

Minutes of the Meeting of Corhampton & Meonstoke Parish Council
7.30pm Wednesday 10th July 2019 Meon Hall, Meonstoke.

PRESENT: Rowena Annereau-Hyder, Bruce Horn, Jane McCormick, Jerry Pett – Chair,
Nick Riley – Vice Chair, Patrick Rowe.
IN ATTENDANCE: Rosie Hoile – Clerk,
PUBLIC Malcolm Hyder, James Morrice.

19.24 Apologies for absence:

Roger Huxstep, Hugh Lumby, Laurence Ruffell.

19.25 To receive declarations of disclosable pecuniary and non-pecuniary interest.

None

19.26 Minutes :

RESOLVED to approve as a correct record and to authorise Nick Riley who chaired the Parish Council meeting held on 15 May to sign the Minutes.

19.27 Questions and comments from the public concerning agenda items:

James Morrice requested the recreation ground gate be put back onto its hinges by the groundsman, and the groundsman be re-issued with the key code.

District Councillors' report. The Council made no comment. County Councillor Huxstep had not sent his report.

19.28 Casual Vacancy for a Parish Councillor.

The candidate had forwarded her apologies for absence due to pre-existing holiday arrangements. Her application had been previously circulated.

Councillor McCormick proposed Sue Logan a parish councillor, seconded by Councillor Rowe.

It was unanimously **RESOLVED** to co-opt Sue Logan onto the Parish Council.

ACTION – Clerk to forward Declaration of Acceptance of Office and Register of interest & Gifts and Hospitality form

19.29 Finance, Grants & Governance.

19.29.1 Accounts listed in Appendix A: **RESOLVED** to approve payment.

19.29.2 Bank Mandate: The Council unanimously **RESOLVED** that the bank account held at Barclays Bank be closed, and

a) To approve Councillors Jerry Pett, Jane McCormick and Nick Riley as signatories of the Unity Trust bank account.

b) To authorise Rosemary Hoile, Clerk/RFO to access the bank account as administrator.

c) To approve Councillor Rowena Annereau-Hyder as an additional signatory to the bank account.

Cheques to be signed by any two councillors on the bank mandate and any two councillors on the mandate to authorise electronic payment.

19.29.3 **ACTION** – Clerk to submit signed bank mandate and organise a new mandate for Cllr Annereau-Hyder.

Clerk's salary: The Council Unanimously **RESOLVED** to approve increase backdated to 1 April 2019 in line with national salary award.

19.29.4 **ACTION** – Clerk to set up a Standing Order when the new bank account has been opened.

Bus shelter: The bus shelter brick wall was thought to have been damaged by BT Openreach engineers working nearby. The timber struts were put out of alignment making the roof unsafe. Quotes have been received to repair the struts and are awaited for the repair of the wall.

RESOLVED –To approve sum of £60 for the repair of timber struts by Brian Cowin.

ACTION – Jane McCormick

19.30 Planning:

19.30.1 **NOTED:** The adoption of the South Downs Local Plan by South Downs National Park Authority on 2 July 2019.
Parish consultee comment submitted between meetings

19.30.2 The Council **RESOLVED** to ratify the Planning Committee's comments as follows:-

Ref: SDNP/19/02588/HOUS

Location: Stocks House, Stocks Lane, Meonstoke SO32 3NQ

Proposal: Erection of a single storey, 2 bay Oak framed garage to the rear of the garden with part workshop, part locked garage.

The Council were advised that the proposal extends beyond the settlement boundary but see no reason why a garage cannot be built within the boundary of the garden.

Ref: SDNP/19/02615/FUL

Location: Beacon House, Warnford Road, Corhampton SO32 3NS.

Proposal: Construction of residential dwelling with access from Warnford Road.

The Council comment expressed **NO OBJECTION in principle** and agreed with the arboricultural assessment.

Application of a TPO to protect 3 trees thought to be on the highway verge was suggested.

New Planning applications:

19.30.3

Ref: SDNP/19/02957/HOUS

Location: Beacon House Warnford Road Corhampton SO32 3NS

Proposal: Construction of detached garage following demolition of existing garage.

The Council had **no difficulty with the principle of a garage being sited in this location** but agreed to OBJECT to the current proposal as being too large and overbearing, and so out of character.

Ref: SDNP/19/02911/TCA

Location: Mill Cottage, High Street, Meonstoke, SO32 3NH

Proposal: Proposed works as part of the ongoing arboricultural / routine maintenance.

NO COMMENT.

Ref: SDNP/19/02816/TCA

Location: St Andrews Church, Church Lane, Meonstoke, Hampshire

Proposal: Maple (1) to fell the multiple stems growing directly on the East bank of the mill stream as it is gradually destroying the weir wall. The footbridge has been elevated recently to prevent root growth disturbing the beams but longer term, the removal of the tree to preserve the crossing and the expense of repair is important. There is a (low) risk that the tree will fall into the A32 road given a sufficiently strong storm. The tree was inspected by Winchester council arborists in 2017 during prior work on the Church Green.

NO COMMENT

Ref: SDNP/19/02655/APNB

Location: Wallops Wood Farm Stoke Wood Lane Droxford Hampshire SO32 3QY

Proposal: Agricultural slurry store

NO COMMENT

Ref: SDNP/19/02000/TCA

Location: Barn Lodge , Pound Lane, Meonstoke, SO32 3NP

Proposal: Remove conifer and Laurel bush to ground level, grind out stumps and replace with much more attractive and manageable yew hedging

NO COMMENT

19.30.4

Appendix B Planning report:

Enforcement: Southbourne House.

The Council had formally written to the landowner on two occasions in 2018. WCC Enforcement requested owner to clear the land in September 2018. The Council instructed the Clerk to write to WCC to ask them when a Section 215 notice would be served.

ACTION – the Clerk.

19.31

Open Spaces, Recreation & Play Grounds

The Hon. Treasurer of Meonstoke Football Club had written to the Council on behalf of the Meonstoke Football Club to ask what action the Council would take to address health & safety issues and the condition of the pitch.

Two previous football league game had to be 'called off' due to dangerous conditions on the pitch, namely, dog fouling, holes in the football pitch and long grass. In addition 7 balls had been punctured at a cost of £30 each due to the hedge not being cut for 18 months.

19.31.1

Dog fouling:

A number of possibilities were discussed from banning dogs in the Recreation Ground to discussing the problem with the dog socialising group. Whilst recognising members of the group clean up after their dogs, it is not possible to remove 100% of faeces which causes toxocariasis in humans. Fencing off play

areas was suggested but does not deal with the football pitch. *(Post meeting note: parish councils are obliged to keep own land clear of dog mess Environmental Protection Act 1990; Litter (environmental droppings) Order 1991.)*

RESOLVED:

- (i) To engage with members of the dog socialising group and invite them to meet at a different location.

ACTION - Jerry Pett

- (ii) To put up 3 signs at the main entrances as discussed. **ACTION** – Bruce Horn

Non agenda item:

Cllr McCormick raised the issue of bird droppings on play equipment opposite Meonstoke Primary School. Fixing metal spikes to cross bars was ruled out as being too hazardous, an alternative solution is required.

ACTION – Jane McCormick

Grounds maintenance:

19.31.2

- a) Meon Hall Recreation Ground:

- b) The recently appointed contractor had failed to fulfil the brief to trim round the play equipment or cut grass in time for an event at the Meon Hall.

- c) Church Green: To consider a contribution towards cost of repairing the Church fence.

Cllr Pett reviewed the Council's activity on the Green, starting with an agreement with The Rector of a maintenance plan for the Green and the 'island' in January 2019 for which the Parish Council would take responsibility under contract to the Parochial Church Council (PCC) acting through the Churchwarden. This plan commenced with clearance of the 'island' and the coppicing of the hedge adjacent to Bucks Head Hill, to a plan agreed with the local South Downs National Park warden. The agreement with the PCC included a contribution from them of £500 towards the cost of these works, the balance being absorbed from Parish Council funds. Subsequently, the Churchwarden had asked the Parish Council to make a further contribution towards the replacement of the fence between the 'island' and Bucks Head Hill. In view of the significant draw on the precept already being made by the inclusion of the Church Green within the Parish grounds maintenance contract, the Council's unanimous view was that it could not provide further funds to the PCC at this stage.

RESOLVED: The Council had debated the future of the Church Green and agreed unanimously to decline to make a contribution.

The Chair reported that he had recently advised the Churchwarden that the Council would have to withdraw from further maintenance of the 'island' as the regime proposed by the PCC was not achievable within the available resource.

Pound Lane, the Jubilee Triangle & Chapel Road.

RESOLVED: To approve extension of the bi-annual contract between the Parish Council and the Flower Pot Men to include grass cutting on the Jubilee Triangle for an additional £10 per month.

NOTED: Cllr McCormick to be the main point of contact.

- d) Village Lengthsman.

RESOLVED: To allocate £1500 to fund work based on the scope of work drawn up by J Morrice. The amount will be reviewed in the 2020/21 budget process.

- e) Out of meeting decision:

RESOLVED: To ratify the decision to hire a village lengthsman who lives locally to enable timely maintenance of highways verge and footpath maintenance. The contract for work previously undertaken by idverde funded by HCC under the Hampshire Lengthsman project ceased for Meon Valley parishes on 31 March.

19.32

Allotments:

Cllr Annereau-Hyder reported that the allotment holders preferred option was to cover piece of wasteland with woodchippings.

ACTION – Rowena Annereau-Hyder to organise a regular supply of woodchippings.

19.33

Roads, Highways & Transport

- a) Cost to repair road at Broken Bridge.

Cllr Riley reported the preferred contractor was too busy to come up with a proposal at present. He will obtain an outline costing from another source.

ACTION – Nick Riley to exert pressure on Highways to address the fundamental cause of the problem; request County Cllr Huxstep and the SDNP to assist, the South Downs Way is a national trail.

ACTION – Bruce Horn to speak to Rob Humby.

- b) Replacement of damaged bollards next to benches on Bucks Head Hill.
Cllr Rowe reported that BT Openreach were not interested in replacing the bollards, alleging that their footings had interfered with cabling.

RESOLVED: It was agreed that the Council would have to fund replacements. Cllrs Horn and Riley proposed 4 No. 6" x 6" timber replacements set into metal sockets to avoid digging and concreting into deep holes.

ACTION – Nick Riley to source.

19.34 Footpaths and Rights of Way: Stiles to Gates' installation.

3 Kissing gates and a step had been installed on FP29 in Corhampton Park. All the kissing gates on FP 16 were in place except in 2 fields with crops. The gates will be installed mid-August.

19.35 Defibrillator Working Group,

Cllrs Annereau-Hyder and Pett met with the lead representative of the Meon Ladies on 10 June. She was invited to present the case for locating the defibrillator at the Meon hall at the Meon Hall Management meeting on 16 July. The management committee will need to be satisfied that that a regime will be established for responsibility to maintain batteries.

(Post-meeting Note: the Meon Hall Management Committee agreed in principle to the proposal to install a defibrillator on condition that it carried no further obligations for the Committee or the Trustees.)

19.36 Meetings, Consultations & Training

19.36.1 Joint Water Authorities: Working Together to Build a Resilient Water Future for the South East 15 July.

ACTION – Cllr Horn to attend.

19.36.2 Annual Parish Assembly matters arising:

- a) Fire Awareness Day. **ACTION** – The Clerk to write Mr Medway requesting his proposal in order to book the Meon Hall.
b) 'Source to Sea'. The MVP presentation has been published. **ACTION** – remove from agenda.

19.36.3 Hampshire Rural Forum: Inquiry into rural broadband & digital only services:

NOTED - Response sent by Cllr Pett on behalf of the Council.

19.37. VE Day 8th May 2020.

Proposals for a village celebration:

The Council agreed that the Church would be a more appropriate centre of activity.

ACTION – Cllr Pett to liaise with the Rector

19.38 Items for the next agenda – None requested

19.39 Date of next meeting: Wednesday 11 September 2019.

Signed.....Date.....

APPENDIX A - FINANCE REPORT 1 May -30 June 2019

INCOME RECEIVED	£
Meon Valley Garden Club	50.00
TOTAL	50.00

Payments by Standing Orders and Direct Debits

R Hoile May salary	342.01
R Hoile June salary	342.01
TOTAL	684.02

ACCCOUNTS TO BE AUTHORISED

Accounts paid between meetings

EV16 G.Robson - for work at Rec/St Andrews Church Green in May.	298.75
EV17 G.Robson - for work at Rec/St Andrews Church Green in June.	348.75
Total	647.50

Accounts for Payment to be approved at the meeting

EV18 The Flower Pot Men: Inv 5F26 April £ 60.00 + Email notification of payment for May and June £120	180.00
EV19 The Meon Hall	214.00
EV20 R Hoile Parish expenses	145.51
EV21 R Hoile – salary increase- back dated pay April/May /June	35.94
TOTAL	575.45

Bank Reconciliation 1/04/2019 - 30/06/19		£	£	£
<u>Barclays Bank A/C No ---023</u>				
Balance as at 30/06/19			25,307.53	
<u>Less unpresented cheques</u>				
EV9	The Hampshire Playing Fields Association	40.00		
EV18	The Flower Pot Men	60.00	-	100.00
<u>Scottish Widows A/C No 060</u>				
Balance as per statement No. 42, 4/04/19			7941.15	
<u>Cash at bank 30 June 2019</u>				<u>33,148.68</u>
Cashbook reconciliation 30 April 2019				
Balance b/f 1/04/19		27,600.69		
Add Receipts 1/4/19 - 30/06/19		8,999.65		
Less Payments 1/4/18 - 30/06/19		- 3,451.66		
<u>Cash book reconciliation</u>				<u>33,148.68</u>
Reserves 30 June 2019 (rounded)				
* balancing figure				
General reserve (approx 6 mth running cost)		9000		
<u>Earmarked reserves:</u>				
Play equipment replacement £4500 b/f + £750 (50% £1500 2019/20 budget)		5250		
Emergency plan		1500		
Capital project reserve (2019/20 budget)		2,500		
<u>Unallocated reserve *</u>		16,398.68		<u>33,148.68</u>

APPENDIX B – PLANNING REPORT 10 July 2019

1. APPLICATIONS DETERMINED

Ref: SDNP/19/01824/HOUS (comment was due by 9 May)

Location: 2 Niton Cottages Pound Lane Meonstoke SO32 3NP

Proposal: Demolition of existing open porch and replacement with new enclosed porch.

Decision: APPROVED

Ref: SDNP/19/01925/FUL

Location: Land Adj to Govers Cottage, Frys Lane, Meonstoke, Southampton, Hampshire, SO32 3NL

Proposal: Erection of dwelling.

Decision: REFUSED

Ref: SDNP/19/01198/TCA

Location: St Andrews Cottage , Church Lane, Meonstoke, SO32 3NE

Proposal: T refs 1-6. To reduce/crown lift/ make safe as required, fell T7 willow. Sever ivy T9.

Decision: RAISE NO OBJECTION

2. PLANNING ENFORCEMENT

Ref: SDNP/18/00124/SEC215

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ

Ref: SDNP/18/00362/OPDEV