

MINUTES
of
CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING
Held at 6.30pm Wednesday 11 November 2020
Via Zoom

PRESENT Rowena Annereau-Hyder, Jane McCormick, Sue Logan,
Jerry Pett - Chair, Nick Riley - Vice Chair, Patrick Rowe.
IN ATTENDANCE County Cllr Roger Huxstep, District Cllrs Hugh Lumby
Rosie Hoile – Clerk.
PUBLIC 1 member of the public attended via Zoom. 1 attendee joined 7.45pm

- 20.34. Apologies for absence.**
Bruce Horn, Laurence Ruffell.
- 20.35 Declarations of disclosable pecuniary and non-pecuniary interest on agenda items.**
None
- 20.36 Minutes of the Parish Council meeting held on 8 July 2020 at the Meon Hall.**
RESOLVED to approve as a correct record Minutes of the Parish Council meeting held on 9 September 2020.
- 20.37 Public forum.**
- 20.37.1 No questions were raised at this point.
- 20.37.2 Acting Chairman & Trustee of the Meon Hall.
James Morrice had previously advised that the Meon Hall had closed for the duration of Lockdown 2.
- 20.37.3 District and County Councillor monthly reports had been previously circulated.
District Councillor Lumby advised that the recent grant application to WCC to keep community halls open was being pursued. Residents are requested to sign up online for the new garden waste collection due to start on 1 February 2021. There is an annual fee for a small or medium size bin. WCC are encouraging residents to support local retail businesses by visiting the high streets of their local towns.
County Councillor Huxstep advised that the Hampshire Waste Recycling Centres are operating an essential service. Residents must log in and book a time slot. Attention was drawn to community funds which are available for distribution through established local networks to families in need. School attendance remains generally high but some schools have been affected by Covid. The number of cases is continuing to rise throughout the County.
- 20.37.4 Chair's Announcements.
The Parish Council is one of a number of recipients of the Mayor of Winchester's Local Heroes Award. The Chair paid tribute to residents who support the community during lockdowns. A BT helpline was set up by Steve Clark which the Council had offered to fund. In the event BT enabled free helplines to community groups.
The Finance Working Group (FWG) had met to draw up the preliminary budget which had been circulated. The Chair would prefer to maintain the current level of precept. There was an error in the calculation. The Clerk undertook to correct and recirculate the budget.

20.38 Finance, Grants & Governance.

20.38.1 Finance Report Appendix A.

- a) **RESOLVED** to accept the bank reconciliation to 31 October 2020.
- b) **RESOLVED** to ratify accounts paid between meetings - The Royal British Legion £25.00 for a poppy wreath (s137).
- c) **RESOLVED** to authorize payment of accounts listed in Appendix .
- d) **RESOLVED** to authorise disbursement of grants and donations previously approved in the 2020/21 budget to Neighbourhood Watch £25, HomeStart £250, Bridge Magazine £30 and CPRE £36.

20.38.2 Parish Council Budget 2021/22:

The Finance Working Group's draft for the budget was considered, final estimates for play area equipment are pending; a final re-work and cashflow forecast will be required.

ACTION - Clerk to correct calculation and recirculate draft budget. To arrange a FWG meeting.

20.38.3 Clerk's Salary Review:

RESOLVED: To approve increase salary in line with the NALC recommendation backdated to 1 April.

ACTION - Clerk

20.38.4 Website Accessibility Regulations 2018

RESOLVED: To approve Website Accessibility Statement provided by Wizbit Ltd.

ACTION - RAH to put on the website

20.38.5 Annual Governance and Accountability Return (AGAR) for year ended 31 March 2020.

The Clerk reported that PKF Littlejohn had not concluded the audit and queried the reason for a delay in publishing the commencement of the public right period following the Council's approval on 13 May.

ACTION - The Clerk will advise that the period chosen was one of the pre-selected periods offered by PKF Littlejohn which the Clerk deemed practicable.

20.38.6 Repairs to adult gym equipment

RESOLVED: to accept quotation for £474 (£395 plus VAT) for operational inspection, attend to urgent repairs to Adult Gym equipment.

ACTION - Clerk to place purchase order.

