

## Corhampton & Meonstoke Parish Council

### To members of the Council:

Cllrs B Horn, R Hyder, J McCormick, J Pett – Vice Chairman, P Rowe – Chairman, J Shaw, S Walker

You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council at the Meon Hall, Meonstoke at 7.30 pm Wednesday 11 July 2018 for the purpose of transacting the following business:

Rosemary Hoile – Parish Clerk

5 July 2017

### AGENDA

1. **To approve apologies received for absence.**
2. **To receive declarations of disclosable pecuniary and non-pecuniary interest.**
3. **Minutes.**
  - 3.1 To approve Minutes of the Full Parish Council meeting held on 9th May 2018.
  - 3.2 To approve notes take at the Annual Parish Assembly held on 12 April 2018.
4. **Public Forum.**
  - 4.1 Questions and comments on consultations and agenda items. (10 minutes)
  - 4.2 District and County Councillor's reports.
5. **Finance, Grants & Governance.**
  - 5.1.1 To authorize accounts for payment: Appendix A
  - 5.1.2 To approve the bank reconciliation to 30<sup>th</sup> June: APPENDIX A.
  - 5.1.3 To review level of bank reserves.
  - 5.1.4 To note performance v budget 1 April - 30 June 17.
  - 5.2 To ratify payment of £428-40 to Came & Company to renew parish council insurance for the period 1/6/18 - 31/5/19, year 2 of a 3 year agreement.
  - 5.3 Disbursement of Grants and donations approved in the 2018/19 Budget:  
Meon Hall for Broadband installation £400.00; Neighbourhood Watch £25.00; The Bridge £25.00; CPRE £36.00; Citizens Advice £25.00.
  - 5.4 To adopt the National Association of Local Council's Code of Conduct issued April 2018.
6. **Planning:**
  - 6.1 To consider new planning applications listed in APPENDIX B
    - 6.1.1 **Ref:** SDNP/18/02814/HOUS  
**Location:** 1- Frys Cottages Frys Lane Meonstoke SO32 3NL  
**Proposal:** New stable block
    - 6.1.2 **Ref:** SDNP/18/03228/HOUS  
**Location:** Manor House Barn, High Street, Meonstoke SO32 3NH  
**Proposal:** Careful removal and rebuilding of existing piggery walls to convert to one-bedroom holiday let.
    - 6.1.3 **Ref:** SDNP/18/03229/LIS  
**Location:** Manor House Barn, High Street, Meonstoke SO32 3NH  
**Proposal:** Careful removal and rebuilding of existing piggery walls to convert to one-bedroom holiday let.
  - 6.2 To note Planning Report APPENDIX B
    - 6.2.1 Matters arising:  
**Ref:** SDNP/18/00124/SEC215 Untidy land to the rear of Southbourne House.

- 6.3 To note nil balance of funds due from Community Infrastructure Levy.
  
- 7. Open Space, Recreation & Playgrounds**
  - 7.1 Play areas.
  - 7.1 Proposal to develop the Skateboard Park.
- 8. Lengthsmen**
  - 8.1 **Parish Lengthsmen**
    - a) Meon Hall Recreation Ground
    - b) Chapel Road
  - 8.2 **HCC lengthsmen**
    - a) HCC Countryside Access, Footpaths & ROW
    - b) WCC Highways
- 9. Allotments:** Cllr Hyder
- 10. Roads, Highways & Transport:**
  - 10.1 Bucks Hill – replacement bollards.
  - 10.2 WCC Grass cutting programme – update.
- 11. Footpaths & Rights of Way:**
  - 11.1 Matters arising:
    - a) Footpath 29.
    - b) Gate at Bridgemoor.
  - 11.2 Footpath 16 – request for kissing gate form Waltham Ramblers.
- 12. Neighbourhood Watch:** Cllr Hyder
- 13. Meetings, Consultations and Training.**
  - 13.1 Passenger Transport Forum & Public Consultation
  - 13.2 SDNP Local Heritage List.
  - 13.3 HCC Permit scheme for road and street works.
- 14. Correspondence**
  - 14.1 Droxford Surgery: To note The Vice Chair’s letter to the Practice Manager.
- 15. Items for the next agenda.** Parish Council publication scheme.
- 16. Dates of next meeting:** Wednesday 12 September 2018, the Meon Hall, Meonstoke.

Members of the public and press are invited to attend except for any specific item which is marked ‘Confidential’ on the agenda. The press and public may not speak when the Council is in session, but may make points or ask questions in the allocated time during the ‘Public questions and comments’ item on the agenda. Please note that public participation at meetings must relate to an agenda item for that meeting.

**APPENDIX A – FINANCE STATEMENT for the period 1 April – 30 June 2018**

(To be updated 11 July 2018)

<b>Receipts</b>	<b>£</b>
Precept (Part 1 of 2)	8396.50
CTS grant (Part 1 of 2)	253.50
Allotment rent	112.11

**Payments – Standing Orders & direct debits**

Clerk salary May	383.21
Came & Company	428.40
Clerk Salary June	383.21
Castle Water	23.29

**Accounts to be authorised for payment:**

Wizbit Internet Services	48.00
Castle Water (DD)	23.29
The Meon Hall	400.00
James Morrice	81.10
R Hoile office expenses	64.11
<b>Total (as at 5 July)</b>	<b>616.50</b>

<b>Bank Reconciliation 1/05/2017 - 30/06/2018</b>		<b>£</b>	<b>£</b>	
<u>Barclays Bank A/C No ---023</u>				
Balance as at 30/04/18		22,030.54		
<u>Less unpresented cheques</u>				
Droxford PC-shared mobile /inks/SLCC sub 2018		-239.24		
<u>Scottish Widows A/C No 060</u>				
Balance as per statement No ? April 2018		7,940.35		
<b><u>Cash at bank 3 June 2018</u></b>			<b><u>29,731.65</u></b>	
<b>Cashbook reconciliation 30 June 2018</b>				
Balance b/f 1/04/18	24,409.54			
Add Receipts 1/4/18 - 30/6/18	8,812.31			
Less Payments 1/4/18 - 30/6/18	- 3,490.20			
<b><u>Cash book reconciliation</u></b>			<b><u>29,731.65</u></b>	
<b>Reserves 30 June 2018 (rounded)</b>				<u>Notes:</u>
* balancing figure				
General reserve ( 6-9 mth running cost)	9000			50% 2018/19 Precept
Earmarked reserves:				
Play equipment replacement	3750			£3K + 50% 2018/19 budget
Emergency plan	1500			2018/19 budget
Capital project reserve	3,000			b/f 2017/18 Allens Lane
Unallocated reserve *	12,481.65			excess of 50% of precept
			<b><u>29,731.65</u></b>	

## **APPENDIX B – PLANNING REPORT ( to be updated 11 July)**

### **1. APPLICATIONS DETERMINED**

Ref: SDNP/17/02652/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 6 of Listed Building Consent SDNP/16/02652/LIS

Decision: **DISCHARGED**

Ref: SDNP/18/02124/FUL

Location: Stocks Farm, Stocks Lane, Meonstoke SO32 3NQ

Proposal: Proposed agricultural building for the housing of livestock.

Decision: **APPROVED**

Ref: SDNP/16/05772/LDE

Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke

Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse

Decision: **REFUSED**

### **2. APPLICATIONS IN PROGRESS**

Ref: SDNP/18/02115/PRE

Location: Stoke Cottage Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: One new dwelling with associated parking and access.

Ref: SDNP/02124/FUL

Location: Stocks Farm, Stocks Lane, Corhampton

Ref: SDNP/17/04774/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 7 & 8 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/17/03554/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 4 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/17/03546/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 9 of Listed Building Consent SDNP/16/02652/LIS

### **4 PLANNING ENFORCEMENT ( WCC notification 24 April 18)**

Ref: SDNP/18/00124/SEC215

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