

MINUTES

CORHAMPTON & MEONSTOKE PARISH COUNCIL MEETING

On Wednesday 9 September 2020 in the Main Hall at the Meon Hall, Meonstoke.

Members of the public unable to attend in person were able to access the meeting via Zoom.

PRESENT	Rowena Annereau-Hyder, Bruce Horn, Jane McCormick, Sue Logan, Jerry Pett - Chair, Nick Riley - Vice Chair, Patrick Rowe.
IN ATTENDANCE	County Cllr Roger Huxstep (Zoom), Rosie Hoile – Clerk.
PUBLIC	3 members of the public were present. There were no members of the public attending via Zoom. (All attendees names and addresses will be retained on record for 28 days for the purpose of 'Track and Trace')

- 20.23. **Apologies for absence** were accepted District Councillor Hugh Lumby and District Councillor Lawrence Ruffell.
- 20.24 **A declaration of disclosable pecuniary interest** was received from Cllr Logan concerning SDNP ref: 20/03705/TCA.
- 20.25 **Minutes of the virtual Parish Council meeting held on 8 July 2020 via Zoom.**
RESOLVED to approve as a correct record Minutes of the Parish Council meeting held on 11 March 2020.
- 20.26 **Public forum**
- 20.26.1 There were no questions from the public regarding agenda items.
- 20.26.2 The Acting Chairman & Trustee of the Meon Hall gave a verbal report of activity. A lot of maintenance was achieved during lockdown. There were no bookings in August. Appreciation was expressed to the Council for funding the groundworks. The financial status is satisfactory thanks to receipt of a £10k business grant (Government voucher) to cover ongoing maintenance and overhead costs. The contract was delivered professionally and produced a good finish. Most hirers postponed cancelled 2020 bookings until 2021 and fees were carried forward. Mindfulness and Yoga classes were held outdoor weather permitting. Members of the Meon Valley Orchestra overcame some anxieties and volunteered for 3 rehearsals. The Chairman outlined measures required under Covid-19 Government regulations to protect hirers which had been put in place. Some activities went ahead virtually, the Plant & Cake Sale achieved £2,600 and the Church Virtual Fete just shy of £4,000.
- 20.26.3 County and District Councillors had previously circulated their reports. There were no questions from members to County Councillor Roger Huxstep but he requested feedback on initiatives organised by HCC during lockdown. Cllr Annereau Hyder will publish the Councillor's request on the Parish website. HCC executive members had expressed gratitude for community groups' support of the vulnerable during lockdown. The Chair thanked the County Councillor for the HCC member's briefings. The County Councillor requested the briefings to be disseminated widely to keep residents up to date.
- 20.27 **Chair's Announcements.**
None.
- 20.28 **Finance, Grants & Governance.**
- 20.28.1 **The Council RESOLVED**
- To accept the bank reconciliation to 31 August 2020.
 - To ratify accounts listed in Appendix A paid between meetings.
 - To authorize payment of accounts listed in Appendix A.
- 20.28.2 **RESOLVED** to approve the Covid-19 Risk Assessment for play areas and playgrounds

previously circulated.

Councillors McCormick and Logan regularly inspect equipment. The Risk Assessment will be reviewed at the November meeting.

ACTION - JM and SL to inspect equipment in the recreation ground and play areas weekly.

20.28.3 Website Accessibility Regulations 2018

The Website Accessibility Statement had not been completed. Receipt of statement is pending from Wizbit Internet Services.

ACTION - Clerk to follow up. Add to agenda of November meeting

20.28.4 Annual Governance and Accountability Return (AGAR) for year ended 31 March 2020.

The Conclusion of Audit and the External Auditor Report and Certificate had not been received.

ACTION - Clerk to add to agenda of November meeting.

20.28.5 To authorise payment of grant of £550 to the Meon Hall towards a capital project (£400) and grounds maintenance (£150). The Council was thanked by the Manger of the Meon Hall for their contribution towards feed capital for to support the Meon Hall's target to be carbon neutral by 2035.