20.39 Planning:

20.39.1 Ref: SDNP/20/04263/TCA

Proposal: T1 - Copper Beech - Reduce the tree in height by up to 2 metres. Reshape and balance the crown by reducing the lateral growth by up to 2.5 metres, blending the crown in with the neighbouring Copper Beech which is to also be reduced, as best as possible. The proposed tree works are part of the ongoing arboricultural management at this property ensuring the tree is not left too exposed when the (separate) works are conducted to the neighbouring tree and achieving a good/safe clearance to all above ground structures.

Location: Hales Farmhouse, High Street, Meonstoke, SO32 3NH

NO COMMENT

20.39.2 Ref: SDNP/20/04318/TCA

Proposal: T1 Ash - Fell. Excessive shading to property and neighbouring dwelling; large tree for small area, canopy reaching over the roof line, within 1m of the building structure, low 2menity Value. Offer to replant with a standard yet to be decided. Eg - Alnus glutinosa (Ald

Location: Meon Hall Cottage, High Street, Meonstoke, SO32 3NH

NO COMMENT

Ref: SDNP/20/04561/HOUS and SDNP/20/04562/LIS

Proposal: single storey extension and repairs to the existing building

Location: Govers Cottage Frys Lane Meonstoke SO32 3NL

RESOLVED: To support

20.39.3 **Ref: SDNP/20/04274/LDE**

Proposal: The uninterrupted residential use of a building C3 for a period in excess of 4 years from the date of this application.

Location: Corhampton Farm, The Yard, Warnford Road, Corhampton, SO32 3ND

ACTION - JP to write to the case officer to express the Council's concern and draw the planning officer's attention to the agricultural tie for the "necessary security and welfare of these horses" on site as a condition if the Authority is minded to grant a Lawful Development Certificate.

20.39.4 **Ref: SDNP/20/04662/NMA**

Proposal: Adjustment to style of orangery extension

Reconfiguration of layout from previous application -SDNP/20/00662/HOUS

Minor alterations to external openings - some now retained as existing, some new openings amended

Location: Winters Down Lone Barn Lane Corhampton SO32 3LN

NO COMMENT

20.39.5 **Ref: SDNP/20/03949/HOUS**

Proposal: 2 storey side extension, loft conversion to create playroom with 2no. rooflights to rear elevation and second floor window to side elevation.

Location: 14 De Port Heights Corhampton SO32 3DA

OBJECTION

The Council considered the proposed extension in excess of 30% of existing floorspace to be overbearing and contrary to Policy SD31.

20.39.6 **Enforcement:**

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke SO32 3NJ:

WCC enforcement has not provided an update beyond an out of office response to the Chair's enquiry which stated that the enforcement officer had retired.

20.39.7 **Correspondence: Scallywags**

Ref: SDNP/20/03795/FUL

Location: Land adjacent to New Cottages Warnford Road, Corhampton, Hampshire.

Proposal: Change of use to dog training centre.

The Council maintained that usage had been in planning breach for the past year.

RESOLVED: To ratify the Parish Council's letter sent between meetings to the planning officer to raise **OBJECTION** to the proposal on the basis that

- use of the site was in breach of Policy SD6, to preserve, enhance the integrity, identity and scenic quality of the parkland as it had been laid out.
- contrary to SD7, usage had demonstrated the direct impact on visual and aural environment.

- Does not meet tests for exceptional developments in the countryside set out on Policy SD25.

The application is due to be determined by SDNP planning committee in December.

20.39.8 **Whitewool Farm:**

District Cllr Lumby advised that Warnford PC had commissioned an independent hydrologist report on the application to create a water meadow near Meon Springs. The outcome is that most water flows in just below the fish farm and very little from Meon Springs. No further comment is required because the application does not adversely affect the river where it flows through the Meon Valley.

The Chair moved an agenda item from Highways forward for Cllr Lumby to participate.

20.39.9 **CIL project:**

The CIL window for projects is open (until 31 January 2021). The Council is looking to build a case for a pavement between de Port Heights and Allens Lane. Most of the land is in Highways ownership. The bank approaching the shop is owned by WCC. Cllr Lumby was asked to request WCC to dedicate the land for the purpose of creating a pavement because a pavement is desperately needed on the grounds of road safety. The Chair understood that HCC had recently conducted a road traffic count and would be interested to see the data. District Cllr Lumby had met with the Police & Crime Commissioner in connection with acoustic cameras. A fine of £100 can be automatically imposed within current legislation to discourage owners of vehicles with noisy exhausts.

