

CORHAMPTON & MEONSTOKE PARISH COUNCIL

MEETING

7.30pm Wednesday 9th November 2022

To members of the Council:

**Councillors R Annereau-Hyder, B Horn, Sue Logan – Vice Chair, J McCormick,
J Pett - Chair, Nick Riley, P Rowe.**

**You are hereby summoned to attend a meeting of Corhampton & Meonstoke Parish Council
at 7.30 pm on Wednesday 9th November 2022 in The Crypt at The Meon Hall, Meonstoke.**

Rosemary Hoile – Parish Clerk

3rd November 2022

Rosemary Hoile

Corhampton & Meonstoke Parish Council Meeting
7.30pm Wednesday 9th November 2022 in The Crypt, The Meon Hall, Meonstoke.

AGENDA

1. Apologies for absence.

2. To receive declarations of disclosable pecuniary and non-pecuniary interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the WC C Parish Council Code of Conduct for Members and by the Localism Act 2011.

4. To approve the minutes of the Parish Council meeting held on 26th September 2022.

5. Public forum:

- a) To adjourn the meeting to hear questions and comments from the public on planning and agenda items.
- b) County and District Councillors' reports.

6. Matters arising

- a) Footpath 14 - Stiles to Gates application for a grant from Countryside Access.
- b) Footpath 16 - Stiles to Gates application for a grant from Countryside Access.
- c) Bus shelter.
- d) Bollards on the Triangle – claim for damages.
- e) Allens Lane – grass verge encroachment by vehicles – HCC report ref: 21625914.
- f) Repair of play equipment listed in WCC Play Inspector's report 2022.
- g) SDNP Parish Workshop: 6.30 pm Tuesday 1st November 2022 at the Meon Hall.

7. Finance and Governance

- a) Payment of Accounts:
 - (i) To approve the bank reconciliation and note allocation of reserves as at 31st October 2022.
 - (ii) To authorize payment of accounts listed in Appendix A. **Total £1,677.09**
 - (iii) To note actual expenditure to 31 October against the 2022/23 budget.
- b) Coronation of King Charles 111, Saturday 6th May 2023
To discuss the formation of a King's Coronation Committee.
- c) 2022/23 Budget
To consider the Finance Working Group's draft to date.
- d) Annual Governance Accounting Return (AGAR) 2021-22
 - (i) To note the external auditor's qualified opinion and notice of completion of audit to 31/3/22.
 - (ii) To approve payment of the invoice for the limited assurance review - £300.00+VAT £60.00

8. Planning:

- (a) New or recent applications:

Ref: [SDNP/22/04333/LIS.](#)

Location: Kings Farm High Street Meonstoke Hampshire SO32 3NH

Proposal: Internal works to the basement to include removal of modern timber props/ beams and replacement with partnered joists, installation of new window and internal doors.

Ref: [SDNP/22/04503/TCA](#)

Location: Mill Cottage High Street Meonstoke Hampshire SO32 3NH

Proposal: G1 Fastigate Yews x4 - Trim the top regrowth to 2 smaller Yews and reduce 2 taller ones to same level, i.e. reduce larger ones by 30 cm and lightly trim all sides.

T2 Yew - Reduce all around to form a more rounded shape, as best as we can.

H3 Beech Hedge - Reduce in height by 30 cm below the regrowth, and trim all sides.

G4 Hazel Coppice x3 - Re coppice all 3 stools to 30 to 60cm above ground level.

T5 Bay - Reduce the height by 1.2 metres and round off and trim the sides.

Proposed works are to ensure a good/safe clearance is maintained.

(b) Other planning application matters

(i) Enforcement – Case ref SDNP/18/00124/SEC215 – Chair’s update.

(ii) To note planning application decisions determined by SDNPA – see Planning Report Appendix

(c) CIL funds – to consider future projects.

9. Parish Matters

To receive verbal reports:

- (a) Church Green – Councillor Rowe
- (b) Recreation and Play areas – Councillors Logan and McCormick.
- (c) Allotments - Councillor Annereau-Hyder
- (d) Roads, Highways & Transport – Councillor Pett.
 - (i) Millside splay.
 - (ii) Bucks Head Hill.
 - (iii) High Street, Meonstoke
- (e) Footpaths & Rights of Way – Councillor Pett
- (f) Emergency Plan – Councillor Pett.
- (g) Website – Parish Clerk.

10. Date of next meeting:

Wednesday 11th January 2023 at 7.30 pm in The Crypt at The Meon Hall.

APPENDIX A - FINANCE REPORT 9 November 2022

(Invoices received after the agenda is published on 3 October will be presented at the meeting)

INCOME RECEIVED 01/9/2022 – 31/10/2022

Part 2 Precept	8,660.00
Bank interest 30/9/2122	33.60
Droxford PC (TSID hire)	50.00
CIL (ref:SDNP032939)	600.00
Total	9,343.60

DIRECT DEBITS AND STANDING ORDERS 1/9/2022 -31/10/2022

EE Ltd phone contract Sept £13.12 + Oct £13.12	26.15
Salary Sept £330.20 /Oct £330.20 (pending salary increase reconciliation)	660.40
Total	686.55

ACCOUNTS RATIFIED FOR PAYMENT BETWEEN MEETINGS (see agenda ref 6a(ii))

