

CORHAMPTON & MEONTSTOKE PARISH COUNCIL
PARISH COUNCIL MEETING

7.30 pm Wednesday 9th November 2022

MINUTES

Present: Councillors: Rowena Annereau-Hyder, Sue Logan – Vice-Chair,
Jane McCormick, Jerry Pett – Chair, Nick Riley, Patrick Rowe.

In attendance: County/District Councillor Hugh Lumby, District Councillor Neil Bolton.

Public: 2 members, including James Morrice, Chair – Trustees of the Meon Hall.

Staff: Mrs R. Hoile - Clerk/RFO

22.41 Apologies for absence.

None received.

22.42 Declarations of pecuniary and non-pecuniary interest.

None received.

22.43 Minutes

The minutes of the Parish Council meeting held on 26th September were approved as a true and accurate record.

22.45 Public Forum:

a) Questions from members of the public.

The Chair of the Trustees of the Meon Hall asked for the Council to consider £6400 Community Infrastructure Levy funds held by the Parish Council to be allocated towards installing an array of solar panels on the Meon Hall roof. The Chair proposed the matter be discussed when the draft budget was being considered (Minute ref: 22.47(c) refers). The Chair of the Meon Hall Trustees went on to express dismay at the disappointing attendance at the Rural Crime - MP's Forum meeting at the Meon Hall on Friday 14th October. The event was not well attended, particularly by the farming community and parish councils and was a wasted opportunity, although the emphasis was placed on reporting crime rather than any significant progress in its clear-up.

b) County and District Councillors' reports

Hampshire County Councillor Lumby said committees across Hampshire are being invited to apply to Hampshire County Council for support from the Leader's Community Grant Scheme in order to create a network of warm hubs this winter. Councillor Lumby asked what the Council's view was and if members were aware of a local need. Two points of discussion followed: is there a village need and, if so, where might a warm hub be created? In the absence of any identifiable need it was agreed that the parish council article in the next edition of The Bridge magazine would remind all that the helpline was still operational and that anyone in need should not hesitate to use it. This, together with the vigilance of all, could identify need. The Meon Hall was discussed but not thought ideal given its role as a public community space with an ongoing need to exercise safeguarding together with a potential conflict of interest with regular and irregular commercial bookings that would reduce available and predictable opening times. Members agreed that the Church, with its reading area and small kitchen, might prove a more suitable location. Should a need be identified then a grant application, most likely to assist the Parochial Church Council, could then be raised.

The Hampshire County Council November report had been previously circulated but Councillor Lumby additionally raise the future of local schools. School rolls tend to have cyclical peaks and troughs, Meonstoke Church of England Infant School is currently in a trough. Whilst it is led in federation with Newtown/Soberton Infants School, which is enjoying a peak, it is curious that some of our Parishioners are electing to choose Newtown/Soberton Infant School over Meonstoke. While there is no immediate threat, Councillor Lumby pointed out the focal role that the school plays in our villages and that we should be alive to the risks. The Chair said he had

spoken to the Heads of both Droxford and Meonstoke Schools in the past few months to offer more tangible support but neither had identified any particular role for the PC.

Winchester City Councillor Bolton wanted to focus on rural crime. He attended the Rural Crime Forum at the Meon Hall on Friday 14th October and had requested statistics on reported incidents of fly-tipping. The response bore out the suspicion that fly-tipping is on the increase. The problem is rogue traders, and not as is often perceived, the result of charging for building waste at the local recycling centres. Police Constable Gary Brown, who is a Community Liaison Officer, stressed the deterrence value of successful prosecutions. He commended the use of community safety officers to maintain a visible presence, with some very limited policing powers delegated to them by the Chief Constable. Some local parishes had 'clubbed' together to share the services of Community Safety Officer Gary McCullough who is currently employed by Swanmore Parish Council. It was noted that this is a clear case of responsibility for community policing being cascaded unfunded to Parishes from Hampshire Constabulary. Corhampton & Meonstoke is served by a single Police Community Support Officer, PCSO Owen Reeves 13319, whose patch extends to Twyford, Colden Common, Upham, Owslebury, Durley, Curdrige, West Meon, Warnford and Hambledon in addition to our own parish. (Like Postman Pat he must be a very busy man!). He urged parishioners to report all neighbourhood crimes to the Police to enable accurate statistics to forecast the number of officers required to police neighbourhoods.

22.46 Matters arising

- a) **Footpath 14: 'Stiles to gates'** application for a grant from Countryside Access. Permissions to install agreements are with landowners for signature. **ONGOING**
- b) **Footpath 16: 'Stiles to gates'** application for a grant from Countryside Access. As above. **ONGOING**
- c) **Bus shelter:** The old shelter has been taken down. Installation to be completed subject to when the oak structure can be delivered and the availability of volunteers. **ONGOING**
- d) **Bollards on the Triangle:** One of the delivery companies has accepted liability. The claims assessor visited and agreed to replace the bollard which knocked over and re-set the bollard which was unseated. **ONGOING**
- e) **Allens Lane:** The bank has been eroded by trucks and created a large muddy trench filled with water which spills across the road. A case has been raised with Hampshire Highways although a formal response is still awaited. **ONGOING**
- f) **Repair of play equipment listed on WCCC Play Inspector's report 2022:** The Clerk recommended using Vita Play Ltd to undertake equipment repairs. The company operates a playground maintenance service which would be a more efficient and effective way to repair equipment which often requires specialist tools and product knowledge. A quotation for £425.00 for labour and spare parts to repair the equipment has been received. Other work listed is within the scope of a tradesman. The Council **ACCEPTED** the recommendation as being more effective. Orders will be placed with Vita Play for equipment repairs and JT Carpentry for sundry repairs. **ONGOING**
- g) **South Downs Paris Workshop:** Councillor Pett attended. The Local Plan and supplementary design documents were reviewed followed by the customary interactive session. Attendees were advised that new [parish plans are not being encouraged. SDNPA no longer has the resources to manage them. 10% of planning and administration staff have been lost which significantly impacts the service. **COMPLETE**
- h) **Hedge by the tennis court – update (not on the agenda):** The Chair of the Tennis Club has advised that the hedge is going to be dug up due to there being no water supply to sustain in times of drought. **ONGOING**

22.47 Finance and Governance

a) Payment of Accounts

The Council **RESOLVED TO –**

- (i) **APPROVE** the bank reconciliation and note allocation of reserves as of 31st October 2022.
- (ii) **APPROVE** payment of accounts listed in Appendix A. Total £1691.74.

(iii) **NOTE** actual expenditure to 31st October 2022 against the 2021/22 budget.

b) Coronation of King Charles 111, Saturday 6th May 2023

The matter of a village celebration was considered. Members agreed the occasion should be marked and the Queen's Platinum Jubilee (QPJ) had been well attended. The Chair of the Meon Hall Trustees asked when an event could be held because the Meon Hall has a long-standing booking on Saturday 6th May but the recreation ground would be available on Sunday 7th May. The Chair thought 7th May was the most practicable, and the Council agreed.

RESOLVED – To support a village celebration being held at Meonstoke Recreation Ground on Sunday 7th May 2023.

The Council concurred that the organisers of the QPJ could not be approached again this year. Councillor Lumby suggested contacting Meonstoke School to see if the Friends of Meonstoke School (FOMS) could take the lead. The Chair undertook to speak to the head Teacher. Members thought Councillor McCormick's suggestion that a 'tea' could be held at the recreation ground was a good idea.

ACTION

1. Speak to the Head Teacher	Jerry Pett
2. Inform League Secretary that the Recreation Ground is not available for a home match on Monday 8th May	Clerk

c) Budget

The draft of the budget had been previously circulated with a request to submit questions in advance of the meeting. The Chair was satisfied that the current level of reserves was adequate; an apparent overspend of the reserve was due to an overlap of monies (£3000 donation) received in the previous financial year but spent in the current financial year. At the start of the meeting the Chair of the Meon Hall Trustees had requested £6400 for solar panels on the Meon Hall roof to be allocated from the CIL reserve. (Minute ref 22.45 a) refers). There was a discussion about which financial year recreation ground maintenance should be undertaken. The Clerk will add the following to the budget –

- Annual operational and repair service £240.00
- To repair and re-paint the MUGA wall £900.00
- Replacement of MUGA wire fence (quotes to be obtained)
- Bi-annual programme to maintain village benches £300.00
- CIL funding £6414 – The Meon Hall to install solar panels.

ACTION – Update budget and circulate for comment	Clerk
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The Chair proposed that the budget be reviewed at the January meeting to enable a more accurate forecast of the outturn on 31/3/22 after the December bank reconciliation has been calculated.

RESOLVED - To defer the final review of the 2023/24 budget until the next full council meeting on 11th January 2023

d) Annual Governance Accounting Return (AGAR 2021-22).

- (i) The Council **NOTED** the external auditor's unqualified opinion that there were no matters which had required their attention. The Notice of Completion of Audit had been displayed on the Parish Council noticeboard since 11th August 2022.
- (ii) The Council **APPROVED** payment of the invoice for £300.00 plus £60.00 VAT. Total £360.00

22.48 Planning

a) New or recent applications

Ref: SDNP/22/04333/LIS.

Location: Kings Farm High Street Meonstoke Hampshire SO32 3NH

Proposal: Internal works to the basement to include removal of modern timber props/ beams and replacement with partnered joists, installation of new window and internal doors.

THE COUNCIL MADE NO COMMENT

Ref: SDNP/22/04503/TCA

Location: Mill Cottage High Street Meonstoke Hampshire SO32 3NH

Proposal: G1 Fastigate Yews x4 - Trim the top regrowth to 2 smaller Yews and reduce 2 taller ones to same level, i.e. reduce larger ones by 30 cm and lightly trim all sides.

T2 Yew - Reduce all around to form a more rounded shape, as best as we can.

H3 Beech Hedge - Reduce in height by 30 cm below the regrowth, and trim all sides.

G4 Hazel Coppice x3 – Re-coppice all 3 stools to 30 to 60cm above ground level.

T5 Bay - Reduce the height by 1.2 metres and round off and trim the sides.

Proposed works are to ensure a good/safe clearance is maintained.

THE COUNCIL MADE NO COMMENT

b) Other planning application matters

(i) Enforcement – Case ref SDNP/18/00124/SEC215 is extant.

(ii) Planning application decisions determined by SDNPA were NOTED – see Appendix B.

(iii) Allocation of CIL funds to install solar panels at the Meon Hall – Minute ref: 22.47 (c) refers.

22.49 Parish Matters

(a) Church Green.

Councillor Rowe reported that planning permission was being sought by St Andrew's Parochial Church Council to replace the existing shed in the north paddock behind St Andrew's Church.

(b) Recreation and Play areas.

The Clerk recommended that it would be more effective for Vita Play Ltd to undertake play equipment repairs listed on the Play Inspector's report. Some of the equipment requires specialist tools and play sector product knowledge. Routine maintenance of timber surfaces would fall within the scope of JT Carpentry. The Clerk asked the Council to approve Vita Play's quotation for £425.00 including replacement parts carried as stock in the van. A visit can be arranged within the next two weeks.

THE COUNCIL RESOLVED TO APPROVE.

ACTION - Place purchase order with Vita Play Ltd	Clerk
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Councillor McCormick said the spring-loaded slide bolt in the gate to the play area off Chapel Road had failed once again. The Clerk proposed JT Carpentry replaces the fitting in lieu of work now to be undertaken by Vita Play.

THE COUNCIL RESOLVED TO APPROVE.

ACTION – Place purchase order with JT Carpentry	Clerk
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The Chair of the Trustees of the Meon Hall reported potential hazards to the football club. Rooks are tearing up the ground and there is dog fouling on the football field. To make matters worse players are bringing dog mess in on their football boots and trailing it all over the changing rooms. The Clerk noted the Council's collective sigh of frustration at the thoughtlessness shown by dog owners' inability to pick up after their dogs. The Chair would draft further 'guidance' for the PC article in the coming Bridge Magazine.

ACTION – Write article to submit to the Bridge Magazine	Jerry Pett
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(c) Allotments.

Councillor Annereau-Hyder had nothing to report.

(d) Roads, Highways & Transport

(i) Millside splay.

A resident saw a group of men in hi-viz jackets looking at the hedges fronting the line of houses on Warnford Road. They turned out to be from Hampshire Highways who were looking at 'cold cases' brought to light, in this case, by an engineer who could not access a manhole due to the hedge being planted across it. Further inspection of the approved plans revealed that a Section 38 obligation to create a splay for safe egress onto the A32 had not been fulfilled by Antler Homes. The actual build does not match the approved plan resulting in a non-conforming

visibility splay to the north. This can only be resolved by taking an angled slice off the front gardens of the A32-fronting houses to create the splay and put fencing and hedging along the new line.

(ii) Bucks Head Hill.

The Chair had consulted with Countryside Access on the feasibility of restoring a village feature with a view to using parish CIL funding. Hitherto the ramp was hidden by rampant Himalayan Balsam, now cleared, where the cattle ramp goes down to the river next to the Bucks Head carpark. The pub car park fencing needs improvement and to be extended across the top of the ramp. The CIL contribution would cover 25% of the cost of the whole but the lessees of the pub are not currently in a position to proceed.

(iii) High Street, Meonstoke

A formal case has been raised with Hampshire Highways for High Street to be resurfaced under Operation Resilience, although there is little hope of it becoming a priority soon

(e) Footpaths & Rights of Way

Progress of grant application for stiles to gates Footpaths 14 and 16. Minute ref 22.45 (a) and (b) refers.

(f) Emergency Plan

The Chair had met with the Church Warden to discuss the plan prior to the forthcoming Winter. Councillor Annereau-Hyder is updating the plan.

(g) Website

The site had not been appearing at or near the top of the Google browser page. Aubergine 262 (website host) asked Google to index the page again. The page is now at the top of the page (maximum search engine optimisation).

22.50 Date of next meeting:

7.30pm Wednesday 11th January 2023, the Crypt, the Meon Hall. Meonstoke.

APPENDIX A - FINANCE REPORT 9 November 2022

* Invoices received after the agenda is published on 3 October will be presented at the meeting

INCOME RECEIVED 01/9/2022 – 31/10/2022

Part 2 Precept	8,660.00
Bank interest 30/9/2122	33.60
Droxford PC (TSID hire)	50.00
CIL (ref:SDNP032939)	<u>600.00</u>
Total	<u>9,343.60</u>

DIRECT DEBITS AND STANDING ORDERS 1/9/2022 -31/10/2022

EE Ltd phone contract Sept £13.12 + Oct £13.12	26.15
Salary Sept £330.20 /Oct £330.20 (pending salary increase reconciliation)	<u>660.40</u>
Total	<u>686.55</u>

ACCOUNTS RATIFIED FOR PAYMENT BETWEEN MEETINGS (see agenda ref 6a(ii))

R.Hoile for MS Office email service Aug/Sept/Oct £28.80 x 3	86.40
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ACCOUNTS TO BE APPROVED FOR PAYMENT

EMS Ltd Sept contract	342.00
EMS Ltd Oct contract	342.00
R.Hoile office expenses.	55.15
F. McCormick – extra lengthsman service	52.50
J.Pett – milage ref Amazon insurance claim	21.15
R. Hoile ref: replacement pads / Defib Shop	126.00
R. Hoile ref: ink cartridge / Amazon	22.94
J.T Carpentry – maintenance/memorial benches	295.00
PKF Littlejohn LLP	360.00
B.Heard t/a the Flower Pot Men	<u>75.00</u> *
Total	<u>1,691.74</u>

BANK RECONCILIATION 1/04/2022 - 31/10/2022

	£	£	£
Cash at bank 31/10/2022			
Unity Trust A/C ...525	1,358.72		
Unity Trust A/C ...538	24,522.06		
Scottish Widows A/C No 060 ...060		7,943.55	33,824.33
Statement No. 45, 4/04/22 (annual statement)			

Less, payments not made

PKF Littlejohn LLB	360.00		
R Hoile - Microsoft PC email service Aug/Sept/Oct	86.40		
R Hoile - The Defib Shop	126.00		
R Hoile - Amazon/ ink cartridge	22.94		
R Hoile - office expenses Oct/Nov	55.15		
J. Pett - mileage Amazon depot/S'ton	21.15		
F. McCormick - occasional lengthsman	52.50		
J.T Carpentry - memorial benches re-sealing	295.00		
EMS Inv 5524 Sept	342.00		
EMS Inv 5661 Oct	342.00	-1,703.14	-1,703.14

Add, amounts not banked.

32,121.19

Cashbook reconciliation

Balance b/f 1/04/22	25,347.57		
Add Receipts 1/4/22 - 31/10/2022	21,677.77		
Less Payments 1/4/22 - 31/10/22	-14,904.15	32,121.19	

Reserves 30/10/22 (rounded)

General reserve	7,217		
Earmarked reserves:			
Capital reserve for	11,738		
Play equipment replacement £9738K b/f 1/4/22 + £2K (100% allocation 2022-23 budget)			
CIL unspent balance £4615.87 + £600 b/f + £1200 (CIL April 22)	6,416		
Emergency plan - £1500 b/f LESS £24 (net monthly cost of TTNC helpline)	1,476		
2019/20 capital project - bollards	2,755		
Noticeboard (balance for ongoing maintenance following installation)	724		
Community projects (Bus shelter)	1,300		
Unallocated reserve (*balancing figure)	* 496	32,121.19	

APPENDIX B – PLANNING REPORT 9 November 2022

DECISIONS (to 7/9/2022)

Ref: SDNP/22/02760/FUL

Location: Land Off Salt Lane Corhampton Hampshire

Proposal: The installation of a 30m lattice tower supporting 9 no. antennas, 6 no. transmission dishes, 6 no. equipment cabinets, 1 no. meter cabinet, and ancillary development thereto, including a GPS module, a generator and fuel tank, hard standing, and a fenced compound

DECISION: APPLICATION WITHDRAWN

Ref: SDNP/22/04062/TCA

Location: Corhampton Court Corhampton Lane Corhampton Hampshire SO32 3NB

Proposal: T1, T2, T3 Yew trees. Extensive deadwood within canopies. Fell all to benefit neighboring Cedar of Lebanon and prevent any further future damage to the Oil tank and Outbuildings which are within close proximity.

T4 Norway maple. Reduce South side (towards house) by 3m (from 15m crown spread to 12m)

T5 Twin stemmed Sycamore. Reduce South side (towards house) by 3m (from 15m crown spread to 12m)

T6 - Ash with extensive dieback due to Ash die-back disease. Fell

T7 - Small Holly. Fell to benefit neighbouring Holly.

DECISION: APPLICATION WITHDRAWN

Ref: SDNP/21/02405/CND

Proposal: Variation of condition 2 in relation to Application SDNP/20/03795/FUL - Saturday opening hours Condition Number(s): 2;

Conditions(s) Removal: See attached

To allow opening hours on Saturday until 5.00pm

Location: Land at Corhampton Lane, Warnford Road, Corhampton, Hampshire

DECISION: APPLICATION REFUSED

Ref: SDNP/22/02952/HOUS

Location: Heathfield Cottage Frys Lane Meonstoke Hampshire SO32 3NL

Proposal: Replacement single storey rear extension and new covered entrance.

DECISION: APPROVED

Ref: SDNP/22/02638/HOUS

Location: Beeson Cottage High Street Meonstoke Hampshire SO32 3NH

Proposal: Minor internal alterations to existing layout/fabric on ground and first floors. Construction of retaining wall to enable development of ground floor rear storage/utility areas to provide a new Utility Room, Wet Room/Sauna and Hobby Room with 2no roof lights (35m² additional area created) with a Sedum 'green' roof over to create a first floor terraced garden to link up with existing garden. Replace existing first floor window with door in style to match. Modifications to garden steps to provide a shallower going.

DECISION: APPROVED

APPLICATIONS IN PROGRESS

Ref: SDNP/20/03755/DCOND

Location: Southbourne House Chapel Road Meonstoke Southampton SO32 3NJ

Proposal: Discharge of conditions 9,10,11,12 ,14 relating to application SDNP/16/03318/HOUS.

Ref: SDNP/21/06313/HOUS

Location: Little Coombe New Road Meonstoke SO32 3NN Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as an annexe.

Proposal: Variation to external appearance and internal layout of ancillary building permitted under SDNP/16/01104/HOUS and use as annexe.

Ref: SDNP/22/03836/HOUS

Location: 29 De Port Heights Corhampton Hampshire SO32 3DA

Proposal: Installation of a 5.475 kwp Solar Panel system, comprising of: - 15x365w JA All black Solar Panels.

Ref: SDNP/22/04333/LIS.

Location: Kings Farm High Street Meonstoke Hampshire SO32 3NH

Proposal: Internal works to the basement to include removal of modern timber props/ beams and replacement with partnered joists, installation of new window and internal doors.