

**CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING**  
**6.30pm Wednesday 11 November 2020**

**To members of the Council:**

**Cllrs R Annereau-Hyder, B Horn, Sue Logan, J McCormick, J Pett – Chair, P Rowe, Nick Riley – Vice Chair.**

**You are hereby summoned to attend a virtual meeting of Corhampton & Meonstoke Parish Council to be held via Zoom at 6.30pm Wednesday 11 November 2020**

**Rosemary Hoile – Parish Clerk**  
**5 November 2020**

*Rosemary Hoile*

Rosemary Hoile is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86735756034?pwd=V2J3QjJmVW9yejRwNmNINzRnNUkrUT09>

Meeting ID: 867 3575 6034

Passcode: 581951

One tap mobile

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## CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING

6.30pm Wednesday 11 November 2020

Via Zoom link <https://us02web.zoom.us/j/84411111111>

### AGENDA

1. To receive apologies for absence
2. To receive declarations of disclosable pecuniary and non-pecuniary interest on agenda items
3. To approve the minutes of the Parish Council meeting held on 9 September 2020.
4. Public forum
- 4.1 Questions from the public on agenda items.
- 4.2 Acting Chairman & Trustee of the Meon Hall – verbal report.
- 4.3 County and District Councillors - verbal reports.
5. Chair's Announcements.
  
- 6. Finance, Grants & Governance.**
- 6.1 Finance Report 9 Sept - 11 November 2020, Appendix A.
  - a) To accept the bank reconciliation to 31 October 2020.
  - b) To ratify accounts paid between meetings - The Royal British Legion £25.00 for a poppy wreath (s137).
  - c) To authorize payment of accounts.
  - d) To authorise disbursement of grants and donations previously approved in the 2020/21 budget to Neighbourhood Watch £25, HomeStart £250, Bridge Magazine £30 and CPRE £36.
- 6.2 Parish Council Budget 2021/22:
- 6.3 To consider the Finance Working Group's draft for the budget.
- 6.4 To approve increase clerk's salary from 1 April in line with NALC recommendation.
- 6.5 Website Accessibility Regulations 2018 (deferred from September meeting)  
To approve Website Accessibility Statement.
- 6.6 Annual Governance and Accountability Return (AGAR) for year ended 31 March 2020.
  - a) To note Conclusion of Audit.
  - b) To note final External Auditor Report and Certificate.
- 6.7 To consider quotation for £474 (£395 plus VAT) for operational inspection, attend to urgent repairs to Adult Gym equipment.
  
- 7. Planning:**
- 7.1 **New Planning [Applications](#)**  
**Ref: SDNP/20/04263/TCA**  
Proposal: T1 - Copper Beech - Reduce the tree in height by up to 2 metres. Reshape and balance the crown by reducing the lateral growth by up to 2.5 metres, blending the crown in with the neighbouring Copper Beech which is to also be reduced, as best as possible.  
The proposed tree works are part of the ongoing arboricultural management at this property ensuring the tree is not left too exposed when the (separate) works are conducted to the neighbouring tree and achieving a good/safe clearance to all above ground structures.  
Location: Hales Farmhouse, High Street, Meonstoke, SO32 3NH  
**Ref: SDNP/20/04318/TCA**  
Proposal: T1 Ash - Fell. Excessive shading to property and neighbouring dwelling; large tree for small area, canopy reaching over the roof line, within 1m of the building structure, low amenity Value. Offer to replant with a standard yet to be decided. Example: - Alnus glutinosa (Alder)  
Location: Meon Hall Cottage, High Street, Meonstoke, SO32 3NH  
**Ref: SDNP/20/04561/HOUS and SDNP/20/04562/LIS**  
Proposal: single storey extension and repairs to the existing building  
Location: Govers Cottage Frys Lane Meonstoke SO32 3NL  
**Ref: SDNP/20/04274/LDE**  
Proposal: The uninterrupted residential use of a building C3 for a period in excess of 4 years from the

date of this application.

Location: Corhampton Farm, The Yard, Warnford Road, Corhampton, SO32 3ND

**Ref: SDNP/20/04662/NMA**

Proposal: Adjustment to style of orangery extension

Reconfiguration of layout from previous application -SDNP/20/00662/HOUS

Minor alterations to external openings - some now retained as existing, some new openings amended

Location: Winters Down Lone Barn Lane Corhampton SO32 3LN

## 7.2 **Enforcement:**

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke SO32 3NJ:

To receive an update and consider action which can be taken.

## 7.3 **Correspondence: Scallywags**

**Ref: SDNP/20/03795/FUL** (closing date for comment

Location: Land adjacent to New Cottages Warnford Road, Corhampton, Hampshire.

Proposal: Change of use to dog training centre.

To ratify the Parish Council's comment between meetings.

## 8 **Parish Council representatives' reports**

### 8.1 Recreation & Playgrounds.

Review of Covid-19 Risk Assessment for Play areas: To receive councillors' report.

Skate Park: Councillors' recommendation to make provision in the 2021/budget to improve the Skate Park.

### 8.2 Church Green:

Budget: To receive update and make recommendation for the 2021/22 budget.

CIL project 2021/22: Chair's report.

### 8.3 Allotments.

To receive Councillor's report.

### 8.4 Footpaths & ROW.

DMMO 1020: to receive the Chair's report.

Meon Valley Trail: Outcome of a meeting with the HCC Strategic Manager Access & Wellbeing.

Permissive footpaths: Chair's report

### 8.5 Highways.

CIL project:

Chair's update on potential for progress on the Warnford Road pavement.

Matters arising:

Temporary Speed Indicator Device on Warnford Rd A32

### 8.6 HCC Lengthsmen Scheme: Clerk's update.

9. Correspondence not included elsewhere on the agenda requiring Council's response.

10. Items for the next agenda.

11. Next meeting date Wed 13 January 2021. Time and venue of meeting to be advised.

**APPENDIX A - FINANCE REPORT (10 September - 10 November)**

**BANK RECONCILIATION 31 October 2020**

Unity Trust A/C	...525		£	£	£
	Balance 30/10/20			2994.54	
Unity Trust A/C	...538				
	Balance 30/10/20			25,845.54	
<u>Scottish Widows A/C No 060</u>					
Balance as per annual statement No. 43, 4/04/20				7941.95	
<u>Less payments not made</u>					
Jane McCormick			95.94		
EMS - Sept contract	I 2678		342.00		
RBL			25.00		
Wizbit Internet Services			48.00		
J.Pett land registry re pavement project			12.00		
EMS - October contract	I 2792		342.00	-864.94	
<b>Cash at bank 31/10/20</b>					<b>35,917.09</b>
<u>Cashbook reconciliation 31/10/20</u>					
Balance b/f 1/04/20			32,188.55		
Add Receipts 1/4/20 - 31/10/20			32,289.71		
Less Payments 1/4/20 - 31/10/20			-28,561.17		35,917.09
<u>Reserves 30/9/20 (rounded)</u> * balancing figure					
General reserve	(6 mths running costs)		6,500.00		
<u>Earmarked reserves:</u>					
<u>Capital reserve</u>					
Play equipment replacement £4500 b/f 31/3 /20					
+£1500 agreed 2020/21 budget			16,000.00		
Open Space Fund			1,332.80		
Emergency plan			1,500.00		
2019/20 capital project - bollards			2,755.00		
Unallocated reserve			7,829.29	*	35,917.09

**INCOME RECEIVED**

SDNP ref:UL0000174

**TOTAL**

£  
2630.22  
**2630.22**

**DIRECT DEBITS & STANDING ORDERS**

SO Salary - October & November 305.90 x 2 months

**TOTAL**

611.80  
**611.80**

**ACCOUNTS FOR PAYMENT**

EMS October contract Inv 2792

Flower Pot Men Inv5J6 (August)

Clerk's expenses Oct/Nov

342.00  
70.00  
51.62

**APPENDIX B – PLANNING REPORT 11 NOVEMBER****1. APPLICATIONS DETERMINED****Ref: SDNP/20/01834/LIS**

Proposal: To repoint the house and garden walls with a sand and NHL natural lime mix, colour matched to existing. Local sand would be sourced for use. Replace any broken bricks with reclaimed bricks to match. This proposal is required to prevent damp & insect ingress into the property, and improve structural resilience of the garden walls.

Location: The Old Forge High Street Meonstoke SO32 3NH

**DECISION: APPROVED****Ref: SDNP/ 19/02615/FUL**

Proposal: Construction of residential dwelling with new access from Warnford Road

Location: Beacon House, Warnford Road, Corhampton, SO32 3NS

**DECISION: APPROVED****Ref: SDNP/20/03705/TCA**

Proposal: Willow Tree- pollard back to where it has been pollarded previously to stop the tree interfering with the power/telecommunication cable and utility pole and reduce the overhang over Pound Lane, adjacent to the property.

Location: Barn Lodge, Pound Lane, Meonstoke, Southampton, Hampshire, SO32 3NP

**DECISION: RAISE NO OBJECTION****Ref: SDNP/20/04411/TCA**

Proposal: T1 Oak - Fell. Large twin stem tree within confined space, excessive shading over property and neighbouring property, tree is growing over the property, low amenity value due to it being in the rear garden, showing signs of Ash dieback. No access for a MEWP if it becomes unsafe to climb in the future. Replant with water resilient standard in another position within the grounds.

Location: Meon Hall Cottage, High Street, Meonstoke, SO32 3NH

**DECISION: APPLICATION WITHDRAWN****2. APPLICATIONS IN PROGRESS****Ref: SDNP/20/03348/HOUS (pending consideration)****Ref: SDNP/20/03349/LIS (pending consideration)**

Proposal: Single storey extension to the listed building and a new Annexe to add additional Accommodation.

Location: Holly Cottage High Street Meonstoke SO32 3NH

**Ref: SDNP/20/03276/TPO**

Proposal: T1 - Copper Beech - Remove the lowest limb that extends north towards the house back to the main stem. Remove a further 2 x low laterals extending south and south east back to the main stem. Reduce the crown in height and spread by up to 2 metres and reshape. The proposed works are part of the ongoing arboricultural management at this property ensuring that the tree maintains a good/safe clearance to all above ground structures including properties.

Location: 1 Oxendown, Meonstoke, SO32 3AE

**Ref: SDNP/20/02729/TCA**

Location: 11 Oxendown Meonstoke SO32 3AE

Proposal: T1 Ash. Fell-Signs of die back. Concerns that any future growth will damage retaining wall, and roof of carport.

T2 Oak. Fell. Concerns that future growth will damage the retaining wall and roof of car port

**Ref: SDNP/20/03949/HOUS**

Location: 14 De Port Heights Corhampton SO32 3DA

Proposal: 2 storey side extension, loft conversion to create playroom with 2no. rooflights to rear elevation and second floor window to side elevation.

**Ref:**

Location:

Proposal:

**3. ENFORCEMENT.**

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke SO32 3NJ: