

**Minutes of the Corhampton & Meonstoke Parish Council Meeting
held at The Meon Hall, Pound Lane, Meonstoke 7.30 pm Wednesday 9th March 2022.**

Present: Councillors Rowena Annereau-Hyder, Sue Logan, Jane McCormick,
Jerry Pett, Patrick Rowe.

In attendance: County and District Councillor Hugh Lumby, Rosemary Hoile, Clerk/RFO

Members of the Public: James Morrice, Chairman -Trustees of the Meon Hall, 1 resident.

21.90 Apologies for absence.

Councillor Riley had offered his apologies for his absence due to pressure of work.

Councillor Hugh Lumby conveyed an apology from District Councillor Laurence Ruffell

21.91 Declarations of disclosable pecuniary and non-pecuniary interest.

Councillor Pett excluded himself from any discussion concerning a neighbour's application ref: SDNP/22/00893/HOUS.

21.93 Minutes of the Parish Council meeting held on 12th January 2022.

The Council **RESOLVED TO APPROVE** the Minutes as a true and accurate record.

21.94 Public forum:

a) No questions were raised by the public.

b) County and District Councillors' reports.

County Councillor Lumby had been unable to send his written report due to broadband/BT network disruption caused by recent storms. He reported -

- HCC element of Council Tax is to be raised by the maximum allowable amount (4.99%).
- Highways are repairing stretches of local roads. Road edges are wearing away more quickly than the planned maintenance 10-year cycle had allowed for.
- The PCC has approved the installation of average speed cameras on stretches of the A32 and A272 radiating from the West Meon Hut later in the year.
- HCC are reviewing 30 mph speed limits in built-up areas. '20 is plenty' is being considered for residential areas.

In his dual role as District Councillor he reported -

- The Southern Parishes meeting has been moved to w/c 14 March.
- He has requested that planning case SDNP/21/05842/HOUS (Meon Boscage) be considered in session by the WCC Planning Committee and is likely to taken at its May meeting.

21.95 i) Chair's Report.

ii) Review of actions arising from the minutes and not included elsewhere on the agenda.

a) The Pound - replacement directional sign to the Meon Hall. **ACTION COMPLETED**

b) Bucks Head Hill

- Wooden posts between the Bucks Head and the bus stop.

As the cost of replacement is likely to fall to the Parish it was considered not efficient to pursue this further. **CLOSED**

- Measures to protect the highway verge next to The Bucks Head. **ONGOING**

It was proposed to place some form of “solid obstructions” to prevent parking on the verge which is becoming unacceptably churned up. Overspill parking for the Bucks Head would continue to be available on the north side of the carriageway. Councillor Pett to investigate possible solutions and inform Bucks Head management.

c) Play area notices.

Councillor Logan reported that the old notices had been disposed of. **ACTION COMPLETED**

d) Fit reflectors to benches. **ONGOING**

e) Pavement project - CIL bid for 2022/3. The bid had been submitted before the 28th February deadline. **ACTION COMPLETED**

f) Footpath 14 ‘Gates to stiles’ Community Access grant application(Clerk). **ONGOING**

g) County Councillor’s grant application. **ACTION COMPLETED**

The Council expressed grateful thanks to Councillor Lumby for releasing £1,000 towards construction of the bus shelter. Councillor Pett reported that building the new bus shelter is planned to start in May. This would free up further cash for the Jubilee celebrations.

21.96 Finance and Governance

Payment of Accounts - The Council **RESOLVED** to -

- (1)
 - a) Authorize payment of accounts listed in Appendix A.
 - b) Approve the bank reconciliation to 28th February 2022.
 - c) Ratify payment of invoice received from Aubergine 262 Ltd for £1,654.80.
- (2) Financial systems’ internal controls for Corhampton & Meonstoke PC:
 - a) The Council **APPROVED** the recommendation of the Finance Working Group to the Executive Checklist for the Chairman to sign on behalf of Corhampton & Meonstoke Parish Council.
 - b) The Council **RESOLVED** to approve the Internal Auditor’s Report & Financial Risk Assessment of Internal Controls.
- (3) The Council **RESOLVED** to approve revised Health & Safety Policy for Corhampton & Meonstoke Parish Council.
- (4) H.M. The Queen's Platinum Jubilee.

The Council **RESOLVED** to approve a proposal received from the Meon Valley Garden Club to supply and plant a commemorative tree at Meonstoke Recreation Ground. The Council is very grateful to the Meon Valley Garden Club for their offer. A discussion with the Garden Club will take place to agree on a sustainable tree that will suit the conditions.
- (5) Transfer of Community helpline to Corhampton & Meonstoke Parish Council. Annual cost £20 per annum + Voicemail Pro bolt-on £4 per month (Call forwarding to voicemail £0.02 per minute).

The Council **RESOLVED** to ratify the decision to take over the existing helpline telephone number set up by volunteers in March 2020. The line was well used with over 150 calls. The service should be incorporated within the Emergency Plan, it would have been useful during recent power cuts.

Councillor Rowe asked if the Council was aware of the impact on some properties in Meonstoke when BT go totally digital. The local mobile networks transmitter station had failed during recent storms; some properties were only able to use their telephone

because they had a phone wired into the landline. Councillor Pet said he was aware that BT planned to go digital by 2025. **ACTION**

Look into impact of VOIP on rural areas	JP
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(6) Replacement noticeboard for the Pound.

The Council had received correspondence from a resident which proposed that the Council purchases the same style and quality of noticeboard as that obtained by the PCC for St Andrews Church on Bucks Head Hill. The Clerk had circulated a quotation from Greenbarnes Ltd. Councillor Rowe thought the cost was excessive; he will forward contact details of a firm of carpenters to the Clerk. **ACTION**

Forward noticeboard specification to obtain alternative quotation	Clerk
Contact West Sussex team of volunteers	JP

21.97 Planning

(1) **New applications:**

Ref: SDNP/21/05844/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Erection of shed for storage of garden maintenance equipment.

The Council raised **OBJECTION**

Justification is reliant on the viability of the adjacent dwelling which in turn rests on the outcome of the related application SDNP/21/05842/HOUS. The application likely to be considered by the Winchester Planning Committee in May.

Ref: SDNP/21/02405/CND

Location: Land at Corhampton Lane Warnford Road Corhampton Hampshire

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours.

NO COMMENT

The Council noted that Environmental Health recommended that the application is refused.

Ref: SDNP/22/00682/TCA

Proposal: T1 Ash. Fell. Signs of Ash dieback from previous pollarding attempt to reduce dieback effects. May be causing damage to septic tank.

Location: Well Cottage, Chapel Road, Meonstoke, Southampton, SO32 3NJ

NO COMMENT

Ref: SDNP/22/00893/HOUS (comment due by 21/3/22)

Location: Periwinkle Cottage, Warnford Road Corhampton Hampshire SO32 3ND

Proposal: Proposed Single Storey Extension (following demolition of existing conservatory), including alterations to fenestration and new external render to walls

NO COMMENT

Ref: SDNP/22/00770/HOUS

Location: Hawthorn Cottage Warnford Road Corhampton Hampshire SO32 3NS

Proposal: Single storey side extension and formation of extended patio, including garden retaining walls. Alternative proposal to that approved under extant permission ref: SDNP/19/05323/HOUS

NO COMMENT

Ref: SDNP/22/00995/HOUS

Location: Middle Butts Rectory Lane Meonstoke Hampshire SO32 3NF

Proposal: Car port to front, single storey side extension, roof extensions to Front and rear, single storey rear extension.

NO COMMENT

(2) **Officer's correspondence**

Decisions and applications pending consideration in the Planning report Appendix B were **NOTED**

(3) **Enforcement matters**

Two cases have been closed and two are still live. Councillor Rowe will look into concerns raised by residents of Bucks Hill. **ACTION**

Raise complaints received from residents of Bucks Head Hill with SDNP.

PR

21.98 Church Green

Councillor Patrick Rowe said there was nothing to report.