RESOLVED TO APPROVE

20.28.6 Proposal for two replacement benches overlooking the River Meon on Bucks Head Hill. Councillor Logan had circulated a number of options and quotations for the benches to be funded from s106 Open Space Fund. The Chair proposed, and the Council agreed to discuss projects under agenda item 7.3

20.28.7 S72 Licence – Temporary Speed sign:

RESOLVED to approve the Clerk to sign the Licence between Hampshire County Council and Corhampton & Meonstoke Parish Council pursuant to s72 Road Traffic Regulation Act 1984 on behalf of the Parish Council.

ACTION - Clerk

20.29 **Planning:**

20.29.1 **New Planning Applications**

Ref: SDNP/20/03348/HOUS

Ref: SDNP/20/03349/LIS

Proposal: Single storey extension to the listed building and a new Annexe to add additional Accommodation.

Location: Holly Cottage High Street Meonstoke SO32 3NH

NO COMMENT

Ref: SDNP/20/03276/TPO

Proposal: T1 - Copper Beech - Remove the lowest limb that extends north towards the house back to the main stem. Remove a further 2 x low laterals extending south and south east back to the main stem. Reduce the crown in height and spread by up to 2 metres and reshape. The proposed works are part of the ongoing arboricultural management at this property ensuring that the tree maintains a good/safe clearance to all above ground structures including properties.

Location: 1 Oxendown, Meonstoke, SO32 3AE

NO COMMENT

Ref: SDNP/20/01834/LIS

Proposal: To repoint the house and garden walls with a sand and NHL natural lime mix, colour matched to existing. Local sand would be sourced for use. Replace any broken bricks with reclaimed bricks to match. This proposal is required to prevent damp & insect ingress into the property, and improve structural resilience of the garden walls.

Location: The Old Forge High Street Meonstoke SO32 3NH

NO COMMENT

Cllr Logan left the meeting room when the following item was considered.

Ref: SDNP/20/03705/TCA

Proposal: Willow Tree- pollard back to where it has been pollarded previously to stop the tree interfering with the power/telecommunication cable and utility pole and reduce the overhang over Pound Lane, adjacent to the property.

Location: Barn Lodge, Pound Lane, Meonstoke, Southampton, Hampshire, SO32 3NP

NO COMMENT

- 20.29.2 **Enforcement:** Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke. The Chair had contacted the SDNPA as the planning authority for the parish, because WCC failed to maintain the line of enquiry. In addition to existing scrap not being removed more machinery has appeared at the site and SDNP referred the issue back to WCC enforcement. There is also a suspicion that someone is living in the container. The WCC Officer dealing with the case was reported to have left a message with the Clerk, but the Clerk denied receiving any messages from Enforcement.
ACTION - Clerk/JP to pursue

- 20.29.3 **Open Space:** S106 balance of £23,072.69 for Open Space projects. The Chair had held informal talks with various community organizations. None had plans for projects in need of substantial funding. Suggestions received for sets of swings or riverside benches do not constitute a major project. The Chair considered speaking to the Rector and the Countryside Access Area Ranger to consider rehabilitation of overgrown channels to improve the river flow to mitigate flooding. If the Church, as the major landowner, are content with proposals a formal expression of interest should be tabled by the end of September. Release of funds to improve the Church Green as an amenity would be conditional on guaranteed access to the public. The Parochial Church Council (PCC) would be signatory to proposals which would also require signing off by the Environment Agency and other agencies.
RESOLVED: To approve the Chair to invite the PCC to consider rehabilitation of the water course.
ACTION - JP to follow-up with PCC and resident retired water bailiff.

20.30 Parish Council representatives' reports

20.30.1 Recreation & Playgrounds.

The Council will follow government guidance to carry out COVID-19 risk assessments and take appropriate steps to maintain a level of public awareness where possible. The draft risk assessment previously circulated was **APPROVED**.

Cllrs Logan and McCormick undertake regular checks of play equipment, screws on some Equipment have been tightened, play equipment at Chapel Road was steam cleaned to remove moss and bird mess. Paintwork to the adult gym has deteriorated and should be re-painted.

ACTION - Clerk to seek quotes.

20.30.2 Church Green.

Cllr Rowe had reported under Open Space that the mowing contract was operating as well as could be expected.

20.30.3 Allotments.

Cllr Annereau-Hyder is monitoring one allotment which is in need of attention.

20.30.4 Footpaths & ROW.

a) Corhampton Lane Farm permissive path extension.

Exton Parish Meeting have emailed their consent. A draft agreement has been sent to the Landowner for completion.

b) Resident's complaint:

It had been brought to the Council's attention that some walkers had taken a wrong turn or strayed off the footpath between Corhampton to Exton onto the river-bank.

- 20.30.5 Meon Valley Trail.
Outcome of a meeting with the HCC Strategic Manager Access & Wellbeing.
The meeting to discuss mixed use signage at entry points did not take place due to holidays.
ACTION - JP to pursue with Droxford PC representative.
- 20.30.6 Temporary Speed Indicator Device on Warnford Rd A32
3 sites identified on Warnford Road have been approved by HCC Department of Economy, Transport and Environment subject to some hedges being cut. HCC ETE withheld approval for the 4th site because the metal post requires extending. Earlier in the meeting the Council approved signing of the Section 72 licence to enable operation of the device, see Minute ref 20.28.7 .
The Chair hoped that the device would be deployed soon.
ACTION - JP
- 20.31 Correspondence not included elsewhere on the agenda requiring a response from the Council.**
- 20.31.1 Local Electricity Bill: **RESOLVED**
To support the Local Electricity Bill, supported by a cross-party group of 187 MPs: and further
To write to the Right Hon Mrs Flick Drummond MP to request support of the Bill in Parliament
And write to organisers of the campaign for the Bill, Power for People. At 8 Delancey Passage
Camden London NW1 7NN or info@powerforthepeople.org.uk expressing support.
ACTION - Clerk.
- 20.31.2 Consultation on Reform of the Planning System: The Council agreed not to comment.
- 20.31.3 Covid-19 Community Engagement and Intelligence Gathering - See Minute ref: 20.26.3
ACTION - JP
- 20.31.4 White Wool Farm:
The owner of Meon Springs and White Wool Farm has put in an application to build a wetland around the Spring to draw on a subsidy for disposing of nitrates. Many ecologists and Environmentalists were unhappy and the application had been called in, despite which the South Downs Planning Committee had been content to approve. The decision concerned re-shaping the valley in which the site is located and the issue of nitrate extraction. Neighbouring land owners are seeking a judicial review because the decision making process was not transparent. East and West Meon Councils had submitted objection. The Chair of Warnford Meeting, further downstream is taking the matter up.
The Chair moved the following resolution
That, should it be required, the Council will send a letter of support to the Chair of Warnford Meeting or an Action Group set up for the purpose.
The Council **RESOLVED** unanimously to approve.
ACTION -JP
- 20.32 Items for the next agenda.**
Website Accessibility Regulations, review/update Play Area Covid-19 Risk Assessment.
ACTION - Clerk
- 20.33 Next meeting date - Wednesday 11 November 2020 at time and location to be advised.**

Signed.....Date.....

APPENDIX A - FINANCE REPORT *transactions 1 July - 31 August

INCOME RECEIVED*	£
Meonstoke PCC	500.00
SDNP S106	8,464.10
TOTAL	8,964.10
DIRECT DEBITS &STANDING ORDERS*	
SO Salary - July and August 305.9 x 2 months	631.80
TOTAL	631.80
ACCOUNTS FOR PAYMENT	
Vita Play to supply and install safety surface	1,100.40
The Flower Pot Men (May/June/July. £70 p m x 3)	210.00
J Pett- land registry enquiry charges	12.00
Estates Maintenance Services (August contract)	342.00
A.J Morrice expenses to sweep MUGA and path to tennis court.	45.00
JT Carpentry – installation of bollards	350.00
R Hoile office expenses - 2 months	50.47
Meon Hall annual hire fee + heating for 4 mtgs Sept 2020 – March 2021	90.00
Jane McCormick -refund of materials purchased to install bollards	95.94
R B & G Horn, supply & install metal posts for signage	60.00
TOTAL	2,355.41

BANK RECONCILIATION 1/4/20 – 31/08/20

<u>Unity Trus</u> ...525			£	£	£
	Balance 31/8/20			1346.34	
<u>Unity Trus</u> ...538					
	Balance 31/8/20			16,902.47	
<u>Scottish Widows A/C No 060</u>					
	Balance as per annual statement No. 43, 4/04/20			7941.95	
<u>Less payments not made</u>					
	Flower Pot Mend May/June July		210.00		
	J Pett		12.00		
	Vita Play		1,100.40		
	EMS		342.00	-1664.4	
<u>Cash at bank 31/8/20</u>					24,526.36
<u>Cashbook econciliation 31/8/20</u>					
	Balance b/f 1/04/20		32,188.55		
	Add Receipts 1/4/20 - 31/8/20		17,716.42		
	Less Payments 1/4/20 - 31/8/20		-25,378.61		24,526.36
<u>Reserves 31/8/20 (rounded)</u> * balancing figure					
	<u>General re</u> (6 mths running costs)		6,500.00		
<u>Earmarked reserves:</u>					
<u>Capital reserve</u>					
	Play equipment replacement £4500 b/f		4,500.00		
	Open Space Fund		1,332.80		
	Emergency plan		1,500.00		
	2019/20 capital project - bollards		2,755.00		
	<u>Unallocated reserve</u>		7,938.56	*	24,526.36

APPENDIX B – PLANNING REPORT 9 September 2020 (last updated 3/9/20)

1. APPLICATIONS DETERMINED

Ref: SDNP/20/02214/HOUS

Location: Kasterlee Rectory Lane Meonstoke SO32 3NF

Proposal: Change of use of an outbuilding and retrospective construction of an outbuilding.

DECISION: APPROVED

Ref: SDNP/20/02195/TCA

Location: Freeland Cottage High Street Meonstoke SO32 3NH

Proposal: Apple (T1) - to reduce the crown by approximately 2 to 2.5 meters, to suitable growth points

(as indicated in the attached photo) raise the crown off the roof of the summer house to leave a clearance of

approximately 0.5 meters and raise the crown of the adjacent lane to allow for an approximate clearance of

3 meters, leaving a natural form to the mature Apple tree located on the left hand side of the rear boundary

Yew (H1) - to trim all over in order maintain form.

DECISION: RAISE NO OBJECTION

Ref: SDNP/20/02199/TCA

Location: The Old Bakery High Street Meonstoke SO32 3NH

Proposal: Horse Chestnut (T1) - to reduce the crown by approximately 2.5 meters to suitable secondary growth

points to leave a natural form to the crown and reduce the sail area.

DECISION: RAISE NO OBJECTION

Ref: SDNP/20/02070/TPO

Location: Conway, Warnford Road, Corhampton SO32 3ND

Proposal: "The tree is a Sycamore. I am requesting that work be done to the tree as it is becoming a great

Danger to the surrounding buildings and properties. We had some emergency work performed on said tree by a tree surgeon after a storm as large branches had fallen onto one of our vehicles and other large branches were hanging off. It has been proposed that the tree is crowned although concerns have been expressed by professionals that the tree may continue to do great damage to the surrounding properties as the root structure is likely to cause damage to the driveway and the garage due to the tree being in such close proximity to the aforementioned. I would therefore like to propose that the tree be felled or at the very least crowned to avoid further damage.

DECISION: REFUSED

2. APPLICATIONS IN PROGRESS

Ref: SDNP/20/02729/TCA

Location: 11 Oxendown Meonstoke SO32 3AE

Proposal: T1 Ash. Fell-Signs of die back. Concerns that any future growth will damage retaining wall, and roof of carport.

T2 Oak. Fell. Concerns that future growth will damage the retaining wall and roof of car port

3. ENFORCEMENT.

Ref: SDNP/18/00124/SEC215 Land to rear of Southbourne House, Meonstoke SO32 3NJ: