly Cottage.

DECISION: APPROVED

Ref: SDNP/21/06253/TCA

Location: Apple Tree Cottage, High Street, Meonstoke, Southampton, Hampshire, SO32 3NH

Proposal: 1x pride of India tree - reduce by approximately 2-3 metres, back to original reduction/pollard points.

DECISION: RAISE NO OBJECTION

2. APPLICATIONS IN PROGRESS

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

Ref: SDNP/21/03261/HOUS

Location: Cherrydown, Warnford Road, Corhampton, SO32 3ND

Proposal: To erect an Orangery to the rear of the property

Ref: SDNP/21/04440/HOUS

Location: Yew Tree House, High Street, Meonstoke, SO32 3NH

Proposal: Demolition of existing garage/outbuilding. Replacement outbuilding on same foot-print with open bay carport. Proposed new outbuilding to serve as garage/workshop at ground floor level.

Roof space to be utilised as a home working studio, accessed by external stairs.

Replacement porch and gate to Yew Tree House.

Ref: SDNP/21/05842/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Installation of solar panels to roof of existing house, below ground gas storage tank, electricity generator and associated earth bund.

Ref: SDNP/21/05844/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Erection of shed for storage of garden maintenance equipment.

Ref: SDNP/21/06313/HOUS

Location: Little Coombe New Road Meonstoke SO32 3NN Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.