

## MINUTES

### Video conference meeting of Corhampton & Meonstoke Parish Council 6.00 pm Wednesday 8 July 2020

**PRESENT:** Rowena Annereau-Hyder, Sue Logan, Jane McCormick, Jerry Pett – Chair, Nick Riley – Vice Chair,

**IN ATTENDANCE:** County Councillor Roger Huxstep, District Councillor Hugh Lumby, Rosie Hoile – Clerk,  
**PUBLIC** 1 member of the public.

**20.12 Apologies for absence:**

Patrick Rowe and Bruce Horn were unable to join the Zoom meeting due to technical difficulties. Apologies had been received from District Councillors, Hugh Lumby and Laurence Ruffell, and James Morrice (as a member of the public)

**20.13 Declarations of disclosable pecuniary and non-pecuniary interest.**

None

**20.14 Minutes.**

**RESOLVED** to approve as a correct record Minutes of the Parish Council meeting held on 13 May 2020.

**20.15 Public Forum:**

20.15.1 The member of the public present was present concerning enforcement matters.

20.15.2 **County & District Councillor Reports**

County Councillor Roger Huxstep's full report is appended. In summary –

- Hampshire Public Health is working with Public Health England (PHE) and the NHS.
- Hampshire Waste & Recycling Centres (HWRC). Operation of the new pre-booking system has improved.

Referring to requests for mixed use etiquette signage on the Meon Valley Trail, Cllr Huxstep supports signage at main access points to make 'mixed-use' status clear. A meeting to resolve the way forward will be arranged with HCC Strategic Manager Access and Wellbeing and representatives from Corhampton & Meonstoke Parish Council and Droxford Parish Council.

District Councillor Lumby's report was previously circulated. Of note was WCC proposal to end the current system of garden waste collection to be replaced by an optional service of a fortnightly bin collection with an annual charge.

- Cllr Humby will attend the HCC Strategic Manager Access & Wellbeing and parish council representatives.

Cllr Humby is to raise highways issues with the HCC Executive Member for Economy Transport and Environment.

**20.16 Chair's announcements and Covid-19 Virus.**

There were no updates to pass on from the Covid-19 community volunteers' group.

The Meon Hall Committee had voted 7-2 to remain closed for the time being. They will meet again in August to re-consider. He expressed a hope that the Council will hold the next full parish council meeting at the Meon Hall in September.

**20.17 Finance, Grants & Governance.**

20.17.1 **RESOLVED:** To note the Finance Report 13 May - 8 July 2020, Appendix A.

20.17.2 **RESOLVED:** To accept the bank reconciliation to 31 June

- 20.17.3 **RESOLVED:** To ratify accounts paid between meetings listed in Appendix A
- 20.17.4 **RESOLVED:** To authorize payment of accounts listed in Appendix A.
- 20.17.5 **RESOLVED:** To authorise release of £250 grants to Citizens Advice and Community First Responders (payable to South Central ambulance Service) approved in the 2019-20 budget.
- 20.17.6 Corhampton Lane Farm permissive path extension:  
**RESOLVED:** That the Council in accordance with its powers under section 137 approves an annual payment of £450 to the landowner of Corhampton Lane Farm to enable a connective permissive path network to continue across the farm to link with the path near the top of Beacon Hill with the network of permissive routes on the neighbouring Preshaw Estate. Following suspension of the Defra Countryside Stewardship Scheme until a replacement scheme is initiated in 2024 the existing path would otherwise be lost to cultivation. The section of path is in Exton Civil Parish.  
**ACTION – JP to liaise with the Chairman of Exton parish Meeting.**
- 20.17.7 Sea Elephant seesaw – Chapel Road:  
**RESOLVED:** To approve installation by Vita Play of 10m<sup>2</sup> of ‘TigerMulch’ safety surface underneath the Sea elephant see-saw in the Chapel Road playground. Net cost £917-00. The bonded mulch surface was a little more expensive than grass matting but would provide a low maintenance and long-lasting surface.  
**ACTION – Clerk**
- 20.17.8 Finance Working Group:  
**RESOLVED:** The Chair proposed Sue Logan should join the group.  
**ACTION – Clerk to forward the bank’s new signatory application form.**
- 20.18 Planning.**
- 20.18.1 **Ref: SDNP/20/02729/TCA**  
Location: 11 Oxendown Meonstoke SO32 3AE  
Proposal: T1 Ash. Fell-Signs of die back. Concerns that any future growth will damage retaining wall, and roof of carport. T2 Oak. Fell. Concerns that future growth will damage the retaining wall and roof of car port.  
**NO COMMENT**
- 20.18.2 **Ref: SDNP/20/02214/HOUS**  
Location: Kasterlee Rectory Lane Meonstoke SO32 3NF  
Proposal: Change of use of an outbuilding and retrospective construction of an outbuilding.  
**NO COMMENT**
- 20.18.3 **Ref: SDNP/20/02070/TPO**  
Location: Conway, Warnford Road, Corhampton SO32 3ND  
Proposal: “The tree is a Sycamore. I am requesting that work be done to the tree as it is becoming a great Danger to the surrounding buildings and properties. We had some emergency work preformed on said tree by a tree surgeon after a storm as large branches had fallen onto one of our vehicles and other large branches were hanging off. It has been proposed that the tree is crowned although concerns have been expressed by professionals that the tree may continue to do great damage to the surrounding properties as the root structure is likely to cause damage to the driveway and the garage due to the tree being in such close proximity.... I would therefore like to propose that the tree be felled or at the very least crowned to avoid further damage. “  
**NO COMMENT**
- 20.18.3 **Ref: SDNP/20/02195/TCA**

Location: Freeland Cottage High Street Meonstoke SO32 3NH

Proposal: Apple (T1) - to reduce the crown by approximately 2 to 2.5 meters, to suitable growth points to raise the crown off the roof of the summer house to leave a clearance of approx 0.5 m and raise the crown of the adjacent lane to allow for an approximate clearance of 3 m, leaving a natural form to the mature Apple tree located on the left hand side of the rear boundary Yew (H1) - to trim all over in order maintain form.

**NO COMMENT**

20.18.4 **Ref: SDNP/20/02199/TCA**

Location: The Old Bakery High Street Meonstoke SO32 3NH

Proposal: Horse Chestnut (T1) - to reduce the crown by approximately 2.5 m to suitable secondary growth points to leave a natural form to the crown and reduce the sail area.

**NO COMMENT**

20.18.5 **Ref: SDNP/20/02055/PRE**

Location: Govers Cottage Frys Lane, Meonstoke Southampton Hampshire SO32 3NL

Proposal: Replacement of top thatch. Install 2x windows in rear roof. Enlarge footprint of single storey extension. Demolish existing garage and construct double oak garage with room above and to the rear to create 3rd and 4th bedroom.

**NO COMMENT**

20.18.6 **Enforcement:**

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke SO32 3NJ:

SDNP officers had visited the property agreed with the Council, in that no progress had been made to clean up the land since their previous visit in May. The Chair reminded the Council that S215 of the Town and Country Planning Act 1990-by specifically provided a legal instrument to oblige landowners to tidy up their land. The Council agreed to remain engaged with SDNP officers and WCC Enforcement to apply pressure for action to be taken without further delay.

**ACTION - JP**

**20.19 Parish Council representatives' reports**

20.19.1 Meon Hall capital project – car park works

Cllr Riley reported a satisfactory standard of work with few extra costs for necessary additional works. Tarmacking and white lining had been completed.

20.19.2 Recreation & Play Grounds.

- a) Opening of play areas and Covid signage.

The Council had followed official guidance concerning signage at both locations following lifting of the government's restrictions.

**ACTION - JM/SL** to monitor developments. **Clerk** – contact insurers for guidance

- b) Matters arising – skate park screws.

The Clerk had twice contacted Eibe UK to send replacement screws. The sales team cited difficulties in obtaining supplies due to the lockdown.

**ACTION – Clerk to chase**

20.19.3 Church Green:

Cllr Rowe had advised that contract mowing was going well. PCC volunteers had carried out a lot of work on the island and propped up the willow tree. Due to national press coverage extolling the virtues of the Meon Valley, the Green was inundated with visitors during the week-end following easing of lockdown. The PCC and residents were dismayed by bad behaviour exhibited by visitors. The Council had sought reassurance from the PCC that the Church Green would remain open with appropriate signage.

Estates Maintenance Services have been requested to proceed with removing dropwater hemlock from the Church side of the riverbank.

20.19.4 Allotments:

Cllr Annereau-Hyder reported the allotments are doing well. An allotment rented by persons who are shielding is being maintained by the tenant's friends as a temporary measure.

20.19.5 Footpaths & ROW & Highways:

The annual contract awarded by Countryside Access to cut vegetation had been frustrated by social distancing restrictions surrounding lockdown and had been cancelled. Countryside Access staff would undertake a limited maintenance programme of work. The Council have re-confirmed the priority cutting list submitted in January.

20.19.6 Meon Valley Trail:

Inconsiderate behaviour exhibited by some users continues to cause offence. The Chair, Cllr Humby, Cllr Huxstep, with support from neighbouring councils are engaging with Countryside Access to erect polite mixed-use signage at entry points to the Trail.

20.19.7 Temporary speed sign Warnford Road.

The portable speed indicator device is on order. Delivery anticipated mid August. It is hoped that Warnford and Droxford will engage to offset the capital cost over time.

**20.20 Correspondence**

20.20.1 Citizens Advice request for donation: payment of donation agreed see Min ref 20.17.5 .

20.20.2 Victim Support requests for support: **NO ACTION**

20.20.3 Letter to the Secretary of State – financial assistance for Councils. **NO ACTION**

**20.21 Items for the next agenda.** Standing Orders.

**20.22 Next meeting date.** Wednesday 11 November 2020. Venue and time of meeting subject to government regulations for meetings held in public halls in operation at the time.

Signed.....Date.....

## APPENDIX A - FINANCE REPORT

<b>INCOME RECEIVED</b>		£
Bank interest		28.35
Meonstoke FC		50.00
<b>TOTAL</b>		<b>78.35</b>
<b>ACCOUNTS PAID BETWEEN MEETINGS</b>		
J Pett, land registry expense refund		18.00
R. Hoile refund of expenses-		
Dell laptop £494 + Microsoft 365 package £59.99 + Zoom meeting package £143.88		698.87
<b>TOTAL</b>		<b>716.87</b>
<b>EXPENSES</b>		
<b>Payments by Standing Orders and Direct Debits</b>		
DD Castle Water 1/1/20 – 28/6/20		22.53
Quarterly bank charge		18.00
<b>TOTAL</b>		<b>40.53</b>
<b>ACCOUNTS FOR PAYMENT</b>		
BACS The Flower Pot Men – April contract		70.00
BACS Gordon Forestry & Arboriculture Inv 0922		168.00
BACS J Adams. Defibrillator electrical connection components		32.01
BACS EMS Inv 2295 May contract £342 + Inv 2387 June contract 342.00		684.00
BACS R. Hoile refund of expenses-		
Plates computer Services £40.00 + Office expenses £50.47		90.47
BACS H.Morgan –lengthsmen services		90.00
BACS Vita Play (subject to satisfactory completion of snagging)		2,839.14
BACS Absolute Cleaning (on completion of sanitising Chapel Rd Play Area 11/7)		390.00
BACS R Hoile June salary		315.90
<b>TOTAL</b>		<b>4,679.52</b>

## BANK RECONCILIATION

<u>Unity Trust A ...525</u>			£	£	£
	Balance 30/6/20			936.58	
<u>Unity Trust A ...538</u>					
	Balance 30/6/20			27,938.37	
<u>Scottish Widows A/C No 060</u>					
	Balance as per annual statement No. 43, 4/04/20			7941.95	
<u>Less payments not made</u>					
Flower Pot Me Inv 5130			70.00		
EMS - May co Inv 2295			342.00		
Gordon Forest Inv 0922	929903881		168.00		
John Adams (r email 16/6/20			32.01		
R. Hoile June s SO			315.90		
EMS - June co Inv 2387			342.00		
Vita Play Ltd Inv 2505			2,839.14	-4,109.05	
<b><u>Cash at bank 30/6/20</u></b>					32707.85
<u>Cashbook econciliation 30/6/20</u>					
	Balance b/f 1/04/20		32,188.55		
	Add Receipts 1/4/20 - 30/6/20		8,752.32		
	Less Payments 1/4/20 - 30/6/20		8,233.02		32,707.85
<b><u>Reserves 30/6/20 (rounded)</u></b> * balancing figure					
	General reser (6 mths running costs)		6,500.00		
<u>Earmarked reserves:</u>					
<u>Capital reserve</u>					
	Play equipment replacement £4500 b/f		4,500.00		
	Open Space Fund		1,332.80		
	Emergency plan		1,500.00		
	2019/20 capital project - bollards		2,755.00		
	<u>Project reserve</u>		16,120.05 *		32,707.85

## APPENDIX B – PLANNING REPORT 8 July 2020

### 1. APPLICATIONS DETERMINED

**Ref: SDNP/20/00662/HOUS**

Location: Winters Down, Lone Barn Lane Lone Barn Lane Corhampton SO32 3LN

Proposal: Construction of Annex taking in store and linking to outbuilding, new garage with granny flat, changes to existing windows and doors removing plastic windows and replacing with painted timber. New drive access adjacent to front and back entrance, new conservatory, all plastic fascias replaced with timber and plastic guttering and down pipes replaced with cast aluminum.

**DECISION - APPROVED**

### 2. APPLICATIONS IN PROGRESS

**Ref: SDNP/19/02615/FUL**

Location: Beacon House, Stocks Lane.

Proposal: Construction of residential dwelling with access from Warnford Road.

**Ref: SDNP/20/00539/PRE**

Location: Govers Cottage, Frys Lane, Meonstoke, SO32 3NL

Proposal: Thatch replacement, dismantle extension/replace and enlarge, oak/brick and flint finish.

New windows, replacement of garage for oak car port 5. Landscaping scheme.

### 3. PLANNING ENFORCEMENT

**Ref: SDNP/18/00124/SEC215**

Nature: Untidy land - build up wagons and containers

Address: Land to rear of Southbourne House, Chapel Road, Meonstoke SO32 3NJ