21.99 Recreation Ground and Play Areas

a) Meonstoke Recreation Ground Skate Park

- EMS Ltd has rolled the football pitch. It was noted that it is the Council's responsibility to ensure the pitch is rolled to encourage football teams to use the facility. Unfortunately moles have reappeared.
- The new waste bin has been located away from the skate park to reduce littering

b) Chapel Road - Nothing to report.

21.100 Allotments

Matter arising Minute ref 21.83 - Replacement shingle.

Councillor Annereau-Hyder said that none of the allotment holders had offered to help spread the shingle to cover the area which cannot be used for cultivation. The Clerk reported Castle Water's annual invoice is awaited prior to invoicing allotment holders for rent 2022 23 and consumption of water in 2021-22.

21.111 Roads, Highways & Transport

i) Electric Vehicle Charging Points.

Councillor Pett proposed to drop Electric Vehicle Charging Points off the agenda due to cessation of the framework agreement with Joju Ltd.

ii) Matters arising

a) Minute Ref:21.87: Motorbike Noise and Speed Parish update - 14 January 2022.

Councillor Pett attended the Teams Meeting chaired by Donna Jones, Crime & Police Commissioner for HIOW. The Commissioner confirmed £677K had been invested to install average speed cameras on 4 routes radiating from West Meon Hut on A272 and A32 to discourage speeding.

b) Matter arising Minute Ref: 21.87 Councillor Riley was not present to update the Council regarding highway matters on Allens Lane, Fry's Lane Shavards Lane junction with Stock's Lane and Shavards Farm - Footpath to the Meon Valley Trail.

21.112 Footpaths & ROW

Councillor Pett had nothing new to report.

21.113 Lengthsmen

Councillor Pett asked for a list of parishes involved in the Soberton scheme.

ACTION

Contact Soberton Clerk	Clerk
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21.114 Website

Matter arising Minute Ref: 21.29.2 - Clerk's update:

Management of the domain name has been transferred from Wizbit to Aubergine. The website sitemap has been set up. Uploading content will start as soon as possible.

Councillors Pett and Hyder will set up a meeting. **ACTION**

Set up meeting	JP/RAH
Upload content	Clerk

21.115 Consultations & meetings

HCC Parishes Meeting, The Castle, Winchester 6.00pm 17th March 2022.

21.116 Date of next meeting

Wednesday 13th April at 7.30pm in The Small Hall at The Meon Hall.

Annual Parish Meeting

Wednesday 11th May 2022 at 7.30pm in The Crypt at The Meon Hall.

Annual Meeting of the Parish Council followed by usual business.

APPENDIX A - FINANCE REPORT 9th March 2022

Income received 1 January - 28 February 2022	£
Folks Camps Society	50.00
HCC County Councillors Grant	1000.00
Droxford PC	50.00
TOTAL	1100.00
Payments by Standing Orders and Direct Debits	
SO R Hoile - January February £323.70 + December £323.70	647.40
EE Ltd - January £12.00 + February £12.00	24.00
TOTAL	671.40
Accounts paid between meetings	
Aubergine 262 Ltd	1654.80
TOTAL	1654.80
Accounts for payment - to be approved	
The Flower Pot Men - Inv 5M93	70.00
EMS Ltd: Inv 4395 - January contract	342.00
EMS Ltd: Inv 4414 - February contract	342.00
A.J. Morrice - Mrs Kempster/surface sweep MUGA & TC path July - December	90.00
R. Hoile office expenses 06/1/22 - 2/03/21 (includes SLCC membership £98)	153.15
K.Knight Engineering	700.00
Geosphere Ltd (Parish Online)	67.20
TOTAL	1,764.35

BANK RECONCILIATION 28 February 2022

<u>Cash at bank</u>		£	£	£
Unity Trust A/C	...525	5,057.62		
Unity Trust A/C	...538	11,686.18		
Scottish Widows A/C No 060		7,942.75	24,686.55	
Balance as at 1/1/21 statement No. 44, 4/04/21 (annual statement)				
Less payments not made				
EMS Ltd Inv 4534 31/1/22		342.00		
EMS Ltd Inv 4649 28/2/22		342.00		
Flower Pot Men Inv 5M93		70.00		
A.J.Morrice		90.00		
K.Knight Engineering		700.00	- 1,544.00	23,142.55
Cashbook reconciliation				
Balance b/f 1/04/21		45,733.16		
Add Receipts 1/4/21 - 31/1/22		38,684.64		
Less Payments 1/4/21 - 31/1/22		- 61,275.25		23,142.55
Reserves 31/1/22 (rounded)	* balancing figure			
General reserve	(3 mths running cc	2,300		
<u>Earmarked reserves:</u>				
Capital reserve for		9,738		
Play equipment replacement £16K b/f 1/4/21 + £2K (100% of £2K allocated in 2021-22 budget) Less £8261.68 to cover shortfall of CIL grant Project ref 374for skate park				
CIL unspent balance 31/3/21 b/f £4615.87 + £600 received Oct 2021		5,216		
Emergency plan		1,500		
2019/20 capital project - bollards		2,755		
Unallocated reserve	*	1,633		23,142.55

APPENDIX B – PLANNING REPORT 3 March 2022

1. DECISIONS:

Ref: SDNP/21/05274/HOUS

Location: 16 De Port Heights Corhampton SO32 3DA

Proposal: Installation of flue for wood burning stove to side elevation of house.

DECISION: APPROVED

Ref: SDNP/21/04143/HOUS

Location: Meon Ridge, Chapel Road, Meonstoke, SO32 3NJ

Proposal: Proposed two storey rear extension, single storey utility extension, porch extension and conversion of existing garage into a gym.

DECISION: APPROVED

Ref: SDNP/21/05845/LDE

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: An existing riverside deck area, used for relaxation and the enjoyment of the property owners.

DECISION: APPROVED

Ref: SDNP/22/00316/TCA

Proposal: T1 (Ilex) & T2 (Prunus) Removal of overhanging branches and pruning to provide 2m clearance from Building. Both tree crowns are lying on the roof tiles of the property and causing damage to the roof. Seeking to reduce trees back to boundary/fence line.

Location: Corhampton Mill, Warnford Road, Corhampton, SO32 3ND

DECISION: RAISE NO OBJECTION

Ref: SDNP/21/04956/FUL

Location: Bucks Head Bucks Head Hill Meonstoke SO32 3NA Proposed pergola, external hot tub and paved area with associated landscaping/fencing.

Proposal: Variation: Proposal to screen proposed close boarded fencing **with hedging**.

DECISION: APPROVED

Ref: SDNP/21/05070/TPO

Location: Sunnybank High Street Meonstoke SO32 3NH

Proposal: T1 - Copper Beech - Reduce in height by 1.5 metres, reduce the lateral growth by 1.5 - 2 metres to shape and balance the crown, leaving the tree with an aesthetically pleasing form. The proposed works are part of the ongoing arboricultural management at this property, maintaining the tree to reduce wind sail effect from the prevailing winds which direct towards the property Holly Cottage.

DECISION: APPROVED

Ref: SDNP/21/06253/TCA

Location: Apple Tree Cottage, High Street, Meonstoke, Southampton, Hampshire, SO32 3NH

Proposal: 1x pride of India tree - reduce by approximately 2-3 metres, back to original reduction/pollard points.

DECISION: RAISE NO OBJECTION

2. APPLICATIONS IN PROGRESS

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

Ref: SDNP/21/03261/HOUS

Location: Cherrydown, Warnford Road, Corhampton, SO32 3ND

Proposal: To erect an Orangery to the rear of the property

Ref: SDNP/21/04440/HOUS

Location: Yew Tree House, High Street, Meonstoke, SO32 3NH

Proposal: Demolition of existing garage/outbuilding. Replacement outbuilding on same foot-print with open bay carport. Proposed new outbuilding to serve as garage/workshop at ground floor level.

Roof space to be utilised as a home working studio, accessed by external stairs.

Replacement porch and gate to Yew Tree House.

Ref: SDNP/21/05842/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Installation of solar panels to roof of existing house, below ground gas storage tank, electricity generator and associated earth bund.

Ref: SDNP/21/05844/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Erection of shed for storage of garden maintenance equipment.

Ref: SDNP/21/06313/HOUS

Location: Little Coombe New Road Meonstoke SO32 3NN Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.