

CORHAMPTON & MEONSTOKE PARISH COUNCIL

Minutes of the Parish Council meeting Wednesday 11 July 2018 at the Meon Hall

PRESENT: Rowena Annereau-Hyder (formerly Rowena Hyder), Jane McCormick, Jerry Pett - Vice Chair, Nick Riley, Patrick Rowe – Chairman.
IN ATTENDANCE: Rosie Hoile – Clerk.
PUBLIC Peter Riley, Chair Exton, Corhampton & Meonstoke Neighbourhood Watch.

18.25 **Apologies for absence:** John Shaw, Laurence Ruffell

18.26 **Disclosable Pecuniary and Non-pecuniary interest.** None

18.27 **RESOLVED** - To approve as a correct record the minutes of the Annual Meeting of the Parish Council followed by routine business held on 9 May 2018.

18.28 **Public forum**

Peter Riley was present to report the number recent burglaries of 4 bikes from a garage in Exton, a bike and a scooter from Meonstoke and a break-in. Break-ins are thought to have occurred around St Andres Green, Corhampton. Suspicious activity in the grounds of the Shoe Inn was captured on a mobile phone. Tools and mobile phones were stolen from the Tivoli lengthsman's vehicle whilst they were working at the Meon Hall in June. Shortly afterwards the fire exit door in the Crypt was kicked in and the Skate Park skate box and ramp were damaged. It is not known whether these two incidents were related.

Residents were urged to lock their doors and look to increase security overall.

Meeting resumed:

18.29 **Finance, Grants & Governance.**

18.29.1 **RESOLVED:** To authorize payment of accounts listed in Appendix A

18.29.2 **RESOLVED:** To approve the bank reconciliation to 30 June 2018

18.29.3 **NOTED:** The current level of unallocated reserve was slightly higher than 50% of running costs due to 2017/18 accruals. ISS has not invoiced the parish for the annual contract ending 1 March for £1530 plus VAT.

18.29.4 **NOTED:** Performance v budget 1 April to 30 June 2018.

18.30 **Planning:**

18.30.1 **New planning applications:**

18.30.1.1 **Ref:** SDNP/18/02814/HOUS **Location:** 1- Frys Cottages Frys Lane Meonstoke SO32 3NL

Proposal: New stable block.

NO COMMENT

18.30.1.2 **Ref:** SDNP/18/03228/HOUS and **Ref:** SDNP/18/03229/LIS

Location: Manor House Barn, High Street, Meonstoke SO32 3NH

Proposal: Careful removal and rebuilding of existing piggery walls to convert to one-bedroom holiday let.

NO COMMENT

18.30.2 The Planning Report APPENDIX B was NOTED. Cllr Pett said Harvest Gate had not been determined, the application was still being considered; the Planning Report attached the Minutes have been amended.

Matters arising:

Ref: SDNP/18/00124/SEC215 Untidy land to the rear of Southbourne House.

The owner had disregarded the Council's letters of 24 May and 28 September 2017. The Council had made representations to WCC Enforcement to no effect. Cllr Pett will take the matter up with Enforcement again.

ACTION – Cllr Pett to write to the senior enforcement officer.

- 18.30.3 Community Infrastructure Levy (CIL):
The Council had been advised of a nil balance due by the Community Infrastructure Team, having previously been advised of £22,000 being set aside for Open Space Funding from CIL monies from development at Houghtons Yard and Vernon House. County Councillor Huxstep said he would look into the matter.
- 18.31 Open Space, Recreation and Playgrounds**
- 18.31.1 Play Areas:
At around the same time the fire door in the Crypt was kicked in, a further act of vandalism was committed on skate park equipment. A crime number was allocated. Cllr McCormick said the ramp had been repaired. Grass matting had been laid where necessary. More grass matting pegs are required.
ACTION – Clerk to order
- 18.31.2 Skate Park:
James Morrice had been approached by a resident whose son is interested in putting forward a proposal to expand and refurbish the Skate Park for teenagers to make it more interesting and challenging. The resident was advised to present a plan and outline costs to bring to the meeting. The resident could not attend the meeting but forwarded a concept for the Council to consider. The Council supported the initiative in principle but need much more detail. It was emphasised the Council has not got £75K which is the estimated cost and includes groundworks; it was thought costs could be reduced substantially if existing surface could be re- used.
ACTION – Clerk to respond and advise the proposal will be on the next meeting agenda.
- 18.32 Lengthsmen**
- 18.32.1 Annual Grounds Maintenance Contract: Tivoli have not responded to requests to quote for an annual contract. James Morrice will continue in the short term, a replacement contractor must be found.
- 18.32.2 **ACTION** – Clerk to place advertisement.
Hampshire Lengthsmen Contract: Idverde’s first visit was not successful due to theft of the lengthsmens phones and equipment from their vehicle while working. Idverde sent a different crew on the second occasion to complete the work list, but the list of tasks remains uncompleted.
- 18.33 Allotments:**
Councillor Annereau-Hyder reported that the allotment subject to a warning letter advising of a breach of Conditions of Rent was still not being adequately maintained or cultivated. The Council agreed that unless there was noticeable improvement before 24 July, the Council should issue a notice to quit, pursuant to Clause 5b in the Tenancy Agreement for an Allotment Plot.
ACTION – Cllr Hyder to monitor
- 18.34 Roads, Highways & Transport:**
- 18.34.1 Bucks Head Hill – replacement bollards: Cllr Pett said HCC Highways are content for the Council to replace plastic bollards with timber, but have still not given the Council a price.
- 18.34.2 WCC Grass cutting programme: Cllr Annereau-Hyder reported that the A32 verge at the exit of Beacon Hill Lane which had been missed by the contractors had been cut by a resident because high grass obstructed the sight line.
- 18.35 Footpaths and Rights of Way**
- 18.35.1 Matters arising:

a) Corhampton & Meonstoke Footpath 29: the Clerk was asked to remind Abby Sullivan to send the grant application link. It is important to submit the application as soon as possible. Waltham Ramblers have offered to install the gates if the application is successful.

b) Gate at Bridgemean: Sovereign Housing set conditions to consider the Council's request to install a gate as a safety measure. The Council considered the conditions onerous and wrote to SDNP to enquire if planning permission was required. SDNP considered the proposal sensible but require a location plan to check the location relative to the application red line boundary to assess whether formal planning permission was required. To circumnavigate the bureaucratic hurdle the Parish Council asked HCC Countryside Access if the gate could be located on HCC maintained land. HCC Countryside Access did not accept that a gate was needed, it contravened the open access policy. The route has no legal status and is not publically maintainable. They conceded to improving site lines to improve visibility from the open gap.

The Council agreed that installation of a gate should proceed in the interest of concerned Bridgemean residents and Meon Valley Trail users.

18.35.2 **ACTION:** Councillor Pett.

Request for a kissing gate on FP16 from Waltham Ramblers: It was agreed to include in the application for FP 29. Waltham Ramblers will audit FP11.

18.36 Neighbourhood Watch

The matter had been extensively discussed. Minute ref 18.28 refers.

18.37 Meetings, Consultations and Training.

There were no matters directly concerning the civil Parish.

18.38 Correspondence

The Chairman had written to the Rector about the state of Meonstoke Church Green. A response to the letter of 11 June is awaited.

18.39 Items for the next agenda. Skate Park.

18.40 Date of next meeting: Wednesday 12 September 2018.

The meeting closed at 9.00 p.m.

Signed (Chairman)Date.....

APPENDIX A – FINANCE STATEMENT for the period 1 April – 30 June 2018

Receipts	£
Precept (Part 1 of 2)	8396.50
CTS grant (Part 1 of 2)	253.50
Allotment rent	112.11
Payments – Standing Orders & direct debits	
Clerk salary May	383.21
Came & Company annual PC insurance policy	428.40
Clerk Salary June	383.21
Castle Water	23.29
Accounts to be authorised for payment:	
Wizbit Internet Services	48.00
Castle Water (DD)	23.29
James Morrice	81.10
R Hoile office expenses	64.11
The Flower Pot Men April/May/June invoices	<u>174.00</u>
Total	390.50

Bank Reconciliation 1/05/2017 - 30/06/2018		£	£	
<u>Barclays Bank A/C No ---023</u>				
Balance as at 30/04/18		22,030.54		
<u>Less unrepresented cheques</u>				
Droxford PC-shared mobile /inks/SLCC sub 2018		-239.24		
<u>Scottish Widows A/C No 060</u>				
Balance as per statement No ? April 2018		7,940.35		
Cash at bank 3 June 2018			<u>29,731.65</u>	
Cashbook reconciliation 30 June 2018				
Balance b/f 1/04/18		24,409.54		
Add Receipts 1/4/18 - 30/6/18		8,812.31		
Less Payments 1/4/18 - 30/6/18		- 3,490.20		
Cash book reconciliation			<u>29,731.65</u>	
Reserves 30 June 2018 (rounded)				<u>Notes:</u>
* balancing figure				
General reserve (6-9 mth running cost)		9000		50% 2018/19 Precept
Earmarked reserves:				
Play equipment replacement		3750		£3K + 50% 2018/19 budget
Emergency plan		1500		2018/19 budget
Capital project reserve		3,000		b/f 2017/18 Allens Lane
Unallocated reserve *		12,481.65		excess of 50% of precept
			<u>29,731.65</u>	

APPENDIX B – PLANNING REPORT

1. APPLICATIONS DETERMINED

Ref: SDNP/16/05772/LDE

Location: Annexe Harvestgate Farm House Stocks Lane Meonstoke

Proposal: Use of The Annex, Harvestgate Farm as a dwellinghouse.

This had been approved in Jan 17, although not shown as such on the SDNP website, so facilitating the subsequent and successful application for a new dwelling house.

Ref: SDNP/18/03621/FUL

Location: The Butts, Breamore House Warnford Road Corhampton SO32 3ND

Proposal: Addition of first floor extension above existing ground floor utility.

Decision: **APPROVED**

The Council noted a potential loss of a smaller property from the village thus reducing availability of relatively smaller properties should the application be approved by SDNP.

Ref: SDNP/17/02652/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 6 of Listed Building Consent SDNP/16/02652/LIS

Decision: **DISCHARGED**

Ref: SDNP/18/02124/FUL

Location: Stocks Farm, Stocks Lane, Meonstoke SO32 3NQ

Proposal: Proposed agricultural building for the housing of livestock.

Decision: **APPROVED**

PRE-PLCATION ADVICE PROVIDED

Ref: SDNP/18/02115/PRE

Location: Stoke Cottage Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: One new dwelling with associated parking and access.

The planning officer advised that an application would be unlikely to succeed as it would contravene the saved WCC policies (it lies beyond the continuous frontage of Chapel Road and therefore does not qualify as 'frontage in-fill') and the draft South Downs Local Plan (unjustified development in the countryside).

2. APPEAL DECISION

Ref: SDNP/17/00899 /OUT; APP/Y9507/W/17/3188215.

Location: Beacon House, Warnford Road, Corhampton SO32 3NS

Proposal: Outline application for one new dwelling and replacement garage for Beacon House.

Decision: SDNP/17/0899/OUT **REFUSED**; APP/Y9507/W/17/3188215 **APPEAL DISMISSED**

3. APPLICATIONS IN PROGRESS

Ref: SDNP/17/04774/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 7 & 8 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/17/03554/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 4 of Listed Building Consent SDNP/16/02652/LIS

Ref: SDNP/17/03546/DCOND

Location: Manor House High Street Meonstoke SO32 3NH

Proposal: Discharge of condition 9 of Listed Building Consent SDNP/16/02652/LIS

4. PLANNING ENFORCEMENT (WCC notification 24 April 18)

Ref: SDNP/18/00124/SEC215

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