

Corhampton & Meonstoke Parish Council

To members of the Council:

Cllrs B Horn, R Hyder, J McCormick, J Pett – Vice Chairman, P Rowe – Chairman, J Shaw, S Walker

You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council at the Meon Hall, Meonstoke at 7.30 pm Wednesday 17 January 2018 for the purpose of transacting the following business:

Rosemary Hoile – Parish Clerk

11 January 2018

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of disclosable pecuniary and non-pecuniary interest**
3. **To approve the Minutes of the Full Parish Council meeting held on 8 November 2017.**
4. **Public Forum**
Questions and comments on planning matters or other agenda items. (10 minutes)
5. **County and District Councillors' reports**

6. **Finance, Grants & Governance.**
 - 6.1. To authorize payment of accounts listed in Appendix A
 - 6.2. To note bank reconciliation to 31 December 2017
 - 6.3. To note Performance v 2017/18 budget and consider estimated reserves at 31 March 2018.
 - 6.4. To approve 2018/19 budget and precept.
 - 6.5. To consider a Reserves Policy
 - 6.6. To consider the draft audit report and risk assessment of financial systems' internal controls prepared by the internal auditor on 8 January 2018.
 - 6.7. To appoint Lightatouch as the internal auditor for 2018/19.
 - 6.8. To appoint Clerk as Data Protection Officer.

7. **Planning**
 - 7.1 a) To consider new planning applications notified up to 16 January.

b) To consider response to parish consultee letters
Location: Vernon House Warnford Road Corhampton SO32 3ND
 - DC/TU/P2CEQGTU0GK00 in relation to SDNP/17/03849.
Variations on Conditions 2 & 12 to reflect new access arrangements
 - DC/TU/P2CELFTU0GK00 in relation to SDNP/17/03856/CND
Variations on Conditions 2 & 12 to reflect new access arrangements
 - DC/TU/P2CEEDTU0GK00 in relation to SDNP/17/05803/CND
Variations on Conditions 2 & 12 to reflect new access arrangements
c) To note new appeal ref: SDNP/17/00088/REF Beacon House Warnford Road Corhampton Southampton SO32 3NS
(Appeal against refusal of planning application ref: SDNP/17/00899/OUT)

- 7.2 **Planning Report APPENDIX B.**
To note decisions received, applications under consideration, in progress and planning enforcement.

8. **Open Spaces, Recreation & Playgrounds**
 - 8.1 **Matters arising:** Dog bins
 - 8.2 **Play areas:** Cllr Walker
 - 8.2.1 The Recreation Ground.
To consider solution and cost to protect timber uprights from strimming action.
 - 8.2.2 Chapel Road
 - 8.3 **The Meon Hall:** James Morrice
 - a) Grounds and grass maintenance

- b) Other matters
- 8.4 **Grounds maintenance contract:**
To consider appointment of a contractor to carry out groundwork at the Recreation Ground from 1 February 2018.
- 9. **Allotments:**
Matters arising, if any – Cllr Hyder
- 10. **Roads, Highways & Transport:**
 - 10.1 **Matters arising:**
Broken Bridge at Shavards Lane. Cllr Shaw – report
 - 10.2 **New parking spaces on Allens Lane:**
To receive update from Nick Riley - Car Parking Working Group Lead.
 - 10.3 **Traffic speed in Meonstoke:**
 - 10.3.1 To consider a community funded initiative to pay for non-casualty led speed measures.
 - 10.3.2 Replacement of plastic bollards with timber bollards at:
 - (1) The entrance to the village off the A32 by the Bucks Head.
 - (2) The junction of Allens Lane and Rectory Lane.
 - (3) The top of Bucks Head Hill by the Victory Tree
 - 10.4 **A32 –anti-social behaviour:**
Matters arising:
 - a) Hampshire Police & Crime Panel meeting 6 October: Follow-up meeting with CEO.
 - b) Communities against Noise (CAN): To receive update, if any.
 - 10.5 Lengthsmen – Highway verges and other tasks: James Morrice
- 11. **Footpaths & Rights of Way:**
 - 11.1 Matters arising: Purchase of kissing gates for FP29
 - 11.2 Lengthsman: footpath maintenance - James Morrice
 - 11.3 HCC Countryside Access cutting list - Cllr Pett
 - 11.4 Bridgemed: to consider installation of a gate at the entrance to the Meon Valley Trail
- 12. **Neighbourhood Watch** - Cllr Hyder
- 13. **Broadband** – Cllr Pett
- 14. **Meetings, Consultations and Training.**
To note
- 15. **Correspondence requiring the attention of the full Council.**
- 16. **Items for the next agenda.** Reserves Policy
- 17. **Dates of next meeting:** Wednesday 7 March 2018, the Meon Hall, Meonstoke.

