

**CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING**  
**Wednesday 11 September 2019 in the Crypt, the Meon Hall, Meonstoke.**

**AGENDA**

1. **To receive apologies for absence**
2. **To receive declarations of disclosable pecuniary and non-pecuniary interest.**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the WC C Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. **To approve the minutes of the Parish Council meeting held on 10 July 2019.**
4. **To adjourn meeting to hear questions and comments from the public on planning and agenda items. (5 mins)**  
Public forum.  
County and District Councillors' report.  
**Meeting resumes:**
5. **Finance, Grants & Governance.**
  - 5.1 To approve the bank reconciliation and note level of bank reserve to 31 August 2019 Appendix A.
  - 5.2 To note receipts and payments from 10 July 20, 2019 Appendix A.
  - 5.3 To authorize payment of accounts listed in Appendix A.
  - 5.4 To authorize disbursement of grants and donations approved in the 2019/20 Budget:  
Community First Responders £250; Neighbourhood Watch £25; The Bridge Magazine £30; Citizens Advice £25; CPRE £36; RBL 25; Home Start £250; Meon Hall £500 (for repairs to the showers); The Meon Hall £150 (towards upkeep of car park & surrounds).
  - 5.5 Annual Governance and Accountability Return (AGAR) for year ended 31 March 2019.
    - a) To note Conclusion of Audit:
    - b) To note final External Auditor Report and Certificate.
  - 5.6 To agree the date of the next meeting of the Finance Working Group to discuss the 2021/22 budget.
  - 5.7 Transfer of bank account form Barclays Bank to Unity Trust Bank – update.
6. **Planning:**
  - 6.1 **To ratify parish consultee comment submitted between meetings:**
    - 6.1.1 **Ref: SDNP/19/03228/TCA**  
Location: Stoke Cottage, Chapel Road Meonstoke O32 3NJ  
Proposal: Tree works are to be carried out as detailed in the attached tree condition survey report: 'J871 04 TCS Stoke Cottage 20190701.pdf'
    - 6.1.2 **Ref: SDNP/19/03668/FUL**  
Proposal: Front, rear and side extensions to the existing bungalow.  
Location: Strath Meon, Allens Lane, Corhampton, Meonstoke, SO32 3NX
    - 6.1.3 **Ref: SDNP/19/03189/HOUS**  
Location: Coombe Place House New Road Meonstoke SO32 3NN  
Proposal: Construction of annexe for ancillary residential purposes following demolition of existing grooms quarters and stables
  - 6.2 **To consider the following [new](#) applications:**
    - 6.2.1 **Ref: SDNP/19/03680/TPO**  
Proposal: Sycamore - fell because of excessive damage to surrounding buildings and cars and low amenity value. The tree is becoming particularly dangerous when it is windy as large branches have started to fall.  
Location: Conway , Warnford Road, Corhampton, SO32 3ND
    - 6.2.2 **Ref: SDNP/19/03721/HOUS (PENDING CONSIDERATION)**  
Proposal: Loft conversion with dormer construction (Revised scheme to previously approved application 07/2000/FUL).  
Location: 3 The Porches , High Street, Meonstoke, SO32 3NH
    - 6.2.3 **Ref: SDNP/19/03900/TCA**