R.Hoile for MS Office email service Aug/Sept/Oct £28.80 x 3	86.40
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ACCOUNTS TO BE APPROVED FOR PAYMENT

EMS Ltd Sept contract	342.00
EMS Ltd Oct contract	342.00
R.Hoile office expenses.	55.15
F. McCormick – extra lengthsman service	52.50
J.Pett – milage ref Amazon insurance claim	21.15
R. Hoile ref: replacement pads / Defib Shop	126.00
R. Hoile ref: ink cartridge / Amazon	22.94
J.T Carpentry – maintenance/memorial benches	295.00
PKF Littlejohn LLP	360.00
Total	1,677.09

BANK RECONCILIATION 1/04/2022 - 31/10/2022

	£	£	£
Cash at bank 31/10/2022			
Unity Trust A/C ...525	1,358.72		
Unity Trust A/C ...538	24,522.06		
Scottish Widows A/C No 060 ...060	7,943.55	33,824.33	
Statement No. 45, 4/04/22 (annual statement)			
Less payments not made			
PKF Littlejohn LLB	360.00		
R Hoile - Microsoft PC email service Aug/Sept/Oct	86.40		
R Hoile - The Defib Shop	126.00		
R Hoile - Amazon/ ink cartridge	22.94		
R Hoile - office expenses Oct/Nov	55.15		
J. Pett - mileage Amazon depot/S'ton	21.15		
F. McCormick - occasional lengthsman	52.50		
J.T Carpentry - memorial benches re-sealing	295.00		
EMS Inv 5524 Sept	342.00		
EMS Inv 5661 Oct	342.00	-1,703.14	
Add amounts not banked.	-		32,121.19

Cashbook reconciliation

Balance b/f 1/04/22	25,347.57	
Add Receipts 1/4/22 - 31/10/2022	21,677.77	
Less Payments 1/4/22 - 31/10/22	-14,904.15	32,121.19

Reserves 30/10/22 (rounded)

General reserve	7,217	
Earmarked reserves:		
Capital reserve for	11,738	
Play equipment replacement £9738K b/f 1/4/22 + £2K (100% allocation 2022-23 budget)		
CIL unspent balance £4615.87 + £600 b/f + £1200 (CIL April 22)	6,416	
Emergency plan - £1500 b/f LESS £24 (net monthly cost of TTNC helpline)	1,476	
2019/20 capital project - bollards	2,755	
Noticeboard (balance for ongoing maintenance following installation)	724	
Community projects (Bus shelter)	1,300	
Unallocated reserve (*balancing figure)	* 496	32,121.19

APPENDIX B – PLANNING REPORT 9 November 2022

1. DECISIONS (to 7/9/2022)

Ref: SDNP/22/02760/FUL

Location: Land Off Salt Lane Corhampton Hampshire

Proposal: The installation of a 30m lattice tower supporting 9 no. antennas, 6 no. transmission dishes, 6 no. equipment cabinets, 1 no. meter cabinet, and ancillary development thereto, including GPS module, a generator and fuel tank, hard standing, and a fenced compound

DECISION: APPLICATION WITHDRAWN

Ref: SDNP/22/04062/TCA

Location: Corhampton Court Corhampton Lane Corhampton Hampshire SO32 3NB

Proposal: T1, T2, T3 Yew trees. Extensive deadwood within canopies. Fell all to benefit neighboring Cedar of Lebanon and prevent any further future damage to the Oil tank and Outbuildings which are within close proximity.

T4 Norway maple. Reduce South side (towards house) by 3m (from 15m crown spread to 12m)

T5 Twin stemmed Sycamore. Reduce South side (towards house) by 3m (from 15m crown spread to 12m)

T6 - Ash with extensive dieback due to Ash die-back disease. Fell

T7 - Small Holly. Fell to benefit neighbouring Holly.

DECISION: APPLICATION WITHDRAWN

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

DECISION: APPLICATION REFUSED

Ref: SDNP/22/02952/HOUS

Location: Heathfield Cottage Frys Lane Meonstoke Hampshire SO32 3NL

Proposal: Replacement single storey rear extension and new covered entrance.

DECISION: APPROVED

Ref: SDNP/22/02638/HOUS

Location: Beeson Cottage High Street Meonstoke Hampshire SO32 3NH

Proposal: Minor internal alterations to existing layout/fabric on ground and first floors. Construction retaining wall to enable development of ground floor rear storage/utility areas to provide a new Util Room, Wet Room/Sauna and Hobby Room with 2no roof lights (35m² additional area created) with Sedum 'green' roof over to create a first floor terraced garden to link up with existing garden. Replace existing first floor window with door in style to match. Modifications to garden steps to provide a shallower going.

DECISION: APPROVED

2. APPLICATIONS IN PROGRESS

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

Ref: SDNP/21/06313/HOUS

Location: Little Coombe New Road Meonstoke SO32 3NN Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Ref: SDNP/22/03836/HOUS (closing date for comment 6th October)

Location: 29 De Port Heights Corhampton Hampshire SO32 3DA

Proposal: Installation of a 5.475 kwp Solar Panel system, comprising of: - 15x365w JA All black Solar Panels.

Ref: SDNP/22/04333/LIS.

Location: Kings Farm High Street Meonstoke Hampshire SO32 3NH

Proposal: Internal works to the basement to include removal of modern timber props/ beams and replacement with partnered joists, installation of new window and internal doors.

