

Corhampton & Meonstoke Parish Council Meeting
7.30pm Wednesday 13th July 2022, The Crypt, The Meon Hall, Meonstoke.
MINUTES

PRESENT: Councillors Bruce Horn, Rowena Annereau-Hyder, Jane McCormick, Jerry Pett - Chair, Nick Riley, Patrick Rowe.
IN ATTENDANCE: Mrs R Hoile – Parish Clerk, District Councillor Neil Bolton.
PUBLIC 2 residents including James Morrice - Chairman of the Trustees of the Meon Hall.

22.21 Apologies for absence.

Councillor Sue Logan, County & District Councillor Hugh Lumby.

22.22 Declarations of disclosable pecuniary and non-pecuniary interest.

None

22.23 Minutes

The minutes of the Parish Council meeting held on 11th May 2022 were approved as a true and accurate record.

22.24 Public forum:

a) Questions and comments from the public.

The Chairman of the Trustees of the Meon Hall asked if the car abandoned on Bucks Head Hill two weeks before had been reported. The Clerk confirmed that it had been reported to Highways at that point. Cllr Pett reported another car which had been abandoned in a layby between the 2 Exton turns on A32 to the Police. Councillor Horn reported that 5 men armed with bars behaving in a suspicious manner at Pondsides Farm late at night were seen off by the resident farmer and his dog. The police, who had responded in 15 minutes, found the car number plates to be false.

b) County and District Councillors' reports.

Councillor Pett welcomed Neil Bolton, elected as the District Councillor for the Upper Meon Valley ward following Laurence Ruffell's retirement.

Councillor Bolton said that the Winchester Local Plan had been delayed due to mitigations to deal with phosphates causing issues in chalk streams and the Solent. The South Downs National Park Authority (SDNPA) confirmed the same applied to the South Downs National Park. Consequently, planning applications are currently being held up in the Winchester District.

Garden waste collection is temporarily suspended due to staff shortages. Residents will be notified by email when the next collection has been scheduled.

Councillor Pett raised the issue of an unacceptable level of unprocessed planning applications some of which have been outstanding for over a year. Councillor Bolton said he would look into the problem. Councillor Pett will email a list of applications.

22.25 Matters arising

a) Protection of verge adjacent to The Bucks Head.

The Council had previously been sent details of Purbeck stone rocks sourced by Councillor Riley, or ash tree trunks felled due to ash die-back offered by Councillor Horn. Councillor McCormick suggested reinforcement mesh to enable grass to grow through. It was agreed that grass did not grow satisfactorily through mesh in heavy traffic areas and 'No Parking' signs would be ignored. Tree trunks were considered the most effective deterrent to parking on the grass. There is space to park on the Highway to allow passing traffic if the pub car park is full.

The Chair proposed a motion to accept Councillor Horn's offer to supply and deliver the tree trunks free of charge.

RESOLVED: to accept Councillor Horn's offer to supply ash tree trunks.

Councillor Riley volunteered to help Councillor Pett drag trunks into place.

- b) Droxford U189 - removal of adopted status and highway rights.

The letter drafted to support Droxford and Soberton was stalled due to the addressee's conflict of interest in trying to de-list a highway in his dual role on SDNPA.

The matter was closed due to a conflict of interest. CLOSED

- c) Footpath 14 - Stiles to Gates application for a grant from Countryside Access.

There are now 4 stiles to be converted to gates, all of which are unsuitable for the Waltham Ramblers to install. The Hampshire Countryside Access team are looking to contract out the work to professional contractors. One landowner has stipulated a timber gate. Councillor Pett is in discussion with landowners.

The matter is ONGOING

- d) Footpath 16 – old stile to be converted. To be included in the grant application for FP14.

The matter is ONGOING

- e) Bus shelter.

The project is scheduled to start in the first week of August.

- f) Ukranian Guests Network.

The first meeting which was held in St Andrew's Church went well but has since faltered. Some people have found work and others have been offered language classes in Exton.

The matter is ONGOING

22.26 Finance and governance

- a) Payment of Accounts

(i) The Council **RESOLVED to APPROVE** payment of accounts listed in Appendix A.

(ii) The Council **RESOLVED to APPROVE** the bank reconciliation. Allocation of reserves 30/06/2022 was **NOTED**

(iii) The Council expressed grateful appreciation for the hard work undertaken by organisers of The Queens Platinum Jubilee event. It was agreed that it was a memorable the occasion which was enjoyed by all.

(iv) The Council **RESOLVED to APPROVE** accounts paid between meetings
Ref: Chair's email 1/5/22 request to Council for approval to purchase 324 mugs for the Jubilee event. Total incl. delivery £765 + 153.11 VAT; Total £918.66 (Clerk to be reimbursed)

(v) The Council **RESOLVED to APPROVE** payment of a total of £453.38 to The Meon Hall for use of facilities for sundry Platinum Jubilee events for:

The Andrew Spreadbury Memorial Football Match Saturday 4th June £138.82

4 No. events held on Sunday 5th June £314.56

(vi) County Councillor's Discretionary Grant. **RESOLVED.**

The Council expressed thanks to Councillor Hugh Lumby for a grant of £446.50 to cover expenses incurred by the Meon Hall when the facilities were used for Platinum Jubilee events.

- b) Corhampton & Meonstoke Parish Council Privacy Notice

The Council **RESOLVED to APPROVE** the Privacy Notice based on the National Association of Locals Councils Model document dated 18 August 2021.

- c) The Queens Platinum Jubilee Committee.

(i) Public donations received and expenditure incurred were **NOTED.**

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| ACTION – | |
| 1) To reproduce list receipts and expenses on a spreadsheet to be scrutinized by the Finance Working Group (FWG) meeting in August. | CLERK |
| 2) Circulate dates to hold a FWG meeting | CLERK |

(ii) The Council **RESOLVED** to dissolve The Queens Platinum Jubilee Committee.

d) Motion tabled by the Chair.

'To dispose of 400 chairs which had been replaced by the Meon Hall Committee'.

The Council **RESOLVED** to **APPROVE**.

22.27 Planning:

(a) New applications:

Ref: SDNP/22/05844/HOUS (comment due by 3/8/22)

Location: 22 Millside, Corhampton SO32 3AG

Proposal: Erect a rear Orangery.

NO COMMENT

Ref: SDNP/22/02865/HOUS (comment due by 15/7/22)

Location: 1 Claremont Cottages High Street Meonstoke Hampshire SO32 3NH

Proposal: Adding a 2 storey rear extension and repair of single storey lean-to to match adjoining property. Adding a detached garage/workshop.

There had been insufficient time to look at the application. Councillors will look at the application and forward comments to the Clerk.

Ref: SDNP/22/02697/TCA

Location: Field Cottage , High Street, Meonstoke, Hampshire, SO32 3NH

Proposal: T1 Beech - Localised crown reduction to limit over hang from property

T2 Hawthorn - Reduce height of tree to allow light to property

T3 Maple - Crown lift low branches over parking area by 3m

NO COMMENT

(b) Other planning matters.

There is a raft of applications which are outstanding, some for over a year. Some will go to the SD Planning Committee.

(i) Enforcement. A recent update had not been received by the Clerk. **NOTED**

(ii) Planning application decisions determined by SDNPA – Appendix B. **NOTED**

(iii) Consultation - Land Availability Assessment (LAA) Draft Methodology – opportunity to comment before 21/7/22. **NOTED**

22.28 Parish Matters

To receive a verbal reports:

(a) (i) Church Green – Councillor Rowe

Grounds maintenance is ticking over, but residents have been suffering from mosquito bites attributed to the extent to which the reeds have spread in the River Meon by the bridge

| | |
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| ACTION - Arrange to remove reeds | Patrick Rowe |
|---|---------------------|

(ii) Jubilee Triangle

Suckers are growing from the base of the lime tree

| | |
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| ACTION – instruct The Flower Pot Men to remove epicormic growth | The Clerk |
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(b) Recreation and Play – Councillor McCormick

Meonstoke Primary School reported graffiti on the climbing frame.

The Council removed the graffiti within 24 hours.

(c) Allotments - Councillor Annereau-Hyder

An untidy allotment complaint had been received. Councillor Annereau contacted the allotment holder who weeded the plot promptly.

(d) Roads, Highways & Transport – Councillors Pett and Riley

Councillor Pett said that some arms had been redirected on the traditional road direction signs.

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| ACTION |
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|-------------------|
| Jerry Pett |
|-------------------|

(e) Footpaths & rights of Way – Councillor Pett

See matters arising Minute ref: 22.25 (c) and (d)

(f) Website

The Clerk reported that Aubergine considered the content of the website fully compliant with WCAG Regulations 2018 to 'go live' on Thursday 9th June.

22.29 Date of next meeting:

Wednesday 14th September 2022 at 7.30 pm in The Crypt at The Meon Hall.

APPENDIX A - FINANCE REPORT 13 July 2022

| | £ |
|--|----------------|
| INCOME RECEIVED 1/5/2022 – 30/6/2022 | |
| Meon Hall rent | 50.00 |
| QPJ balance of donations | 253.21 |
| Bank interest | 20.38 |
| Total | 323.59 |
| | |
| DIRECT DEBITS AND STANDING ORDERS 1 May - 30 June 2022 | |
| EE Ltd phone contract May £13.03 + June £13.12 | 26.15 |
| Salary payments June & July £330.20 + £330.20 | 660.40 |
| Total | 686.55 |
| | |
| ACCOUNTS TO BE APPROVED FOR PAYMENT | |
| EMS Ltd May Inv 5000 | 342.00 |
| EMS Ltd June Inv 5122 | 342.00 |
| R Hoile – Running Imp Ltd (Jubilee event) £765 + 153.11 VAT | 918.66 |
| R.Hoile office expenses. | 116.63 |
| J.Pett – Queens Platinum Jubilee expenses | 97.90 |
| The Meon Hall, Hiring fee - Booking Agreement 13/7/22 – 5/4/23 | 211.50 |
| Studio 6 – printing service | 9.12 |
| Greenbarnes Ltd | 2,466.51 |
| Bishops Waltham Framers (reimburse R. Hoile) | 42.20 |
| The Flower Pot Men. Grounds maintenance April £75 + May £75 | 150.00 |
| A.J. Morrice – reimbursement for new lock for the sports shed | 21.37 * |
| The Meon Hall, Queens Platinum Jubilee events expenses | 453.38 * |
| J. Pett – temporary speed indicator replacement part | 14.52 * |
| | |
| Total | 5210.78 |

*Expenses approved by the Parish Council which were received after the agenda had been published.

Bank Reconciliation 1/04/2022 - 30/06/2022

| <u>Cash at bank</u> | | £ | £ | £ |
|--|--------|-----------|-----------|------------------|
| <u>Unity Trust A/C</u> | ...525 | 1,044.23 | | |
| <u>Unity Trust A/C</u> | ...538 | 24,181.96 | | |
| <u>Scottish Widows A/C No 060</u> | ...060 | 7,943.55 | 33,169.74 | |
| Statement No. 45, 4/04/22 (annual statement) | | | | |
| Less payments not made | | | | |
| R. Hoile /reimbursement Running Imp | | 918.66 | | |
| Meon Hall hire agreement | | 211.50 | | |
| EMS South Inv 5000 | | 342.00 | | |
| Studio 6 Ltd | | 9.12 | | |
| Greenebarns Ltd | | 2,076.26 | | |
| EMS June | | 342.00 | 3,899.54 | 29,270.20 |
| Add amounts not banked. | | - | - | 29,270.20 |

Cashbook reconciliation

| | | | | |
|---------------------------------|--|------------|--|------------------|
| Balance b/f 1/04/22 | | 25,347.57 | | |
| Add Receipts 1/4/22 - 30/6/2022 | | 11,137.67 | | |
| Less Payments 1/4/22 - 30/6/22 | | - 7,215.04 | | 29,270.20 |

Reserves 30/6/22 (rounded)

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|---|--|--------|---|------------------|
| <u>General reserve (approx 2 mth running costs)</u> | | 2,639 | | |
| <u>Earmarked reserves:</u> | | | | |
| Capital reserve for | | 11,738 | | |
| Play equipment replacement £9738K b/f 1/4/22 + £2K (100% allocation 2022-23 budget) | | | | |
| CIL unspent balance £4615.87 + £600 b/f + £1200 (CIL April 22) | | 6,416 | | |
| Emergency plan - £1500 b/f LESS £24 (net monthly cost of TTNC helpline) | | 1,422 | | |
| 2019/20 capital project - bollards | | 2,755 | | |
| Noticeboard | | 3,000 | | |
| Community projects (Bus shelter £1000 + Platinum Jubilee £300) | | 1,300 | | |
| <u>Unallocated reserve (*balancing figure)</u> | | * | - | 29,270.20 |

APPENDIX B – PLANNING REPORT 13th July 2022 (as at 7/7/2022)

1. DECISIONS

SDNP/22/02104/TCA

Proposal: Flowering prunus - to be removed because roots are destroying the wall.

Location: The Old Rectory Rectory Lane Meonstoke Southampton Hampshire SO32 3NF

DECISION: RAISE NO OBJECTION

SDNP/22/02198/TCA

Proposal: Common Birch - Fell - roots lifting paving bricks. (See original application)

Location: Hill Rise, High Street, Meonstoke, SO32 3NH

DECISION: RAISE NO OBJECTION

2. APPLICATIONS IN PROGRESS

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

Ref: SDNP/21/03261/HOUS

Location: Cherrydown, Warnford Road, Corhampton, SO32 3ND

Proposal: To erect an Orangery to the rear of the property.

Ref: SDNP/21/06313/HOUS

Location: Little Coombe New Road Meonstoke SO32 3NN Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and u as annexe.

Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Ref: SDNP/21/05842/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Installation of solar panels to roof of existing house, below ground gas storage tank, electricity generator and associated earth bund.

Ref: SDNP/21/05844/HOUS

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ

Proposal: Erection of shed for storage of garden maintenance equipment.

3. ENFORCEMENT

Case ref SDNP/18/00124/SEC215 – Chair's verbal report.