- Proposal: Holly Tree difficult for lorries and coaches to access the school we would like to cut it to ground level.
- 6.2.4 Location: 1 Claremont Cottages, High Street, Meonstoke, Southampton, Hampshire, SO32 3NH  
**Ref: SDNP/19/04073/TCA**  
 Proposal: To be removed: a single Ash shown on 3 (look at application) is in the way of the drive way. Branches break off and the roots invade gardens. Will replace it with an Elm in late Autumn.
- 6.2.5 Location: Gwynne House, High Street, Meonstoke, Southampton, Hampshire, SO32 3NH.  
**Ref: SDNP/19/04308/FUL (PENDING CONSIDERATION)**  
 Proposal: Internal works to provide pizza oven and associated extraction.
- 6.2.6 Location: The Bucks Head, Bucks Head Hill, Meonstoke SO3 3NA  
**Ref: SDNP/19/04287/APNB**  
 Proposal: Agricultural slurry store  
 Location: Wallops Wood Farm, Stoke Wood Lane, Droxford, SO32 3QY
- 6.3 Appendix A Planning report:  
 a) To note planning application decisions b) Enforcement: SDNP/18/00214/SEC215 Southbourne House.
- 6.4 Community Infrastructure Levy: To receive update, if any, on contributions arising from local development.
- 7. Open Spaces, Recreation & Play Grounds**
- 7.1 Matters arising: Recreation Ground a) Outcome of meeting with the dog socialising group. b) Signage.
- 7.2 Matters arising: Bird deterrent fixed on to childrens' swing crossbar at Chapel Road – Cllr McCormick to report.
- 7.3 Grounds maintenance at the Recreation Ground and the Church Meadow. To receive update – Cllr Rowe.
- 7.4 Village Lengthsman: Cllr McCormick to report.
- 8. Allotments:**  
 Cllr Annereau-Hyder to report.
- 9. Roads, Highways & Transport**
- 9.1 Matters arising:  
 a) Cost to repair Stocks Lane at the 'broken bridge' (for County Councillor's discretionary grant application).  
 b) Replacement of damaged bollards next to benches on Bucks Head Hill. Cllr Riley to report.  
 c) Community Funded Initiative: Replacement 'timber' bollards. Cllr Riley to report.
- 9.2 Meon Valley Community Bus Association APM: To note minutes of the meeting.
- 10. Footpaths and Rights of Way:**  
 a) Stiles to Gates' installation - to receive update.  
 b) Update on 'unstable/fallen tree' report on C&M503 (Meon Valley Trail) close to top of Chapel Road.
- 11. Defibrillator Working Group.**  
 To receive update regarding the Meon Ladies' grant application - R. Annereaux-Hyder to report.
- 12. Consultations, Meetings & Training**
- 12.1 Winchester District Association of Local Councils meeting at Whiteley Town Council offices 2pm Thursday 19/9/19.
- 12.2 SDNP Hampshire Parishes Workshop meeting, the Meon Hall 6.30 pm – 9.30 pm Tuesday 29/9/19.
- 13. Items for the next agenda.**
- 14. Date of next meeting:** Wednesday 13 November 2019.

Members of the public and press are invited to attend except for any specific item which is marked 'Confidential' on the agenda. The press and public may not speak when the Council is in session, but may make points or ask questions in the allocated time during the 'Public questions and comments' item on the agenda. Please note that public participation at meetings must relate to an agenda item for that meeting.

**APPENDIX A - FINANCE REPORT to 31 August 2019**

**INCOME RECEIVED** **£**  
**TOTAL** **0.00**

**EXPENSES**

**Payments by Standing Orders and Direct Debits.**

R Hoile July salary 342.01  
 R Hoile August salary 342.01  
**TOTAL** **684.02**

**Invoices paid between meetings.**

EV26 H Morgan Village Lengthsman 165.00  
 Disbursements of grants and donations Budget 2019/20 1,291.00

**Accounts for Payment**

EV25 A.J Morrice reimbursement of expenses – MH car park + path 45.00  
 EV27 Estates Maintenance Services - July contract 342.01  
 EV28 Estates Maintenance Services - August contract 342.01  
 EV29 R Hoile – July/August backdated salary increase 23.96  
 EV30 A J McCormick reimbursement of expenses – bus shelter 6.42  
 EV31 A Brown – reimbursement of expenses – footpath scalplings 11.90  
 EV32 R Hoile- parish expenses 53.53  
 EV32 PKF Littlejohn LLP - external audit 240.00  
 EV33 Hampshire Association of Local Councils - training 114.00  
**TOTAL** **2,634.83**

