

**CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING
6.30pm Wednesday 10 March 2021**

To members of the Council:

Cllrs R Annereau-Hyder, B Horn, Sue Logan, J McCormick, J Pett – Chair, P Rowe, Nick Riley – Vice Chair, Patrick Rowe

You are hereby summoned to attend a virtual meeting of Corhampton & Meonstoke Parish Council to be held via Zoom at 6.30pm Wednesday 10 March 2021

**Rosemary Hoile – Parish Clerk
4 March 2021**

Rosemary Hoile

Rosemary Hoile is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89152759005?pwd=VSs1ZGxiaCtzcVdQOThlVDVIMHFldz09>

Meeting ID: 891 5275 9005

Passcode: 625991

CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING

6.30pm Wednesday 10 March 2021

Via Zoom link

AGENDA

1. To receive apologies for absence
2. To receive declarations of disclosable pecuniary and non-pecuniary interest on agenda items.
3. To approve the minutes of the Parish Council meeting held on 13 January 2021.
4. **Public forum.**
 - 4.1 Questions from the public on agenda items.
 - 4.2 Chairman & Trustee of the Meon Hall – verbal report.
 - 4.3 County and District Councillors - verbal reports.
5. **Chair's Announcements.**
 - 5.1 Warnford Pavement project.
 - 5.2 Memorial benches.
6. **Finance, Grants & Governance.**
 - 6.1 Payment of Accounts.
 - a) To accept the bank reconciliation to 28 February 2021.
 - b) To ratify payment of accounts between meetings to - A.J Morrice (refund expenses for MH Rec grounds maint.) £90; B. Heard £210 Chapel Rd/Pound/Triangle Grounds maintenance £210
EMS Inv (Feb contract) £342.00, J Pett (HM registry plans for CIL EOI) £22.79,
 - c) To approve payment of accounts listed in Appendix A
 - d) To receive Councillors Logan and McCormick's recommendation to pay £395 + VAT to Caloo following receipt of engineer's report.
 - 6.2 Financial systems' internal controls for Corhampton & Meonstoke PC:
To complete the Executive Checklist and approve the Chairman to sign on behalf of Corhampton & Meonstoke Parish Council
 - 6.3 S106 application for funds to upgrade the Skate Park
To note receipt of S106 funding of £17,022.69 from SDNP following the application submitted 28th January 2021. Total cost of project £30,000, balance to be met from WCC Open Space Fund £2027 and earmarked reserve to replace play equipment £10,949.41
7. **Planning:**
 - 7.1 **New Planning Applications**
Ref: SDNP/20/04561/HOUS (amendment to approved application
SDNP/20/03949/HOUS
Location: 14 De Port Heights, Corhampton SO32 3DA
Proposal: Single storey side extension and conversion of loft to create bedroom and installation of side facing window
Ref: SDNP/20/00812/HOUS and SDNP/20/00813/LIS (comment due 11 March)

Location: Apple Tree Cottage, High Street, Meonstoke, SO32 3NS
Proposal: Various internal and external improvements to Grade 11 listed building

Ref: SDNP/21/00178/FUL

Location: Meonstoke House Brockbridge Road Meonstoke SO32 3NJ
Proposal: Erection of replacement boundary fence and entrance gate; removal of cattle grid.

7.2 Enforcement:

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke.

7.3 CIL 21/22 Call for funds.

To note expression of interest submitted for CIL funding of £25,384 for the pavement project 'Warnford Road East footway'. (Total estimated cost £30,000. Balance to be met by unspent CIL £4006.81).

8. Parish Council representatives' reports

8.1 Recreation & Playgrounds.

- a) Chapel Road: Matters arising - moss removal
- b) Recreation Ground: Matters arising
 - Adult Gym: councillors' report.
 - Skate Park: pre-contract start date.
- c) Covid-19 Risk Assessment for Play areas: To consider update required, if any.

8.2 Church Green.

- a) To receive councillors' reports.
- b) Grounds maintenance agreement with the Parochial Church Council.

8.3 Allotments.

To receive Councillor's report.

8.4 Lengthsmen.

- a) To ratify signing of an Agreement between Soberton Parish Council (lead parish) and Corhampton & Meonstoke Parish Council (associate).
- b) To consider priority tasks to be allocated.

