

**CORHAMPTON & MEONSTOKE PARISH COUNCIL**  
**Corhampton & Meonstoke Parish Council Meeting**  
**7.30pm Monday 26<sup>th</sup> September 2022 held in the Crypt, The Meon Hall, Meonstoke.**  
**MINUTES**

**Present:** Councillors: Rowena Annereau-Hyder, Bruce Horn, Sue Logan -Vice Chair  
Jane McCormick, Jerry Pett – Chair, Nick Riley, Patrick Rowe  
**In attendance:** County/District Councillor Hugh Lumby, District Councillor Neil Bolton,  
James Morrice, Chair – Trustees of the Meon Hall.  
**Staff:** Mrs R. Hoile, Clerk/RFO.

**22.30 Proclamation of Charles 111.**

The Proclamation was read by the Chair of Corhampton & Meonstoke Parish Council at the Church Green at 3.15 pm on Sunday 11<sup>th</sup> September. A message of condolence from the Parish Council to the Royal Family on behalf of the Parish had been posted on the council website. **NOTED**

**22.31 Apologies for absence.**

None.

**22.32 Declarations of disclosable pecuniary and non-pecuniary interest.**

None.

**22.33 Minutes**

The minutes of the Parish Council meeting held on 9<sup>th</sup> July 2022 were **APPROVED** as a true and accurate record.

**22.34 Public forum:**

a) The Chair of the Trustees of the Meon Hall had reported to HCC a large fly-tip of builders' waste which had totally blocked Stocks Lane. It subsequently emerged that whilst HCC took responsibility for formally closing the road because of the obstruction, it was WCC's responsibility to remove the detritus. The latter task was split between a contractor engaged to remove hazardous waste (eg asbestos), another to move the pile to the side of the road to enable its reopening and a third to remove the remaining waste material. Councillor Lumby observed a lack of co-ordination between contractors arising from the division of responsibilities for roads and verges between two authorities was unsatisfactory.

b) County and District Councillors' reports.

No reports were published during the holiday period in August. HCC's consultation of 20 mph speed limits on rural roads has closed. Councillor Bolton recommended being alert to forthcoming proposals for revised flight paths and holding patterns needed to exploit the permitted runway extension at Southampton Airport.

**22.35 Matters arising**

a) Protection of verge adjacent to The Bucks Head.

Suitable logs donated by Councillor Horn have been selected; a number of councillors volunteered to help place the logs along the grass verge leading to the Bucks Head on Saturday 1<sup>st</sup> October. **CLOSED**

b) Droxford U189 - removal of adopted status and highway rights.

Many residents and interested parties had written to the Director of Economy, Transport & Environment, Hampshire County Council to raise serious material concerns regarding the 'Splash Route'. Holding responses were issued pending the outcome of HCC's investigation. **CLOSED**

c) Footpath 14 - Stiles to Gates application for a grant from Countryside Access.

Timber gates requested by landowners are to be discussed with the new Community Engagement Officer. **ONGOING**

d) Footpath 16 - Stiles to Gates application for a grant from Countryside Access.

To be included in the grant application for FP14; to be discussed with the new Community Engagement Officer. **ONGOING**

e) Bus shelter.

The West Sussex team of volunteers are currently due to start on site w/c 24th October. **ONGOING**

## 22.36 Finance and Governance

a) Payment of Accounts:

The Council **RESOLVED**

(i) **TO APPROVE** the bank reconciliation and note allocation of reserves 31<sup>st</sup> August 2022.

(ii) **TO RATIFY** accounts paid between meetings:

New printer - Amazon £62.99 (R Hoile); Engineer call-out - Euroland Computers £107.99 (R Hoile); Microsoft email host service £28.80 (R Hoile).

(iii) **TO AUTHORISE** payment of accounts listed in Appendix A.

(iv) **TO DEFER** consideration of expenditure to 31 August v Budget 2022/23.

The Chair suggested the Finance Working Group should review expenditure over 6 months from 1 April - 30 September when developing the 2023/24 budget.

### **ACTION**

Update the first draft of the budget	Clerk
Agree date of FWG meeting before the end of October	Clerk/JP/RH/SL

The Chair of the Trustees of the Meon Hall is looking for help in funding the installation of solar panels at the Meon Hall. He asked when the window for grant applications to apply for Community Infrastructure Levy (CIL) funds will open. Jerry Pett said that bids are usually invited between October and 31st January. The Council holds £6416 in reserves ringfenced for the 'pavement project'. If the project is not sanctioned by SDNPA this year the reserve could be allocated to another legitimate use.

*(Post Meeting Note: The second bid to SDNPA has failed and will not now be re-submitted, allowing the CIL funds held to be released for other projects.)*

b) Smaller Authorities Audit Appointments (SAAA) – Appointed External Auditor scheme.

The Council considered an option to opt-out of the SAAA sector-led auditor appointment regime. It was agreed that the process would be too onerous for a small council and **RESOLVED** to continue with the current scheme.

c) Clerk remuneration:

Increase in the Clerk's salary from 1/4/2022 to 31/3/2023 in line with the National Employers acting on behalf of local government recommendation of 7.88%.

The Council **RESOLVED TO APPROVE** an increase of 7.88%.

d) Meonstoke Recreation Ground

To consider a quotation to repair play equipment listed in the Play Inspectors report received from JT Carpentry.

The Council **RESOLVED TO APPROVE**

e) Disbursement of grants which were approved in the 2022/23 Budget. Total £1,516

The Council **RESOLVED TO APPROVE**

**22.37 Planning:**

(a) New or recent applications:

**Ref: SDNP/22/04062/TCA**

Location: Corhampton Court Corhampton Lane Corhampton Hampshire SO32 3NB

Proposal: T1, T2, T3 Yew trees. Extensive deadwood within canopies. Fell all to benefit neighboring Cedar of Lebanon and prevent any further future damage to the Oil tank and Outbuildings which are within close proximity.

T4 Norway maple. Reduce South side (towards house) by 3m (from 15m crown spread to 12m)

T5 Twin stemmed Sycamore. Reduce South side (towards house) by 3m (from 15m crown spread to 12m)

T6 - Ash with extensive dieback due to Ash die-back disease. Fell

T7 - Small Holly. Fell to benefit neighbouring Holly.

**NO COMMENT**

**Ref: SDNP/22/03538/TPO** (DETERMINED – see Appendix B)

Location: 17 Millside Corhampton Hampshire SO32 3AG

Proposal: T1 - Beech sp. to crown lift the lower branch foliage back to source 5m from ground level. Stem diameter branches 25-30mm. Sever the Ivy at the base, cut out some of the Ivy bulk to allow light through the canopy.

**NO COMMENT**

**Ref: SDNP/22/02760/FUL**

Location: Land Off Salt Lane Corhampton Hampshire

Proposal: The installation of a 30m lattice tower supporting 9 no. antennas, 6 no. transmission dishes, 6 no. equipment cabinets, 1 no. meter cabinet, and ancillary development thereto, including a GPS module, a generator and fuel tank, hard standing, and a fenced compound

**APPLICATION WITHDRAWN**

**Ref: SDNP/22/02638/HOUS** (DETERMINED – see Appendix B)

Location: Beeson Cottage High Street Meonstoke Hampshire SO32 3NH

Proposal: Minor internal alterations to existing layout/fabric on ground and first floors. Construction of retaining wall to enable development of ground floor rear storage/utility areas to provide a new Utility Room, Wet Room/Sauna and Hobby Room with 2no roof lights (35m<sup>2</sup> additional area created) with a Sedum 'green' roof over to create a first floor terraced garden to link up with existing garden. Replace existing first floor window with door in style to match. Modifications to garden steps to provide a shallower going.

Ref: SDNP/22/03836/HOUS (closing date for comment 6th October)

Location: 29 De Port Heights Corhampton Hampshire SO32 3DA

Proposal: Installation of a 5.475 kwp Solar Panel system, comprising of : - 15x365w JA All black Solar Panels.

**NO COMMENT**

**Ref: SDNP/22/04333/LIS.**

Location: Kings Farm High Street Meonstoke Hampshire SO32 3NH

Proposal: Internal works to the basement to include removal of modern timber props/ beams and

replacement with partnered joists, installation of new window and internal doors.

**NO COMMENT**

(b) Other planning application matters

(i) **The Council RESOLVED TO APPROVE** the following comments recommended by the Planning Committee between meetings:-

SDNP/22/03701/TCA Heathfield. **NO COMMENT**

SDNP/22/02865/HOUS 1 Claremount Cottages. **NO COMMENT.**

(ii) Enforcement – Case ref **SDNP/18/00124/SEC215.**

The Chair gave a verbal report. The matter is ongoing.

(iii) Planning application decisions determined by SDNPA – see Appendix B

(iv) The Council **NOTED** the South Downs Local Plan Review – Launch of Call for Sites and Local Green Space nominations. (Closing date 28/9/2022)

The Chair noted that the Church Green is protected as “Local Green Space” in the Local Plan, and that St Andrew’s Green is designated sport space outside the Corhampton settlement boundary.

*(Post Meeting Note: At a Planning consultancy session in Droxford 3 Oct it was reported that SDNPA has no available resource to develop further ‘Neighbourhood Plans’ as part of this exercise. Given that the current housing target figure for the Corhampton Settlement Boundary is 0, the Chair will liaise with the SDNPA planning team to explore options for the treatment of the settlement boundary in the Local Plan Review.)*

(d) SDNP Parish Workshop: 6.30 pm Tuesday 1st November 2022 at the Meon Hall. Councillors Pett and Riley agreed to attend. **RESOLVED**

<b>ACTION</b>	Clerk to book
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(v) SDNP - Planning training: 6.30 pm Monday 3rd October at Droxford Village Hall. Councillors Pett and McCormick confirmed they would attend. **RESOLVED**

## 22.38 Parish Matters

(a) Church Green – Councillor Rowe gave a verbal report.

(b) Recreation and Play:

The Council had approved JT Carpentry’s quotation to repair equipment at the Meonstoke Recreation Ground. The Clerk is in the process of obtaining quotations for missing or broken fittings.

<b>ACTION</b>	Clerk
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(c) Allotments - Councillor Annereau-Hyder gave a verbal report.

(d) Roads, Highways & Transport

(i) Damaged bollards on the Jubilee Triangle – Councillor Pett observed that are doing their job in that any collision with them prevents harm to the triangle itself. Whilst school bus drivers now routinely exercise great care there were two recent incidents of delivery drivers with a less diligent approach, each resulting in the destruction of a bollard. Claims are now being progressed,

<b>ACTION</b>	JP/Clerk
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(ii) Allens Lane – verge encroachment by motor vehicles.

An Allens Lane resident has asked the Council to take action to reduce the ‘mud wash’ produced by delivery vehicles driving over the edge of St Andrew’s Green in wet weather.

<b>ACTION</b>	JP
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*(Post Meeting Note: Having met with the resident, the Chair raised the issue formally with HCC: the highway kerb needs to be re-sited closer to the edge of what has become a grass bank edge of the Green. Doing so would significantly increase the highway width at the entrance to the Green, removing the need for delivery vehicles/refuse vehicles to drive over what has become a mud verge.)*

(e) Footpaths & Rights of Way

To note upcoming meeting - October stakeholder workshops to identify corridors for future walking and cycling improvements.

<b>ACTION</b>	JP
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#### **22.39 Website & new PC email hosting provider.**

The Clerk updated the Council.

<b>ACTION</b> – re-send the email set-up guide to all councillors	Clerk
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#### **22.40 Date of next meeting:**

Wednesday 9th November 2022 at 7.30 pm in The Crypt at The Meon Hall.

## APPENDIX A - FINANCE REPORT 26th September 2022

### INCOME RECEIVED 1/7/2022 – 31/8/2022

Folks Camps Society	150.00
Droxford PC	50.00
Total	150.00

### DIRECT DEBITS AND STANDING ORDERS 1/7/2022 -31/8/2022

EE Ltd phone contract July £13.03 + August £13.12	26.15
Salary payments July £330.20 + August £330.20	660.40
Total	686.55

### ACCOUNTS RATIFIED FOR PAYMENT BETWEEN MEETINGS (agenda ref 6a(ii))

Mrs R Hoile (Amazon(printer) £ /Euroland(engineer call out)/ TTNC (community helpline)/ MS 365 email provider	211.78
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### ACCOUNTS TO BE APPROVED FOR PAYMENT

EMS Ltd July Inv 5256	342.00
EMS Ltd August Inv 5384	342.00
R.Hoile office expenses.	55.15
The Flower Pot Men. Grounds maintenance June/July/August	225.00
Westcotec Ltd	84.60
A J Morrice ref/monthly sports surface upkeep - Mrs Kemp	90.00
Southern Parishes planning training course	50.00
Total	1,188.75

### BANK RECONCILIATION 1/4/2022 – 31/8/2022

#### Cash at bank 31/8/2022

	£	£	£
Unity Trust A/C ...525	1,094.81		
Unity Trust A/C ...538 1	19,178.46		
Scottish Widows A/C No 060 ...060	7,943.55	28,216.82	
Statement No. 45, 4/04/22 (annual statement)			
<u>Less</u> payments not made			
EV30 R Hoile - Microsoft PC email E0500JO381	28.80		
EV31 Wizbit Ltd Inv 39050	45.00		
EV32 EMS Ltd Inv 5256	342.00		
EV35 R Hoile - Euroland Inv EUR32530	107.99		
EV37 Westcotec Ltd Inv 13854	84.60		
EV34 Flower Pot Men5010/5032/5036	225.00		
EV36 EMS Ltd Inv 5384	342.00	1,175.39	<b>27,041.43</b>

#### Cashbook reconciliation

Balance b/f 1/04/22	25,347.57	
Add Receipts 1/4/22 - 31/8/2022	12,334.17	
Less Payments 1/4/22 - 31/8/22	10,640.31	<b>27,041.43</b>

#### Reserves 31/8/22 (rounded)

General reserve:	2,734	
Earmarked reserves:		
Play equipment replacement	11,738	
CIL unspent balance	6,416	
Emergency plan	1,374	
2019/20 capital project - bollards	2,755	
Noticeboard	724	
Community projects	1,300	
Unallocated reserve (*balancing figure) *	-	<b>27,041.43</b>

## **APPENDIX B – PLANNING REPORT 26th September 2022**

### **1. DECISIONS (to 7/9/2022)**

#### **Ref: SDNP/22/03707/TCA**

Location: St Andrews Church Church Lane Meonstoke Hampshire SO32 3NE  
Proposal: Ash trees T1 and T2 are progressing to a dangerous state and either overhang a public footpath (T2) or the neighbours house (T1). We wish to fell both trees, leaving monoliths to preserve habitat where possible.

**DECISION: RAISE NO OBJECTION**

#### **Ref: SDNP/22/02740/HOUS**

Location: 22 Millside, Corhampton SO32 3AG  
Proposal: Erect a rear Orangery.

**DECISION: APPROVED**

#### **Ref:SDNP/03701/TCA**

Location: Heathfield Cottage, Frys Lane, Meonstoke, SO32 3NL  
Proposal: Cherry (T1) - fell. Tree is of low amenity value, densely covered in ivy, close to house and canopy appears sparse. Lonicera hedge (G1) - remove.

**DECISION: RAISE NO OBJECTION**

#### **Ref: SDNP/21/03261/HOUS**

Location: Cherrydown, Warnford Road, Corhampton, SO32 3ND  
Proposal: To erect an Orangery to the rear of the property.

**DECISION: APPROVED**

#### **Ref: SDNP/21/05842/HOUS**

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ  
Proposal: Installation of solar panels to roof of existing house, below ground gas storage tank, electricity generator and associated earth bund.

**DECISION: APPROVED**

#### **Ref: SDNP/21/05844/HOUS**

Location: Meon Boscage, Brockbridge Road Meonstoke SO32 3AJ  
Proposal: Erection of shed for storage of garden maintenance equipment.

**DECISION: APPROVED**

#### **Ref: SDNP/22/02865/HOUS**

Location: 1 Claremont Cottages High Street Meonstoke Hampshire SO32 3NH  
Proposal: Adding a 2 storey rear extension and repair of single storey lean-to to match adjoining property. Adding a detached garage/workshop.

**DECISION: APPROVED**

#### **Ref: SDNP/22/02697/TCA**

Location: Field Cottage, High Street, Meonstoke, Hampshire, SO32 3NH  
Proposal: T1 Beech – Localised crown reduction to limit over hang from property  
T2 Hawthorn – Reduce height of tree to allow light to property  
T3 Maple – Crown lift low branches over parking area by 3m

**DECISION: RAISE NO OBJECTION**

#### **Ref: SDNP/22/02638/HOUS**

Location: Beeson Cottage High Street Meonstoke Hampshire SO32 3NH  
Proposal: Minor internal alterations to existing layout/fabric on ground and first floors.  
Construction of retaining wall to enable development of ground floor rear storage/utility

areas to provide a new Utility Room, Wet Room/Sauna and Hobby Room with 2no roof lights (35m<sup>2</sup> additional area created) with a Sedum 'green' roof over to create a first floor terraced garden to link up with existing garden. Replace existing first floor window with door in style to match. Modifications to garden steps to provide a shallower going.

**DECISION: APPROVED**

**Ref: SDNP/22/03538/TPO**

Location: 17 Millside Corhampton Hampshire SO32 3AG

Proposal: T1 - Beech sp. to crown lift the lower branch foliage back to source 5m from ground level. Stem diameter branches 25-30mm. Sever the Ivy at the base, cut out some of the Ivy bulk to allow light through the canopy.

**DECISION: RAISE NO OBJECTION**

## **2. APPLICATIONS IN PROGRESS**

**Ref: SDNP/21/02405/CND**

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL -

Saturday opening hours Condition Number(s): 2; Conditions(s) Removal: See attached To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

**Ref: SDNP/20/03755/DCOND**

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

**Ref: SDNP/21/06313/HOUS**

Location: Little Coombe New Road Meonstoke SO32 3NN Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

**Ref: SDNP/22/02952/HOUS**

Location: Heathfield Cottage Frys Lane Meonstoke Hampshire SO32 3NL

Proposal: Replacement single storey rear extension and new covered entrance.