Members of the public and press are invited to attend except for any specific item which is marked 'Confidential' on the agenda. The press and public may not speak when the Council is in session, but may make points or ask questions in the allocated time during the 'Public questions and comments' item on the agenda. Please note that public participation at meetings must relate to an agenda item for that meeting.

APPENDIX A – FINANCE STATEMENT

Accounts paid between meetings

Chq	Payee	£
DD	ICO Data Protection fee	35.00

Accounts for payment: (To be updated on 17 Jan)

Chq	Payee	£
---873	The Flower Pot Men –Nov/Dec grounds maintenance	116.00
---874	Winchester city Council – dog bins	100.00
---875	Lightatouch - ¾ yr internal audit	213.75
---000	R Hoile, office expenses	

Bank Reconciliation 1/04/2017 - 31/12/2017

	£	£	£
Barclays Bank A/C No ---023			
Balance as at 31/12/17		17,078.50	
Less unpresented cheques			
200860 Rowena Hyder - Allotment Forum meeting	18.60		
Scottish Widows A/C No 060		7,939.95	24,999.85
Balance as per statement No 38 1 October 2017			
Cashbook 31 December 2017			
Balance b/f 1/04/17		16,170.45	
Add Receipts 1/4/17 – 31/12/17		18,701.20	
Less Payments 1/4/17 - 31/12/17		-9,871.80	24,999.85
Reserves			
Allocated reserve - Capital Projects		3,000.00	
Allocated reserve - self-insurance play areas		1,500.00	
Unallocated reserve		20,499.85	24,999.85

APPENDIX B – Planning Report

- 7. Planning:**
- 7.1 New planning applications – see main agenda**
- 7.2 To note pre-application advice**
Ref: SDNP/17/06195/PRE
Proposal: Proposed first-floor extension over previous phase 1 ground floor extension (2011), at the rear of the property. No change to the existing building footprint.
Location: Breamore House The Butts Warnford Road Corhampton SO32 3ND
- 7.2.1 Planning decisions**
Ref: SDNP/17/05365/HOUS
Location: Manor House High Street Meonstoke SO32 3NH
Proposal: Removal of existing summer house and replacement with a garden room for use ancillary to the main house.
Decision: APPROVED
Ref: SDNP/16/05772/LDE; SDNP/17/04287/HOUS
Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke
Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse
Decision: APPLICATION WITHDRAWN
- 7.2.2 Applications pending consideration – see parish consultee letters on agenda**
Ref: SDNP/17/03849/FUL
Location: Vernon House , Warnford Road, Corhampton, SO32 3ND
Proposal: New access arrangements to connect between De Ports Heights and Warnford Road (A32) adjacent to Vernon House. To include a new link between the already approved roads and the closure of the Vernon House junction to vehicles.
Ref: SDNP/17/03850/CND – Variation of Conditions 2 and 12 on planning consent SDNP/16/02757/FUL – to reflect proposed new access arrangements. (Relates to ref: SDNP/17/03849/FUL)
Ref: SDNP/17/03856/CND - Variation of Conditions 2 and 12 on planning consent SDNP/16/02767/FUL - to reflect proposed new access arrangements. (Relates to ref: SDNP/17/03849/FUL)
- 7.2.3 Application in progress**
Ref: SDNP/17/03546/DCOND
Location: Manor House High Street Meonstoke SO32 3NH
Proposal: Discharge of condition 9 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/16/05772/LDE
Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke
Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse
- 7.2.4 Planning enforcement cases open**
Ref: SDNP/16/00683/GENER
Breach type: Alleged outbuilding in construction in conservation area within SDNP
Address: Meadow Cottage, High Street, Meonstoke SO32 3NH