8.5 Footpaths & ROW.

- a) DMMO 1020: to note proposed confirmation of order.
- b) Meon Valley Trail: shared use signage, to receive update.

8.6 Highways.

CIL project: Warnford Road pavement: to receive update.
Temporary Speed Indicator Device: Update if any.

9. Correspondence requiring Council's response.

10. Items for the next agenda

11. Next meeting date:

Wed 12 May 2021. Time and venue of meeting to be advised. (subject to grant of extension of Covid-19 regulations)
Full Parish Council meeting followed by the Annual General Meeting of the Parish Council

APPENDIX A - FINANCE 10 MARCH 2021

INCOME RECEIVED

	£
Allotment rent (to 28 Feb)	76.87
Droxford PC (shared path signs)	40.00

STANDING ORDERS & DIRECT DEBITS

Clerk salary Jan £323.70 + Feb £323.70	647.40
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ACCOUNTS TO BE APPROVED

EMS Ltd Inv 3206 Feb contract	342.00
Wizbit Ltd Inv 32798 (domain)	96.00
Absolute Cleaning	102.00
R. Hoile office expenses	133.47
Parish Online annual subscription	67.20
Total	740.67

Bank Reconciliation 1/04/2020 - 28/2/21

	£	£	£
Unity Trust A/C ...525		1,391.09	
Unity Trust A/C ...538		23,139.52	
Scottish Widows A/C No 060			
Balance as per annual statement No. 43, 4/04/20		<u>7,941.95</u>	
		32,472.56	
Add unrepresented cheques			
Butler	12.67	12.67	
Less payments not made			
EMS - Feb contract	342.00		
Caloo Ltd	474.00	-816	
Cash at bank 28/2/21			31,669.23

Cashbook reconciliation 28/2/21

Balance b/f 1/04/20	32,188.55	
Add Receipts 1/4/20 - 28/2/21	32,647.72	
Less Payments 1/4/20 - 28/2/21	-33,167.04	31,669.23

Reserves 28/2/21 (rounded)* balancing figure

General reserve (3 mths running costs)	3,250.00	
Earmarked reserves:		
Capital reserve		
Play equipment replacement	16,000.00	
CIL unspent balance 31/3/20 + Oct 20 receipt	4,615.87	
Emergency plan	1,500.00	
2019/20 capital project - bollards	2,755.00	
Unallocated reserve	3,548.36 *	31,669.23

APPENDIX B – PLANNING REPORT 10 March 2021 *(update ongoing until date of meeting)*

1. DECISIONS

Ref: SDNP/20/04008/HOUS

Location: Meon Hall Cottage, High Street, Meonstoke, SO32 3NH

Proposal: Single storey rear extension on existing patio footprint.

DECISION: APPROVED

Ref: SDNP/20/05327/TCA

Proposal: Tree works taken directly from the tree survey schedule.

Location: Manor House, High Street, Meonstoke, SO32 3NH

House, High Street, Meonstoke, SO32 3NH

DECISION: RAISE NO OBJECTION

Ref SDNP/20/05808/TCA

Proposal: GROUP OF SYCAMORE LEADERS (T.1) - fell as has one sided canopy over public footpath, growing in raised loose rubble pile and now exposed to wind throw due to adjacent group of Sycamore being felled due to structural instability due to decay from past bonfire damage.

Location: Govers Cottage Frys Lane Meonstoke SO32 3NL

DECISION: RAISE NO OBJECTION

2. APPLICATION IN PROGRESS

Ref: SDNP/20/05760/HOUS

Retrospective) Installation of Solar panels on roof at rear of property (South facing) and associated electrics.

Location: 23 De Port Heights, Corhampton, Hampshire, SO32 3DA

Ref: SDNP/20/05820/HOUS

Proposal: The proposal is to extend the property at the rear in order to create a Master bedroom suite, following the demolition of a shed.

Location: Winters Down Lone Barn Lane Corhampton SO32 3LN

Ref: SDNP/20/03795/FUL

Proposal: Change of use to dog training centre.

Location: Land adj to New Cottages Warnford Road, Corhampton,

3. ENFORCEMENT

Ref: SDNP/18/00214/SEC215 Southbourne House, Chapel Road, Meonstoke
SDNP/18/00124/SEC215.