

Minutes of the Meeting of Corhampton & Meonstoke Parish Council
7.30pm Wednesday 11 September 2019 Meon Hall, Meonstoke.

PRESENT: Rowena Annereau-Hyder, Bruce Horn, Jane McCormick, Sue Logan, Jerry Pett – Chair,
Nick Riley – Vice Chair.
IN ATTENDANCE: Rosie Hoile – Clerk,
PUBLIC Malcolm Hyder.

19.40 Apologies for absence:

Cllr Patrick Rowe, District Cllr Laurence Ruffell and James Morrice
The Chair welcomed Sue Logan as the newest Member of the Council.

19.41 To receive declarations of disclosable pecuniary and non-pecuniary interest. None

19.42 Minutes :

RESOLVED to approve as a correct record Minutes of the Parish Council meeting held on 10 July 2019.

19.43 Questions and comments from the public concerning agenda items:

There were no questions from members of the public.

County Councillor Roger Huxstep had previously circulated his report (appended). HCC face a significant funding gap due to further reductions in Government funding and its obligation to meet the cost of ever increasing demand for social care. HCC will conduct a radical overhaul of waste management in the next few weeks. HCC is responsible for disposing of approximately 100,000 bin loads of waste collected from across the county every day. District Councillor Humby enlarged on Hampshire's waste collection service. WCC is responsible for house to house collection. Notwithstanding disruption caused by vehicles breaking down and low manpower levels the current contract is to be extended by one year. Re-tendering for the new contract will start October 2020 to incorporate new practices arising from the HCC waste management review. A kerbside glass collection will start in October 2019. Cllr McCormick drew Cllr Huxstep's attention to the practice of green household recycling bins being used by passers-by on bin collection days to dispose of dog faeces. Confusion has arisen in the public's perception between green multi use public bins and green recycling bins. She proposed public bins be allocated another colour or coloured stickers applied. There is an inadequate number of bins on the Meon Valley Trail, although suitable collection points will always be a problem. Cllr Huxstep urged the Council to apply for a grant to pay for bins in the next grant funding round in the New Year.

Cllr Riley raised the poor quality workmanship by Hampshire Highways contractors when installing new bollards.
See Minute ref:19.48

19.44 Finance, Grants & Governance.

19.44.1 **RESOLVED:** To approve the bank reconciliation and note level of reserves to 31 August 2019

19.44.2 **RESOLVED** to ratify payments made after 10 July 20.

19.44.3 **RESOLVED:** To authorize payment of accounts listed in Appendix A

19.44.4 **RESOLVED:** To authorize disbursement of grants and donations approved in the 2019/20 Budget:

19.44.5 **APPROVED:** Annual Governance and Accountability Return (AGAR) for year ended 31 March 2019

It was noted the external auditor provided an unqualified (satisfactory) opinion on the 2018/19 accounts. The notice of Conclusion of Audit and the external auditor's certificate & report has been published on noticeboards and the website

19.44.6 The Clerk will circulate a range of meeting dates to the Finance Working Group to discuss the 2021/22 budget.

ACTION – The Clerk

19.44.7 Unity Trust bank had advised that Barclays Bank had not co-operated in the transfer of funds to the new parish bank account. The Clerk had instructed Barclays Bank to transfer the balance and close the account. Part 2 of the 2019/20 Precept had been received into the account, therefore all accounts listed for payment can be paid electronically.

- 19.45 Planning:**
- 19.45.1.1 **RESOLVED** To ratify the following parish consultee comment submitted between meetings:
Ref: SDNP/19/03228/TCA Location: Stoke Cottage, Chapel Road Meonstoke O32 3NJ
 Proposal: Tree works are to be carried out as detailed in the attached tree condition survey report: 'J871 04 TCS Stoke Cottage 20190701. **NO COMMENT**
- 19.45.1.2 **Ref: SDNP/19/03668/FUL** Proposal: Front, rear and side extensions to the existing bungalow.
 Location: Strath Meon, Allens Lane, Corhampton, Meonstoke, SO32 3NX **NO OBJECTION in principle.**
 The PC had drawn officers' attention to the discrepancy between the block plan and the rear elevation.
Ref: SDNP/19/03189/HOUS Location: Coombe Place House New Road Meonstoke SO32 3NN
- 19.45.1.3 Proposal: Construction of annexe for ancillary residential purposes following demolition of existing
 grooms quarters and stables **NO COMMENT**
Ref: SDNP/19/02957/HOUS (AMENDED PLANS)
- 19.45.1.4 Location: Beacon House Warnford Road Corhampton SO32 3NS
 Proposal: Construction of detached garage following demolition of existing garage.
NO OBJECTION TO AMENDED PLAN

New applications:

- 19.45.2 Ref: SDNP/19/03680/TPO** Proposal: Sycamore - fell because of excessive damage to surrounding
 1.45.2.1 buildings and cars and low amenity value. The tree...dangerous... windy as large branches started to fall.
 Location: Conway, Warnford Road, Corhampton, SO32 3ND. **NO COMMENT**
Ref: SDNP/19/03721/HOUS (PENDING CONSIDERATION)
- 1945.2.2 Proposal: Loft conversion with dormer construction (Revised previously approved 07/2000/FUL).
 Location: 3 The Porches, High Street, Meonstoke, SO32 3NH. **NO COMMENT**
Ref: SDNP/19/03900/TCA Proposal: Holly Tree difficult...to access the school..cut it to ground level.
- 19.45.2.3 Location: 1 Claremont Cottages, High Street, Meonstoke, Southampton, Hampshire, SO32 3NH.
NO COMMENT
Ref: SDNP/19/04073/TCA
- 19.45.2.4 Proposal: To be removed: a single Ash shown on 3.... Branches break off and the roots invade gardens.
 Location: Gwynne House, High Street, Meonstoke, SO32 3NH.
NO COMMENT
Ref: SDNP/19/04308/FUL (PENDING CONSIDERATION)
- 19.45.2.5 Proposal: Internal works to provide pizza oven and associated extraction. Location: The Bucks Head,
 Bucks Head Hill, Meonstoke SO3 3NA. **NO COMMENT**
Ref: SDNP/19/04287/APNB Proposal: Agricultural slurry store. Wallops Wood Farm, Stoke Wood Lane, Droxford,
- 19.45.2.6 **APPLICATION WITHDRAWN**

19.45.3 Appendix B Planning report:

- 19.45.3.1 Enforcement: Southbourne House.
 The Clerk had written to WCC to ask when a Section 215 notice would be served. Enforcement advised
 the email had been passed to the new case officer. The Clerk will write to the new officer. **ACTION –The
 Clerk**
- 19.45.3.2 SDNP - Community Infrastructure Levy (CIL):
 Income was collected from development within the parish. The Council is due to receive a portion of this
 income in October.

19.46 Open Spaces, Recreation & Playgrounds

- 19.46.1 Dog faeces on the football pitch.
 The Council considered fencing off part of the Recreation Ground but agreed it was too expensive. An
 alternative to name and shame is a possibility because the culprits are known. A budget of £100 was set
 for signage to convey the message of diseases caused by E coli bacteria and parasites (Toxocariasis). Cllr
 Horn undertook to erect the signs on sturdy supports.
ACTION - the Clerk to purchase signage. **Bruce Horn** to erect posts.
 Chapel Road play area.
- 19.46.2 Cllr Mc Cornmick had obtained and fitted a plastic bird deterrent on the crossbar of the childrens' swings.

Item closed - No further action

19.46.3 Grounds maintenance at the Recreation Ground and Chapel Road.
The contract appears to be working well. **Standing agenda item closed.**

19.46.4 Village Lengthsman.
The arrangement appears to be working well. **Standing agenda item closed.**

19.47 Allotments

Cllr Annereau-Hyder reported a delivery of bark chippings to cover the piece of wasteland. Tomatoes grown on the allotments have been hit by blight.