20.40 **Recreation & Playgrounds.**

20.40.1 Review of Covid-19 Risk Assessment for Play areas:

The Council agreed that Covid-19 regulations are impossible to enforce. Cllrs Logan and McCormick requested existing signs to be replaced as a matter of urgency at the Skate Park and Chapel Road.

ACTION: Clerk

20.40.2 21/22 Budget for play area items:

Cllr Logan and McCormick had considered options for new play equipment at Chapel Road and the Recreation Ground. Councillors recommended focussing the annual budget on one location at a time.

They recommended provision for

- improvements, update and refresh the Skate Park in the 2021/22 budget
- new tower installation at Chapel Road in the 2022/3 budget.

They had met with Eibe and Evolution who had assessed shortcomings of existing equipment and recommendations to how to update. Evolution had sent illustrations and indicative costs of suggestions to upgrade the experience. It was proposed that schemes for £20K and £25K should be costed for consideration in the 2021/2 budget.

RESOLVED: Eibe and Evolution to submit costed schemes.

ACTION: SL and JMCC

20.40.3 Annual play inspection 2021:

Cllrs Logan and McCormick recommended that play areas should be assessed for estimated life expectancy in addition to the annual play inspection report.

RESOLVED: to approve play inspection and Life expectancy report - £59. 90

ACTION : The Clerk

20.41 **The Church Green:**

Cllr Rowe reported self-seeded trees growing between the tall trees.

ACTION - JP

20.42 Allotments.

Cllr Annereau-Hyder expressed her reservation about renewing the contract of the holder of one allotment plot, there could be grounds for non-continuation. It was agreed to explore the reason, if any, particularly to enquire if the plot holder is shielding.

ACTION - RAH.

20.43 Footpaths & ROW.

20.43.1 DMMO 1020.

The Chair explained that the Made Order created a new bridleway, of which only 20 yards is in Corhampton & Meonstoke CP, the remainder being in Droxford CP. Potentially there will be a new equestrian crossing at a dangerous point on the B3150 which cannot be challenged by Highways due to the number of people who signed up to say they had ridden across at that point over a period of time.

20.43.2 Meon Valley Trail.

HCC has agreed to shared space signage of the standard design previously circulated. The Chair is waiting for HCC's costing and a time-line for the supply.

ACTION - JP

20.43.3 Corhampton Lane permissive path extension.

Although the Parish Council had approved £400 to support retention of the path, the landowner had decided to enter into agreement with SDNP alone. About 50% of permissive paths are being closed and 50% left open.

20.44 Highways

Temporary Speed Indicator Device on Warnford Rd A32.

The speed indicator device has been in action for a couple of weeks; it was interesting to note that average speeds had increased in the last few days as drivers became accustomed to its presence.

ACTION - JP ongoing.

20.45 HCC Lengthsmen Scheme.

Soberton Parish Council have approved Corhampton & Meonstoke PC joining the parish cluster to take advantage of an estimated 8 man days per year of HCC funded lengthsmen. HCC will contact the Clerk at Soberton to advise if the scheme will be continued into 2021/2.

ACTION - The Clerk to confirm the Council's interest in joining the scheme.

20.46 Correspondence not included elsewhere on the agenda requiring Council's response.

Soberton PC had enquired if Corhampton & Meonstoke supported creation of a Green Belt between the SDNP and urban areas.

The Parish Council **RESOLVED** that it is inappropriate to pass comment due to the parish being contained entirely within the SDNP boundary.

ACTION - The Clerk to advise the Soberton Clerk

20.47 Date of next meeting.

Wednesday 13 January 2021. Venue and time of meeting to be advised.