<b>Bank Reconciliation 1/04/2019 - 31/08/19/19</b>		£	£	£
<u>Unity Trust A/C ...525</u>			335.00	
<u>Barclays Bank A/C No ---023</u>				
Balance as at 31/08/19			23,544.31	
<u>Less unpresented cheques</u>				
EV25 A J Morrice		45.00		
EV27 EMS inv		342.00		
EV28 EMS inv		342.00	- 729.00	
<u>Scottish Widows A/C No 060</u>				
Balance as per statement No. 42, 4/04/19			7941.15	
<b><u>Cash at bank 31 August 2019</u></b>				<b><u>31,091.46</u></b>
<b><u>Cashbook reconciliation 30 April 2019</u></b>				
Balance b/f 1/04/19		27,600.69		
Add Receipts 1/4/19 - 31/08/19		9,999.65		
Less Payments 1/4/18 - 31/08/19		- 6,508.88		<b><u>31,091.46</u></b>
<b><u>Reserves 31 August 2019 (rounded)</u></b> * balancing figure				
<u>General reserve</u>	(approx 6mth o/heads)	9000		
<b><u>Farmarked reserves:</u></b>				
Play equipment replacement £4500 b/f + £750 (50% £1500 2019/20 budget)		5250		
Emergency plan		1500		
Capital project reserve (2019/20 budget)		2,500		
<u>Unallocated reserve *</u>		14,341.46		<b><u>31,091.46</u></b>

## APPENDIX B – PLANNING REPORT, 11 September 2019.

### 1. APPLICATIONS DETERMINED

**Ref: SDNP/19/02816/TCA**

Location: St Andrews Church, Church Lane, Meonstoke, Hampshire

Proposal: Maple (1) to fell the multiple stems growing directly on the East bank of the mill stream as it is gradually destroying the weir wall. The footbridge has been elevated recently to prevent root growth disturbing the beams but longer term, the removal of the tree to preserve the crossing and the expense of repair is important. There is a (low) risk that the tree will fall into the A32 road given a sufficiently strong storm. The tree was inspected by Winchester council arborists in 2017 during prior work on the Church Green.

**Decision: RAISE NO OBJECTION**

**Ref: SDNP/19/02655/APNB**

Location: Wallops Wood Farm Stoke Wood Lane Droxford Hampshire SO32 3QY

Proposal: Agricultural slurry store

**Decision: APPLICATION WITHDRAWN**

### 2. PENDING CONSIDERATION

**Ref: SDNP/19/02957/HOUS**

Location: Beacon House Warnford Road Corhampton SO32 3NS

Proposal: Construction of detached garage following demolition of existing garage.

**Ref: SDNP/19/03721/HOUS**

Proposal: Loft conversion with dormer construction (Revised scheme to previously approved application 07/2000/FUL).

Location: 3 The Porches , High Street, Meonstoke, SO32 3NH

**Ref: SDNP/19/04308/FUL**

Proposal: Internal works to provide pizza oven and associated extraction.

Location: The Bucks Head, Bucks Head Hill, Meonstoke SO3 3NA

### 3. APPLICATIONS IN PROGRESS

**Ref: SDNP/19/02588/HOUS**

Location: Stocks House, Stocks Lane, Meonstoke SO32 3NQ

Proposal: Erection of a single storey, 2 bay Oak framed garage to the rear of the garden with part workshop, part locked garage.

**Ref: SDNP/19/02615/FUL**

Location: Beacon House, Stocks Lane.

Proposal: Construction of residential dwelling with access from Warnford Road.

**Ref: SDNP/19/02911/TCA**

Location: Mill Cottage, High Street, Meonstoke, SO32 3NH

Proposal: Proposed works as part of the ongoing arboricultural / routine maintenance.

**Ref: SDNP/19/02000/TCA**

Location: Barn Lodge , Pound Lane, Meonstoke, SO32 3NP

Proposal: Remove conifer and Laurel bush to ground level, grind out stumps and replace with much more attractive and manageable yew hedging

### 4. PLANNING ENFORCEMENT

**Ref: SDNP/18/00124/SEC215**

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ

Ref: SDNP/18/00362/OPDEV