19.48 Roads, Highways & Transport.

19.48.1 Matters arising:

- a) Repair of Stocks Lane at 'Broken Bridge' - Hampshire Highways closed the report number following pot-hole repairs carried out as a temporary measure. It was agreed the long term solution to alleviate flooding had not been addressed; incidents of flooding should be photographed and logged by the Council. Cllr Horn and Cllr Riley will request County Cllr Huxstep to take the matter up at HCC.
- b) Damaged bollards next to fence by River Meon Bucks Hill – The Council may have to absorb the cost of reinstatement if BT continue to decline responsibility for the damage. Cllr Riley has written to Skanska, Hampshire Highways contractor to request Highways quote the cost to reinstate.
- c) Replacement 'timber 'bollards - Skanska acknowledged that the method of installation was not fit for purpose. A team will be recalled to re-install or replace as necessary within the next few weeks.

19.48.2 Minutes of the Annual General Meeting of the Meon Valley Community Bus Association were **NOTED.**

19.48.3 Overgrown hedges – non agenda item

It was agreed the Council should request landowners to cut hedges bordering Allens Lane and Stocks Lane. **ACTION – Clerk, Cllr Riley**

19.49 Footpaths and Rights of Way.

19.49.1 Stiles to Gates installation.

The Chair reported 1 stile remains to be converted to a kissing gate and erection of fencing requires another kissing gate to be installed. Waltham Ramblers will contact the Clerk. **ACTION - Clerk**

19.49.2 Unstable/fallen tree Footpath C & M503.

The Chair reported the tree had been removed.

19.50 Defibrillator Working Group.

County Councillor Huxstep has signed off the grant; Cllr Annereau-Hyder will advise the Meon Ladies. The Meon Hall Committee had agreed to sign off installation at the Meon Hall.

19.51 Meetings, Consultations & Training.

Training.

Cllr Logan had attended Part 1 of Core Skills training course organised by Hampshire Association of Local Councils. Part 2 to be booked in due course. **ACTION – Sue Logan**

SDNP Hampshire Parishes Workshop.

Tuesday 29th October, Meon Hall, Meonstoke: 18.30 - 21:30. The Chair will attend. **ACTION – Jerry Pett**

Joint Water Authorities: Working Together to Build a Resilient Water Future for the South East.

Cllr Horn attended on 15 July. In answer to his query concerning water being pumped from the River Meon, he was assured that pumping is ceased when the river drops to a certain level.

19.52 Items for the next agenda – Grant application for multi-use bins on the MV Trail (November agenda)

19.53 Date of next meeting: Wednesday 13 November 2019.

Signed.....Date.....

APPENDIX A - FINANCE REPORT to 31 August 2019

INCOME RECEIVED	£
TOTAL	0.00
EXPENSES	
Payments by Standing Orders and Direct Debits.	
R Hoile July salary	342.01
R Hoile August salary	342.01
TOTAL	684.02
Invoices paid between meetings.	
EV22 & EV26 H Morgan Village Lengthsman	165.00
Unity Trust Bank PC to open parish bank account	<u>500.00</u>
TOTAL	665.00
Accounts for Payment	
EV25 A.J Morrice reimbursement of expenses – MH car park + path	45.00
EV27 Estates Maintenance Services - July contract	342.01
EV28 Estates Maintenance Services - August contract	342.01
EV29 R Hoile – July/August backdated salary increase	23.96
EV30 A J McCormick reimbursement of expenses – bus shelter	36.38
EV31 A Brown – reimbursement of expenses – footpath scalplings	11.90
EV32 R Hoile- parish expenses	53.03
EV32 PKF Littlejohn LLP - external audit	240.00
EV33 Hampshire Association of Local Councils - training	114.00
EV34 H Morgan - Inv 66 & 67Village Lengthsman	120.00
EV35 B Cowin, Bus shelter	<u>45.50</u>
TOTAL	1,373.79
Grants and donations Budget 2019/20	
a Grants - First Responders	250.00
b Grant - Neighbourhood Watch	25.00
c Donation - The Bridge	30.00
d Donation - (CPRE)	36.00
e Grant - Citizens Advice Bureau	25.00
f Donation - Royal British Legion (Wreath)	25.00
g Grant - Meon Hall(internal)	500.00
h Grant - Meon Hall (exterior)	150.00
j Grant - Community bus replacement	nil
k Home Start	<u>250.00</u>
Disbursement approved Minute ref 19.44.4	1,291.00

Bank Reconciliation 1/04/2019 - 31/08/19/19			£	£	£
<u>Unity Trust A/C ...525</u>				335.00	
<u>Barclays Bank A/C No ---023</u>					
Balance as at 31/08/19				23,544.31	
<u>Less unpresented cheques</u>					
EV25 A J Morrice			45.00		
EV27 EMS inv			342.00		
EV28 EMS inv			342.00	- 729.00	
<u>Scottish Widows A/C No 060</u>					
Balance as per statement No. 42, 4/04/19				7941.15	
Cash at bank 31 August 2019					<u>31,091.46</u>
Cashbook reconciliation 30 April 2019					
Balance b/f 1/04/19			27,600.69		
Add Receipts 1/4/19 - 31/08/19			9,999.65		
Less Payments 1/4/18 - 31/08/19			- 6,508.88		<u>31,091.46</u>
Reserves 31 August 2019 (rounded)					
		* balancing figure			
<u>General reserve</u>	(approx 6mth o/heads)		9000		
<u>Earmarked reserves:</u>					
Play equipment replacement £4500 b/f + £750 (50% £1500 2019/20 budget)			5250		
Emergency plan			1500		
Capital project reserve (2019/20 budget)			2,500		
<u>Unallocated reserve *</u>			14,341.46		<u>31,091.46</u>

APPENDIX B – PLANNING REPORT, 11 September 2019.

1. APPLICATIONS DETERMINED

Ref: **SDNP/19/02816/TCA**

Location: St Andrews Church, Church Lane, Meonstoke, Hampshire

Proposal: Maple (1) to fell the multiple stems growing directly on the East bank of the mill stream as it is gradually destroying the weir wall. The footbridge has been elevated recently to prevent root growth disturbing the beams but longer term, the removal of the tree to preserve the crossing and the expense of repair is important. There is a (low) risk that the tree will fall into the A32 road given a sufficiently strong storm. The tree was inspected by Winchester council arborists in 2017 during prior work on the Church Green.

Decision: **RAISE NO OBJECTION**

Ref: **SDNP/19/02655/APNB**

Location: Wallops Wood Farm Stoke Wood Lane Droxford Hampshire SO32 3QY

Proposal: Agricultural slurry store

Decision: **APPLICATION WITHDRAWN**

2. PENDING CONSIDERATION

Ref: **SDNP/19/02957/HOUS**

Location: Beacon House Warnford Road Corhampton SO32 3NS

Proposal: Construction of detached garage following demolition of existing garage.

Ref: **SDNP/19/03721/HOUS**

Proposal: Loft conversion with dormer construction (Revised scheme to previously approved application 07/2000/FUL).

Location: 3 The Porches , High Street, Meonstoke, SO32 3NH

Ref: **SDNP/19/04308/FUL**

Proposal: Internal works to provide pizza oven and associated extraction.

Location: The Bucks Head, Bucks Head Hill, Meonstoke SO3 3NA

3. APPLICATIONS IN PROGRESS

Ref: **SDNP/19/02588/HOUS**

Location: Stocks House, Stocks Lane, Meonstoke SO32 3NQ

Proposal: Erection of a single storey, 2 bay Oak framed garage to the rear of the garden with part workshop, part locked garage.

Ref: **SDNP/19/02615/FUL**

Location: Beacon House, Stocks Lane.

Proposal: Construction of residential dwelling with access from Warnford Road.

Ref: **SDNP/19/02911/TCA**

Location: Mill Cottage, High Street, Meonstoke, SO32 3NH

Proposal: Proposed works as part of the ongoing arboricultural / routine maintenance.

Ref: **SDNP/19/02000/TCA**

Location: Barn Lodge , Pound Lane, Meonstoke, SO32 3NP

Proposal: Remove conifer and Laurel bush to ground level, grind out stumps and replace with much more attractive and manageable yew hedging

4. PLANNING ENFORCEMENT

Ref: **SDNP/18/00124/SEC215**

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ

Ref: **SDNP/18/00362/OPDEV**