APPENDIX A - FINANCE REPORT (10 September - 10 November)

BANK RECONCILIATION 31 October 2020

Unity Trust A/C	...525		£	£	£
	Balance 30/10/20			2994.54	
Unity Trust A/C	...538				
	Balance 30/10/20			25,845.54	
<u>Scottish Widows A/C No 060</u>					
	Balance as per annual statement No. 43, 4/04/20			7941.95	
<u>Less payments not made</u>					
Jane McCormick			95.94		
EMS - Sept contract	I 2678		342.00		
RBL			25.00		
Wizbit Internet Services			48.00		
J.Pett land registry re pavement project			12.00		
EMS - October contract	I 2792		342.00	-864.94	
Cash at bank 31/10/20					35,917.09
Cashbook reconciliation 31/10/20					
	Balance b/f 1/04/20		32,188.55		
	Add Receipts 1/4/20 - 31/10/20		32,289.71		
	Less Payments 1/4/20 - 31/10/20		-28,561.17		35,917.09
Reserves 30/9/20 (rounded)			* balancing figure		
General reserve	(6 mths running costs)		6,500.00		
<u>Earmarked reserves:</u>					
<u>Capital reserve</u>					
	Play equipment replacement £4500 b/f 31/3 /20				
	+£1500 agreed 2020/21 budget		16,000.00		
	Open Space Fund		1,332.80		
	Emergency plan		1,500.00		
	2019/20 capital project - bollards		2,755.00		
	Unallocated reserve		7,829.29	*	35,917.09

INCOME RECEIVED

SDNP ref: UL0000174	£	2,630.22
TOTAL		2,630.22

DIRECT DEBITS & STANDING ORDERS

SO Salary - October & November 305.90 + £323.70		639.60
TOTAL		639.60

ACCOUNTS FOR PAYMENT

EMS October contract Inv 2792		342.00
Flower Pot Men Inv 5J6 (August/Sept/Oct)		210.00
Clerk's expenses Oct/Nov		51.62
F. McCormack		172.50
J. Pett - land registry expenses- pavement project		12.00
TOTAL		788.12

APPENDIX B – PLANNING REPORT 11 NOVEMBER

1. APPLICATIONS DETERMINED

Ref: SDNP/20/01834/LIS

Proposal: To repoint the house and garden walls with a sand and NHL natural lime mix, colour matched to existing. Local sand would be sourced for use. Replace any broken bricks with reclaimed bricks to match. This proposal is required to prevent damp & insect ingress into the property, and improve structural resilience of the garden walls.

Location: The Old Forge High Street Meonstoke SO32 3NH

DECISION: APPROVED

Ref: SDNP/ 19/02615/FUL

Proposal: Construction of residential dwelling with new access from Warnford Road

Location: Beacon House, Warnford Road, Corhampton, SO32 3NS

DECISION: APPROVED

Ref: SDNP/20/03705/TCA

Proposal: Willow Tree- pollard back to where it has been pollarded previously to stop the tree interfering with the power/telecommunication cable and utility pole and reduce the overhang over Pound Lane, adjacent to the property.

Location: Barn Lodge, Pound Lane, Meonstoke, Southampton, Hampshire, SO32 3NP

DECISION: RAISE NO OBJECTION

Ref: SDNP/20/04411/TCA

Proposal: T1 Oak - Fell. Large twin stem tree within confined space, excessive shading over property and neighbouring property, tree is growing over the property, low amenity value due to it being in the rear garden, showing signs of Ash dieback. No access for a MEWP if it becomes unsafe to climb in the future. Replant with water resilient standard in another position within the grounds.

Location: Meon Hall Cottage, High Street, Meonstoke, SO32 3NH

DECISION: APPLICATION WITHDRAWN

2. APPLICATIONS IN PROGRESS

Ref: SDNP/20/03348/HOUS (pending consideration)

Ref: SDNP/20/03349/LIS (pending consideration)

Proposal: Single storey extension to the listed building and a new Annexe to add additional Accommodation.

Location: Holly Cottage High Street Meonstoke SO32 3NH

Ref: SDNP/20/03276/TPO

Proposal: T1 - Copper Beech - Remove the lowest limb that extends north towards the house back to the main stem. Remove a further 2 x low laterals extending south and south east back to the main stem. Reduce the crown in height and spread by up to 2 metres and reshape. The proposed works are part of the ongoing arboricultural management at this property ensuring that the tree maintains a good/safe clearance to all above ground structures including properties.

Location: 1 Oxendown, Meonstoke, SO32 3AE

Ref: SDNP/20/02729/TCA

Location: 11 Oxendown Meonstoke SO32 3AE

Proposal: T1 Ash. Fell-Signs of die back. Concerns that any future growth will damage retaining wall, and roof of carport.

T2 Oak. Fell. Concerns that future growth will damage the retaining wall and roof of car porch.

3. ENFORCEMENT.

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke SO32 3NJ

DRAFT